Advertisement for the post of Professional Assistant (Library) on Contract Basis

University requires services of Professional Assistant (Library) on contract basis for a period of six months on the fixed remuneration of Rs. 22000/- per month. The qualifications and experience for the same is under:

(i) A Master Degree in Library Science/Information Science/Documentation Science or an equivalent professional degree with at least 60% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization of Library.

(ii) Candidates with minimum 05 years of working experience in reputed University Library with having knowledge of ILMS/Institution Library and additional qualifications, PG Diploma in Library Automation and Networking /PG Diploma in Digital Library and information Management.

(iii) Should have knowledge of UDC/DDC classification.

(iv) Evidence of innovative library service, including integration of ICT in Library.

(v) Knowledge of computer & Library management software and good experience in Library automation Date Entry Project.

Interested candidates may send their application form (format placed at Annexure-‘A’) with requisite documents of qualification and relevant experience etc to the Deputy Registrar (Estt.), Indira Gandhi University, Meerpur, Rewari latest by 13.08.2020 at 5.00 p.m.

REGISTRAR
APPLICATION FORM FOR NON-TEACHING POST
(ON CONTRACT BASIS)

1. Name of the candidate: _________________________________
2. Father's Name: _________________________________
3. Date of Birth: _________________________________

4. Address for correspondence with: ___________________________________________
   Contact No./ Mobile No./ email and: ___________________________________________
   Aadhaar No.: __________________________________________

5. Whether belonging to SC/BC/PwD: ___________________________________________

6. Qualifications:

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<th>Exam Passed</th>
<th>Univ./Board</th>
<th>Year of Passing</th>
<th>Max. Marks</th>
<th>Marks obtained</th>
<th>% of Marks</th>
<th>Result</th>
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7. Relevant Experience (in years): _____________________________________________
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8. Do you permit to supply a copy of your application form, if demanded under Right to Information Act, 2005 (Yes or No): _________________________________________

9. Additional information, if any: _____________________________________________

Dated: ________________  Signature of the Applicant

Mobile No. ______________________
Email ID. _______________________