

Proceedings of meeting fixed on dated 15.06.2020 in the o/o The Dy. Controller of Examinationsto deliberate upon Standard Operating Prodecures for the examination which were scheduled for May/July 2020.

The committee constituted by the Hon'ble Vice-Chancellor took into account the directions issued by state government vide Endst. No. KW18/79-2020UNP(4) dated: June12th, 2020 and put forth itsfollowing recomendations for the kind perusal of the Honble Vice Chancellor.

.The meeting was fixed for 15.06.2020 and following were present.

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| 1. Dr. S.C.Arora (Examination Advisor) | Convener |
| 2. Dr. Suresh Dhanerwal (Dy. COE) | Member |
| 3. Prof. Tej Singh | Member |
| 4. Dr. MamtaKamra | Member |
| 5. Dr. Ishwar Sharma | Member |

The committee in order to comply the government instructions, deliberated on nuances of examination and in supersession of earlier SOPs,unanimously agreed that:

1. The examinations of only terminal semesters of UG/ PG/ regular courses will be conducted between 1st and 31st July 2020 and the mode of examination shall be conventional.
2. The students who come from states outside Haryana and can not take the current examination, the average of all previous marks may be giiven.
3. Keeping in view, the guidelines of UGC, in order to maintain social distancing, the examinations of UG(excluding B.Pharmacy, LLB and B.Tech) may be conducted in three shifts of two hours each i.e 9.00 AM to 11.00 AM, 12.00 Noon to 2.00 PM & 3.00 PM to 5.00 PM. The number of questions to be attempted may be reduced from Five to Four (80%). Likewise, in Language papers, the choices to be attempted given in each question be reduced proportionatly to 80% so that the

answers can be attempted in two hours. In case, as in existing scheme, there is a short answer type compulsory question and there are four units with two questions from each unit are to be attempted and the student is asked to attempt compulsory question and atleast one question from each unit. In current examinations, to broaden the choice, the student may be asked to attempt compulsory question and any three questions from the given units and the marks may be divided equally. The examinee may be asked to attempt any 05 parts from 08 parts of compulsory question.

4. PG / LLB / BTech / B.ed/ BPharma examinations shall be conducted in two shifts of three-hour duration each. The students may be allowed to attempt any five questions irrespective of the units in the question paper. But in case, there is a compulsory question, then the students may be asked to attempt compulsory question and any four more questions irrespective of units in the question paper.
5. For all the even semesters of UG/PG except terminal semester all the students will be promoted to next semesters with 50% weightage of Internal Assessment and 50% weightage of average marks of all theory papers of previous semesters. This will be applicable to only those students who have filled in the even semester examination forms. The portal for filling examination form is open up to June 25, 2020.

For submission of IA of terminal semester the portal will be opened from June 20, 2020 to July 10, 2020. The weightage given to attendance shall be transferred to assignment (on-line or off-line) which need to be procured and kept in safe custody by the concerned college/Deptt. for 6 months and the University can ask to submit the same any time.

The IA marks of all previous semesters are already available with examination branch for calculations.

All the previous odd semester re -appears of UG and / PG shall be carried forward.

6. The practical examinations/ seminars/self study papers will not be held and the students will be awarded either average of previous practical marks where there were practical in previous semesters or 80% of the total marks obtained in theory in all the previous semesters whichever is higher. In case there was no practical/seminar/ self study paper/comprehensive viva in previous semesters, the student will be awarded average of theory marks in practical/ seminar/self study paper/ comprehensive viva/ review of literature in that particular semester.
7. Each affiliated college shall appoint Superintendent, Deputy Superintendent and other staff required for smooth conduct of examinations (as per University guidelines) on its own. The Superintendent in Chief may be authorized to appoint different staff for different shifts, if need be, in order to minimize exposure.
8. No teacher of the University/ affiliated colleges shall in any case refuse the University duties assigned. For each of the teachers, an ID No. will be issued by o/o the COE. This ID number will be used by the teacher concerned for all University duties in future.
9. The Superintendent in Chief and Superintendent shall ensure strict implementation of SOPs issued by Government regarding COVID-19.

Sd/-
Dr. S.C.Arora (Exam.Advisor)
(Convener)

sd/-
Dr. Suresh Dhanerwal(Dy. COE)
(Member)

Sd/-
Prof. Tej Singh
(Member)

sd/-
Dr. Mamta Kamra
(Member)

sd/-
Dr. Ishwar Sharma
(Member)