

## Minutes of 5<sup>th</sup> Departmental Faculty Meeting

A Departmental faculty meeting was held on Saturday, 12.03.2022 at 11:30 a.m. in the office of Chairperson, Department of Chemistry, IGU, Meerpur.

The following members were present:

- 1) Dr. Rashmi Pundeer, Chairperson
- 2) Dr. Karan Singh
- 3) Ms. Karmvati Yadav
- 4) Ms. Nisha Yadav
- 5) Ms. Minakshi
- 6) Ms. Laxmi Devi

The following agenda items were discussed in the meeting:

**1. Discuss to finalize Department Committee for the session 2022-23.**

All the staff members discussed and finalized the Department committee for the session 2022-23 and approved by the chairperson.

**2. Time table and syllabus for even semester.**

Tentative time table w.e.f. 01/04/2022 has been prepared and distribution of syllabus among the teachers discussed.

**3. To discuss about the amendments in PG and UG course syllabus.**

Discussed, and framing of syllabus under process.

**4. Sessional examination schedule. ( Tentative)**

Tentative sessional examination schedule has been prepared and mentioned in time-table.

**5. Seminar and Self-study schedule. ( Tentative)**


Discussed and mentioned in time-table for both the semesters.

**6. To decide the coordinator of Seminar and Self-study paper.**

Discussed and mentioned in time-table for both the semesters.



Chairperson  
Department of Chemistry

  
Secretary



**Office of Chairperson**  
**Department of Chemistry**

**Committees for the Session 2022-23 w.e.f. April, 2022**

Sr. No.	Committee	Chairperson of Committee	Members of Committee
1	Purchase, Brand Selection and other Financial matters	Dr Rashmi Pundeer	Dr. Karan Singh Mrs. Karmvati Yadav
2	Library, Seminar and Extension Lecturers etc.	Mrs. Minakshi	Mrs. Gitanjali
3	M.Sc. & Ph.D. Admission	Dr Rashmi Pundeer	Dr. Karan Singh Mrs. Karmvati Yadav Mrs. Nisha Yadav Mrs. Minakshi Mrs. Laxmi Devi Mrs. Gitanjali
4	Renovation, Maintenance of office, Laboratories, Furniture, LPG etc.	Inorganic Lab Incharge Organic Lab Incharge Physical Lab Incharge	Mrs. Minakshi Mrs. Karmvati Yadav Mrs. Laxmi Devi
5	Time-table	Dr. Karan Singh	Mrs. Minakshi Mrs. Nisha Yadav
6	Non-Teaching Affairs, Annual Report, Departmental Profile and all other Miscellaneous Office work	Mrs. Gitanjali	Mrs. Nisha Yadav
7	Extracurricular Activities/Student/Affairs and Educational Tours	Dr. Karan Singh	Mrs. Gitanjali Mrs. Minakshi
8	Academic/Research Scholars affairs and Sessional Test	Mrs. Nisha Yadav	Mrs. Karmvati Yadav
9	Placement/Counseling	Dr. Karan Singh	Mrs. Gitanjali Mrs. Nisha Yadav
10	RTI/Media and News related matters	Mrs. Karmvati Yadav	Mrs. Minakshi Mrs. Nisha Yadav
11	PG/UG BOS and Syllabus related	Dr Rashmi Pundeer	Dr. Karan Singh Mrs. Karmvati Yadav
12	LMS and MOOCS Preparation	Mrs. Laxmi Devi	Mrs. Gitanjali

**Chairperson**  
**Department of Chemistry**

**IGU MEERPUR REWARI**

TIME TABLE (Tentative)

