



No. : IGU/P&S/2020/625-627

Dated : 13 October 2020

NOTICE INVITING QUOTATIONS

In continuation of this office communication No. IGU/P&S/2020/598-600 dated 28.09.2020, it is informed that the last date of receipt of quotations for purchase of file Covers and Noting Pads has been extended upto 19.10.2020 upto 02:00p.m. The sealed quotations are invited from the registered suppliers/ firms for the supply of the following stationery items. The quotations under sealed cover should reach in the office of Assistant Registrar (P&S), Indira Gandhi University, Meerpur, Rewari latest by 19.10.2020 upto 02:00 P.M. duly superscripted on the envelope, "Quotations for File Covers & Noting Pads". The quotations will be opened on the same day i.e. 19.10.2020 at 03:00 P.M. in the presence of the dealers/suppliers who would like to be present at the time of opening of quotations:

Sr. No.	Descriptions	A/U	Quantity Required
1.	File Covers with Printing of Name of University thereon	Nos.	15000
2.	Noting Pads (Sheets 75 GSM with Printing of Name of University thereon, 100 sheets per pads)	Pads	4000

These samples of the above printing items can be seen by the dealers in the office of Assistant Registrar, P&S Branch, I.G. University, Meerpur, Rewari during the office hours of any working day.

13/10/2020
For Assistant Registrar (P&S)

Endst. No. : IGU/P&S/2020/625-627

Dated : 13 October 2020

Copy of the above is forwarded to the following for information and necessary action:-

1. Finance Officer, I.G. University, Meerpur, Rewari.
2. A.R. (Gen.), I.G. University, Meerpur, Rewari.
3. In-charge, University Website, I.G. University, Meerpur, Rewari with the request that the same may be uploaded on the University website.

13/10/2020
For Assistant Registrar (P&S)