

Proceedings of 10<sup>th</sup> meeting of the Central Purchase Committee held on 10.08.2020 at 02:00 p.m. in the Conference Hall, Vice-Chancellors Office Building, Indira Gandhi University, Meerpur, Rewari.

P&S-460  
02/09/2020

The following members were present:

- |    |   |   |          |
|----|---|---|----------|
| 1. | Prof. A.S. Yadav, Dept. of Zoology            | - | Chairman |
| 2. | Prof. Tej Singh, Dept. of Commerce            | - | Member   |
| 3. | Prof. Mamta Kamra, Dept. of Maths.            | - | Member   |
| 4. | Dr. Rajkumar Yadav, Assoc. Prof. in C.S.E.    | - | Member   |
| 5. | Dr. Devinder Singh, Asstt. Prof. in Economics | - | Member   |
| 6. | Dr. R.D. Sharma, Finance Officer              | - | Member   |
| 7. | Sh. Chander Prakash, A.R. (P&S)               | - | Member   |

At the outset the Chairman welcomed all the members of the Central Purchase Committee and the agenda of the meeting was taken up as under:

1. Considered the proposal regarding purchasing of 20 Nos. Laboratory Open Racks for laboratory of Department of Botany estimated to Rs. 61,289/- as submitted by the Chairperson, Department of Botany.

***The Committee resolved that the proposal for purchasing 20 Nos. Laboratory Open Racks for laboratory of Department of Botany at the rate of Rs. 2,650/- each from M/s. T.S. Steel Furniture, Circular Road, Rewari costing to Rs. 61,289/- including GST on lowest rate basis be approved.***

2. Re-considered the proposal regarding purchasing of 08 Nos. Water Bath NSW Make-128 for laboratory of Department of Botany estimated to Rs. 1,62,487/- as submitted by the Chairperson, Department of Botany.

***The Committee resolved that the proposal for purchasing 08 Nos. Water Bath NSW Make -128 for the purpose of teaching and research in the laboratories of Departments of Botany, Environmental Sciences and Zoology at the rate of 17,213/- each from M/s. Gagan Scientific Centre costing to Rs. 1,62,487/- (Rs. 1,37,701/- + 24,786/- (18% GST) on lowest rate basis be approved.***

3. Considered the proposal regarding purchasing of 16 Nos. Steel Book Shelf for laboratory of Department of Botany estimated to Rs. 1,18,000/- as submitted by the Chairperson, Department of Botany.

***The Committee resolved that the proposal for purchasing 16 Nos. Steel Book Shelf for laboratory of Department of Botany at the rate of Rs. 6,250/- each from M/s. Aggarwal Furnitures, Rewari costing to Rs. 1,18,000/- (Rs. 1,00,000/- + 18,000/- (18% GST) on lowest rate basis after negotiation be approved.***

4. Considered the proposal regarding purchasing of 30 Nos. Binocular Microscopes for laboratory of Department of Zoology estimated to Rs. 2,40,000/- plus applicable taxes as submitted by the Chairperson, Department of Zoology.

***It was resolved that a sub committee consisting of Chairperson, Department of Zoology, one teacher to be nominated by the Chairperson, Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted for purchasing 30 Nos. Binocular Microscopes for laboratory of department of Zoology from the open market by calling quotations through registered post as well as displaying on University website.***

*Handwritten signatures and initials at the bottom of the page, including "T.S.", "R.D.", "A.R.", "M.K.", and others.*



5. Considered the proposal for purchase of Wooden Chairs (C5) with arms seat & back cushioning made up of Shesham finished with lacquer polish from the Forest Department, Government of Haryana estimated cost Rs. 4,72,000/- (with GST) submitted by the Chairperson, Department of Zoology.

