



INDIRA GANDHI UNIVERSITY, MEERPUR, REWARI
(A State University Established under Haryana Act No. 29 of 2013)

No. : IGU/P&S/2020/ 106-12

Dated : 27 Jan 2020

To

M/s. _____

Subject : Invitation of Quotation for supply of HP make Printers and Laptops.

Dear Sir/ Madam,

The sealed quotations are invited from authorised dealers/ suppliers/ firms/ agencies for the supply of following Printers and Laptops. The quotations under sealed cover should reach in the office of the Deputy Registrar (P&S), Indira Gandhi University, Meerpur, Rewari latest by 10.02.2020 upto 04:00 P.M. duly superscripted on the envelope, "Quotations for Printers & Laptops". The quotations will be opened on 11.02.2020 at 02:00 P.M. in the presence of the dealers/suppliers who may like to be present at the time of opening of quotations:

Sr. No.	Descriptions	A/U	Quantity Required
1.	Printer HP LaserJet Pro M12a	Nos	34
2.	Printer HP LaserJet M1005 Multifunction	Nos	03
3.	Laptop HP 15q Core i5 7 th Gen: (HP 15q Laptop (Core i5 7th Gen/8 GB/ 1 TB/ Windows 10) laptop has a 15.6 Inches (39.62 cm) display. Windows 10 Home Basic operating system)	Nos	05

Deputy Registrar (P&S)

Dated : Jan 2020

Endst. No. : IGU/P&S/2020/ _____

Copy of the above is forwarded to the following for information and necessary action:-

1. OSD to VC (for kind information of the Hon'ble Vice-Chancellor), I.G. University, Meerpur, Rewari.
2. PA to Registrar (for kind information of the Registrar), I.G. University, Meerpur, Rewari.
3. Finance Officer, I.G. University, Meerpur, Rewari.
4. The In-Charge, University Website, I.G. University, Meerpur Rewari with the request that the same may be uploaded on the University website, please.

Deputy Registrar (P&S)