M. Sc. Chemistry (1st and 3rd Semester)

Session 2022-23

TIME/Day	9:00-10:00	10:00-11:00	11:00-12:00	12:00-01:00	01:00-01:30	01:30-02:30	02:30-03:30	03:30-04:30	
MON	CHE 301 KS <i>Remedial Class</i>	CHE 302 GI	CHE 303 LD	CHE 304a GI	LUNCH BREAK	CHE 307a MK			
				CHE 304b LD		CHE 307b KB			
				CHE 304c KY		CHE 307c KY			
				CHE 107 A MK			CHE 101 GI	CHE 102 NY	CHE 103 RP
				CHE 108 B NY					
				CHE-109 C RP					
TUE	CHE 301 KS	CHE 304a GI	CHE 303 LD	CHE 305a GI	CHE 307a GI				
		CHE 305b KB		CHE 304b LD	CHE 307b LD				
		CHE 304c KY		CHE 305c RP	CHE 307c KY/RP				
		CHE 107 B MK			CHE 106 KY	CHE 104 Bio KB/Math	CHE 103 RP		
				CHE 108 C NY					
				CHE-109 A KS					
WED	CHE 301 KS	CHE 303 NY	CHE 305a GI	CHE 305a MK	CHE 308a MK				
			CHE 305c RP	CHE 305b NY	CHE 308b NY				
			CHE 108 A LD			CHE 308c KS			
			CHE 104 Bio KB/Math	CHE 109 B KY	CHE 106 KY	CHE 102 LD	Mentor-mentee meeting		
				CHE-107 C KB					
THU	CHE 301 KS	CHE 302 MK	CHE 304b LD	CHE 304a KB	CHE 308a GI				
			CHE 305c RP	CHE 305b NY	CHE 308b NY				
			CHE 108 B LD			CHE 308c KS			
			CHE 104 Bio KB/Math	CHE 109 A KS	CHE 106 KY	CHE 101 MK	Mentor-parents meeting		
				CHE-107 C GI					
FRI	<i>Remedial Class</i>	CHE 302 MK	CHE 310 (all faculty)	CHE 305a MK	CHE 309a GI				
			CHE 304b LD	CHE 309b NY	CHE 309c KY				
			CHE 304c KY	CHE 109 C RP/KY	CHE 102 LD	CHE 101 MK	CHE 104 Bio KB/Math		
			CHE 103 KS	CHE 107 B KB					
				CHE-108 A NY					
SAT	CHE 302 GI	CHE 304a MK	CHE 311 (all faculty)	CHE 303 NY	CHE 309a MK				
		CHE 305b KB		CHE 309b LD					
		CHE 305c RP		CHE 309c RP					
		CHE 103 KS		CHE 109 B KY	CHE 106 KY	CHE 101 KB	<i>Remedial Class</i>		
				CHE 107 A GI					
				CHE 108 C LD					

LUNCH BREAK

*K. Bagwal*

*Roshni*  
**CHAIRPERSON**  
 DEPARTMENT OF CHEMISTRY  
 INDIRA GANDHI UNIVERSITY



Code	Course Name	Credits	MK/GI/KB	Faculty Name	
CHE-101	Inorganic Chemistry-I (Chemistry of Transition Metals)	4	LD/NY		
CHE-102	Physical Chemistry-I (Principles of Physical Chemistry)	4			
CHE-103	Organic Chemistry-I [Conceptual Organic Chemistry & Stereochemistry]	4	KS/RP		
CHE-104	Biology for Chemists & Mathematics for Chemists	4	KB		
CHE-106	Sustainable and Green Chemistry	4	KY		
CHE-107	Practical-I Inorganic Chemistry	3	GI/MK/KB		
CHE-108	Practical-II Physical Chemistry	3	LD/NY		
CHE-109	Practical-III Organic Chemistry	3	RP/KS/KY		
CHE-301	Organic Spectroscopy	4	KS		
CHE-302	Inorganic Spectroscopy	4	GI/MK		
CHE-303	Analytical Chemistry	4	LD/NY		
CHE-304a	Inorganic special-I	4	GI/MK/KB		
CHE-304b	Physical special-I	4	LD		
CHE-304c	Organic special-I	4	KY		
CHE-305a	Inorganic special-II	4	GI/MK		
CHE-305b	Physical special-II	4	NY/KB		
CHE-305c	Organic special-II	4	RP		
CHE-307	Practical-I Inorganic Chemistry/ Physical Chemistry/ Organic Chemistry	3	GI/MK	LD/NY/KB	RP/KY
CHE-308	Practical-II Inorganic Chemistry/ Physical Chemistry/ Organic Chemistry	3	GI/MK	LD/NY	KS
CHE-309	Practical-III Inorganic Chemistry/ Physical Chemistry/ Organic Chemistry	3	GI/MK	LD/NY	RP/KY
CHE-310	Seminar	1	All Faculty		
CHE-311	Self Study Paper	1	All Faculty		
	Mentor-Mentee meeting	1	All Faculty		
	Mentor-Parents meeting	1	All Faculty		

Code	RP	KY	MK	GI	NY	LD	KB	Faculty Name	Faculty Name
1000								Dr Rashmi Pundeer	RP
KS							4	Dr Karan Singh	KS
2	2	4	2	2	2	2	2	Ms. Karmvati Yadav	KY
4	4	4	2	2	4	2	1	Ms. Minakshi	MK
6	9	15	2	2	9	4	1	Ms. Gitanjali	GI
6			1	1	9	6	1	Ms. Nisha Yadav	NY
			6	6		9	3	Ms. Lakshmi Devi	LD
			9	9			6	Mr. Keshav Bhardwaj	KB
18	15	23	22	22	24	23	17	Research Scholar	RS
22	19	27	26	26	28	27			
RS	2								

*KS*  
Dr. Karan Singh

Time Table Incharge

*Rashmi*

Dr. Rashmi Pundeer

Chairperson

**CHAIRPERSON**

DEPARTMENT OF CHEMISTRY

INDIRA GANDHI UNIVERSITY

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