



INDIRA GANDHI UNIVERSITY, MEERPUR, REWARI
(A State University Established under Haryana Act No. 29 of 2013)

Notice Inviting Quotations.

The sealed quotations are invited from the registered suppliers for the supply of following stationery items urgently required by this University. The quotations under sealed cover should reach in the office of Deputy Registrar (P&S), Indira Gandhi University, Meerpur, Rewari latest by 15.01.2020 up to 02.00 PM duly subscribed on the envelop, "Quotation for Stationery Items." The quotations will be opened on the same day i.e.15.01.2020 at 03.00 PM in the presence of the dealers/ suppliers who may like to be present at the time of opening quotations.

S.No.	Descriptions	Quantity
1.	A-4 Size Paper Rim	1000 Nos.
2.	File Board	1000 Nos.
3.	Legal Size Paper Rim	150 Nos.
4.	Simple Register 144 Pages Ruled	1000 Nos.
5.	A-4 Size Envelope	500 Nos.
6.	Attendance Register Small (50 Pages)	1000 Nos.
7.	Envelope Small Size (9"x4")	2000 Nos.
8.	Ledger Register 20 Nos.	20 Nos.
9.	Cash Book	20 Nos.
10.	Box File	250 Nos.
11.	Stock Register (Consumeble items)	100 Nos.
12.	Stock Register (Non.Consumeble items)	100 Nos.
13.	Peon Dak Book	200 Nos.

Sd/-
Deputy Registrar (P&S)
Dated 27/12/19

Endst. No. IGU/Gen./2019 2517-22

1. A copy of the above is forwarded to the following for further necessary action.
1. OSD to Vice-Chancellor, for kind information of Hon'ble Vice-Chancellor, Indira Gandhi University, Meerpur, Rewari.
2. P.A. to Registrar for kind information of the Worthy Registrar, Indira Gandhi University, Meerpur, Rewari.
3. Incharge University Website with the request to upload the Notice Inviting Quotations, Indira Gandhi University, Meerpur, Rewari.
4. All the concerned members of the Committee Indira Gandhi University, Meerpur, Rewari.

[Signature]
Deputy Registrar (P&S)