

Minutes of 11th Departmental Faculty Meeting

A Departmental faculty meeting was held on Friday, 14.07.2023 at 11.30 a.m. in the office of Chairperson, Department of Chemistry, IGU, Meerpur. The following members were present:

1. Dr. Rashmi Pundeer, Chairperson
2. Dr. Karan Singh
3. Ms. Karmvati Yadav
4. Ms. Laxmi Devi
5. Ms. Gitanjali
6. Mr. Minakshi
7. Ms. Nisha

The following agenda items were discussed in the meeting:

- 1) **To discuss the matter related to admission in M.Sc Chemistry programme.**

The instructions and framework of the merit list were discussed with all the members for admission of the students.

- 2) **To discuss about the upcoming events of the Department.**

After careful consideration by the teachers, the events calendar was finalized.

- 3) **To constitute the evaluation committee for viva-voce of the report of summer training paper.**

The following members for the evaluation committee were decided:

- i) Ms. Nisha
- ii) Ms. Laxmi

- 4) **To finalize the time table for odd semester classes**

Finalized the time table for odd semester classes.

- 5) **To discuss about the integrated M.Sc programme in upcoming session.**

Ms. Gitanjali was appointed as coordinator to frame scheme and syllabus for the Integrated M.Sc. five year programme.

- 6) **Any other item.**

1. The criterion for the selection of star students was discussed and finalized.
2. Discussion was made for the date/time/venue for upcoming Induction Programme.

The meeting terminated with vote of thanks to the Chair.



Chairperson
Department of Chemistry
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Secretary