*It was resolved that a sub committee consisting of Chairperson, Department of Zoology, one teacher to be nominated by the Chairperson, Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted for purchase of 100 Nos. Wooden Chairs of following specification required for Laboratories of the Department of Zoology, Biotechnology, Botany & Environmental Sciences from Haryana Forest Development Corp. Pipli (Kurukshetra) being approved source. The invoice has been obtained from Forest Department for further processing.*

Sr. No.	Nomenclature	Size/ Code	Quantity	Estimated rate per Piece	Cost (Tentative)
(a)	Wooden Chairs (C5) with arms seat & back cushioning made Shesham finished with lacquer polish	C5	100	4000/- + GST (18%)	Rs. 4,72,000/- including GST

6. Considered the proposal regarding purchasing of 01 No. Stereo Microscope with 11" Digital Display (Radical) for laboratory of Department of Botany estimated to Rs. 3.5 Lakh plus GST extra as submitted by the Chairperson, Department of Botany.

*It was resolved that a sub committee consisting of Chairperson, Department of Botany, one teacher to be nominated by the Chairperson, Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted for purchasing 01 No. Stereo Microscope with 11" Digital Display (Radical) for laboratory of department of Botany, for teaching and research purpose from the open market by calling quotations through registered post as well as displaying on University website.*

7. Considered the proposal regarding purchase of 24 Nos. Wooden Tables (T-4) made of Shesham finished with lacquer polish estimated cost Rs. 3,65,073/- (with GST) from the Forest Department, Government of Haryana as submitted by the Chairperson, Department of Environmental Sciences.

*It was resolved that a sub committee consisting of Chairperson, Department of Environmental Sciences, one teacher to be nominated by the Chairperson, Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted for purchase of 24 Nos. Wooden Tables (T-4) of following specification required for Laboratories of the Departments of Zoology, Biotechnology, Botany & Environmental Sciences from Haryana Forest Development Corp. Pipli (Kurukshetra) being approved source. The invoice has been obtained from Forest Department for further processing.*

Sr. No.	Nomenclature	Size/ Code	Quantity	Estimated rate per Piece	Cost (Tentative)
(a)	Wooden Tables (T-4) made Shesham finished with lacquer polish Size - 5ft x 3ft x 2.6ft	T-4	24	12,891/- + GST @18%	Rs. 3,65,073/- including GST

*Abm* *Ths* *Rm* *Abu* *Harne* *V* *Sharma*



8. Considered the proposal regarding purchasing/ repairing various I.T. Items i.e. 06 Nos. SMPS Lenovo, 09 Nos. SMPS HP (8100), 01 No. RAM Lenovo, 03 Nos. Mother Board Lenovo, 01 No. Hard Disk Lenovo and 10 Nos. LED Lenovo (repairing of LED on Component level), estimated to Rs. 1,01,500/- as submitted by the Chairperson, Department of Commerce.

*It was resolved that a sub committee consisting of Chairperson, Department of Commerce, one teacher to be nominated by the Chairperson, Department of C.S.E., Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted for purchasing/ repairing of various I.T. Items i.e. 06 Nos. SMPS Lenovo, 09 Nos. SMPS HP (8100), 01 No. RAM Lenovo, 03 Nos. Mother Board Lenovo, 01 No. Hard Disk Lenovo and 10 Nos. LED Lenovo (repairing of LED on Component level) for Computer Lab. of Department of Commerce from the open market by calling quotations through registered post as well as displaying on University website.*

9. Considered the proposal regarding purchase of 11 Nos. Sanitary Napkin Vending Machine estimated to Rs. 1,50,000/- including GST as submitted by the Assistant Registrar, General Branch.

*It was resolved that a sub committee consisting of Assistant Registrar (Gen.), one member to be nominated by the A.R. (Gen.), Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted for purchasing 11 Nos. Sanitary Napkin Vending Machine from the open market by calling quotations through registered post as well as displaying on University website.*

10. Considered the proposal for Supply and Installation of 18 Nos. Modular Tables without reagent racks in labs. of Department of Botany, Zoology, Biotechnology & Environmental Sciences submitted by the Chairperson, Dept. of Environmental Sciences.

*It was resolved that 18 Nos. Modular Tables without reagent racks in labs. of Departments of Botany, Zoology, Biotechnology & Environmental Sciences estimating to Rs. 9,50,000/- be purchased by calling tenders through e-Procurement System, Govt. of Haryana. Further it was resolved that a tender committee consisting of Prof. A.K. Bansal (Convener), Dept. of Botany, Prof. Tej Singh, Dept. of Commerce, S.E./ S.D.E., Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted to process the tenders further.*

11. Re-considered the matter regarding release of advance payment to HARTRON for supply of 200 Nos. all in one Computer Systems and other allied items.

