



### **NOTIFICATION**

It is notified for information of all concerned that the Hon'ble Vice-Chancellor has been pleased to approve the following guidelines for Physical Counseling scheduled to be held for admission in various UG/PG programmes being run in the University Teaching Departments for the session 2020-21:

1. Counseling for admission to the programmes will be held from 10:30 a.m. onwards in the concerned Department as per schedule already notified vide notification dated 02.11.2020. No separate communication shall be sent in this regard.
2. Merit list of all eligible candidates shall be prepared as per criteria given in the Information Brochure and shall be displayed on the Notice Board of the Department concerned and University Website as per schedule already circulated.
3. The self-attested copies of certificates/testimonials of all the examinations passed by the candidates from 10<sup>th</sup> standard onwards/other documents and latest character certificate should be appended with the hard copy of application form duly signed by the candidate to be submitted at the time of Counseling to the concerned Department failing which his/her candidature will not be considered for admission.
4. All the eligible candidates shall be required to appear physically before the Counseling Committee for verification of documents and checking of eligibility strictly according to the Counseling Schedule already notified vide notification dated on University Website before the admission to the programme is made. They will be called for counseling one by one in order of merit.
5. Any candidate, who fails to turn up for Counseling at his/her turn, will be considered for the remaining seats at the time he/she reports for counseling. If the seat are vacant.
6. Counseling will be closed as soon as all the seats in each category are filled.
7. Those candidates, who do not get admission in one round of Counseling, shall be eligible for admission in subsequent round, if seats are available.
8. Seats, remaining vacant in one round of counseling, will be filled up in the subsequent round of counseling. The number of vacant seats shall be displayed on the Notice Board of the Department and on the University Website as per schedule already notified on University Website on 02.11.2020.
9. The criteria for preparing the merit list is as under:
  - i. While preparing the merit list, marks in fractions will not be rounded off.
  - ii. Merit list will be prepared purely on the basis of marks obtained in the Entrance Test only.
  - iii. On the basis of marks obtained in the Entrance Test, the candidate having higher percentage of marks to be ranked higher.

- iv. If marks obtained by two or more candidates in Entrance Test are equal, then based on the total percentage of marks obtained in Class 12 or equivalent, the candidates having higher percentage of marks to be ranked higher.
  - v. If the total percentage of marks obtained in Class 12<sup>th</sup> no break the tie, then based on the total percentage of marks obtained in Class 10<sup>th</sup>, the candidates having higher percentage of marks to be ranked higher.
  - vi. If the total percentage of marks obtained in Class 10<sup>th</sup> does not break the tie, based on Date of Birth, the candidate senior/older in age to be ranked higher.
10. The candidate, admitted during the counseling, shall deposit the fee on the date of counseling itself with the Oriental Bank of Commerce/Punjab National Bank located in the campus, failing which his/her admission shall stand cancelled.

## **REGISTRAR**

Endst. No. IGU/Acad./2020/3621-3650

dated: 05.11.2020

Copy of the above is forwarded to the following for information and necessary action:

1. P.A. to Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor), I.G.U., Meerpur.
2. P.A. to Registrar (for kind information of the Worthy Registrar), I.G.U., Meerpur.
3. Dean Academic Affairs, I.G.U., Meerpur.
4. All the Chairpersons/Chairperson-Incharges, University Teaching Departments, I.G.U., Meerpur.
5. Assistant Registrar, R&S Branch I.G.U., Meerpur.
6. Public Relations Officer, I.G.U., Meerpur for wider publicity, please.
7. Incharge, University Website, I.G.U., Meerpur with the request to upload the above notification on the University Website.

Sd/-  
Deputy Registrar (Acad.)