*It is resolved that as the State Government in the meeting of VC's and Registrars imposed restriction on capital expenditures. Since it is a capital expenditure, therefore, C.P.C. approved to the case refers to the State Government/ Higher Education with all facts and figures regarding placement of orders, missing of relevant file, non-payment of advance etc. for further necessary action.*

*The details of this case are as under:*

- *Supply orders were given to HARTRON by the General Branch of this University in February 2019 for purchasing following items costing to Rs. 3,25,82,940/- as under:*

Sr. No.	Name of Items	Qty.	Order No. and Date
1.	Dell Optiplex 5260 All in One Computers	200	IGU/Gen./2019/2193 dated 14.02.2019

Abhy

Bus

AN

Oby

Monu

Shrode



Sr. No.	Name of Items	Qty.	Order No. and Date
2.	Dell Latitude 5290 Laptops with 8 <sup>th</sup> Gen Intel Core i7, 8 GB RAM, 1 TB SATA HDD, Bluetooth + wi-fi, Windows 10 Pro, 3 years onsite warranty	15	IGU/Gen./2019/2194 dated 14.02.2019
3.	Canon Image Class MF 246 DN with Comosite Cartridge	25	
4.	Checkpoint 5600 next Generation Threat Prevention Appliance, 3 years	01	
5.	Summit Indica Hindi Software (Academic Version)	300	
6.	Dell VRTS Rack Chassis with 2x M630 Server	02	IGU/Gen./2019/2195 dated 14.02.2019
7.	Dell N3024 L3 Switch with three year onsite warranty & Lifetime limited Hardware warranty	03	
8.	Rack for VRTX Server	02	
9.	Dell Power Edge R720 Server	01	

- The relevant file of General Branch containing documents relating proposal for these purchases was misplaced and could not be traced out. An FIR was got lodged on 12.12.2019 with the Police regarding missing of this file and a committee was also constituted as per orders of the Hon'ble Vice-Chancellor to examine the whole matter and to give specific recommendation in this regard. The committee submitted its report on 13.12.2019 which was put to the Hon'ble Vice-Chancellor for consideration as available in the file. The committee has recommended that advance payment to HARTRON for 200 Nos. all in one Computer Systems without Hindi font i.e. Rs. 2,04,20,400/- be released with the recommendation of Central Purchase Committee.
- The above matter was put up before the C.P.C. in its meeting held on 09.01.2020 vide resolution No. 13 and resolved that:  
The committee unanimously decided that advance payment for purchase of computers and other allied items from HARTRON be not released. Further resolved that process for purchase of computers and other allied items be taken up afresh as per requirements from different departments/ branches/ offices of the University and as per recommendations of Brand Selection Committee.
- In the meantime the matter was also considered by the C.P.C. in its urgent meeting held on 22.01.2020. Wherein it was resolved that:  
At the outset the Chairman discussed the letter received from the Director Higher Education Haryana, Panchkula memo No. 18/261-2019 UNP (4) dated 21.01.2020 address to the Hon'ble Vice-Chancellor regarding payment on account of purchase order for computer systems to HARTRON.
- The committee perused the paper on file and found that except copies of 04 Nos. supply orders of various items given to HARTRON by Assistant Registrar, General Branch Mr. Jitender Khurana who remained in the University only for a limited tenure and Mr. Devender Singh, the then Asstt. were available without any supporting documents and orders of the Authorities. The committee further considered:

1. DO letter No. 2374 dated 19.12.2019 (Annexure - A) received from the Principal Secretary, Govt. of Haryana, Department of Information Technology, Electronics & Communication, Chandigarh and reply given by the Hon'ble Vice-Chancellor vide No. IGU/P&S/01 dated 01.01.2020 (Annexure - B) and a reply given to the Director Higher Education Haryana, Panchkula by the Deputy Registrar (P&S) vide No. IGU/P&S/2019/228-29 dated 24.12.2019 (Annexure - C).

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*



2. The cost of 200 Nos. computers i.e. Rs. 2,04,20,400/- @ Rs. 1,02,102/- per computer systems was considered and there was no recommendation for specifications of brand selection committee as a requirement of Rule 12.27 b of the Store Purchase Regulations of the University.
3. Outcome of the FIR already lodged on 12.12.2019 regarding missing of the original file is still awaited.
4. The fresh proposal duly approved by the authorities for this purchase is required as the financial year 2018-19 has already gone.

In the last the committee is of the opinion that above proceedings may be submitted for consideration by the authorities for further orders.

- The matter was put up before the Hon'ble Vice-Chancellor and he has ordered that this item should be placed back in C.P.C. for justifications and re-consideration. It is post-facto placement. In view of the fact that supply order(s) were placed on the basis of Administrative and Financial sanction of the Authorities as stated by Sh. Devender Singh, the then dealing Assistant (Gen.) at NP-11. Further, Sh. Devender Singh has also stated (CP-84) that the missing file was also sent to Audit Section for pre-audit.
- The above matter was put up before the C.P.C. in its 9<sup>th</sup> meeting held on 16.03.2020 vide resolution No. 02 and resolved that:  
The committee was of the opinion that the matter of purchase of computers could have been recommended by the erstwhile C.P.C. the proceedings of the CPC or Agenda for the CPC be looked out and if not traceable, the then Chairman, C.P.C. be enquired for the present case. Hence the agenda item was deferred.
- The above recommendation of the C.P.C. sent to the General Branch for submitting report regarding the then C.P.C. Chairman and C.P.C. proceedings as General Branch was dealing all kind of purchases during that time and the General Branch submitted that "there is nothing on the record with the General Branch (i.e. Agenda proceedings etc.) to ascertain whether any such meeting of Central Purchase Committee relating to the proposed purchase of computer etc. from Hartron during the year 2018-19 was ever held. As per record available in the General Branch, it is intimated that at that time Dean Academic Affairs had been the Chairman of C.P.C. constituted vide Hon'ble Vice-Chancellor orders communicated vide General Branch No. 1265 A to J dated 09.03.2017". The report submitted by the General Branch was put up to the Hon'ble Vice-Chancellor. The Hon'ble Vice-Chancellor has again ordered to put up it before C.P.C.
- Further, the State Govt. in the meeting of VC's and Registrars impose restriction on capital expenditures. Since it is a capital expenditure, therefore, if C.P.C. approves it, the case may be sent to the State Government/ Higher Education for approval/ permission.

In view of above, the C.P.C. recommends that the case may be sent to the State Govt./ Higher Education for permission, keeping in view all the facts and figures. If approved then the case be sent to the Finance Department for permission to incur the expenditure as it is capital expenditure.

*Abhy*

*Tray*

*R2*

*Abhy*

*Manoj*  
*Shukla*



12. Considered the proposal submitted by the Chairperson, Department of Mathematics regarding renewal of Server with extension of RAM and CPU from M/s. Cyfuture India Pvt. Ltd. of Rs. 1,72,280/- including GST.

***The Committee resolved that the proposal for renewal of Server with extension of RAM and CPU from M/s. Cyfuture India Pvt. Ltd. of Rs. 1,72,280/- (Rs. 1,46,000/- + 26,280/- (18% GST) be approved.***

13. Considered the proposal regarding purchase of Stationery items i.e. 15000 Nos. File Covers and 4000 Nos. Noting Pads estimated to Rs. 4,33,500/- plus GST as applicable extra in view of demand of various Departments/ Branches/ Offices of the University.

***It was resolved that a sub committee consisting of Assistant Registrar (P&S), one member to be nominated by the A.R. (P&S), Finance Officer or his nominee and A.R. (Gen.) or his nominee be constituted for purchasing the following Stationery items estimated to Rs. 4,33,500/- plus GST as applicable extra in view of demand of various Departments/ Branches/ Offices of the University from the open market by calling quotations through registered post as well as displaying on University website:***

Sr. No.	Items	Quantity Required	Estimated Rate (Per item)	Estimated Cost without GST (Rs.)
1.	File Covers (with University name)	15000 Nos.	8.90	133500.00
2.	Noting Pads (with University name and line on each page)	4000 Pads	75.00	300000.00

14. Considered the proposal submitted by the Convener/ Coordinator of Committee constituted by the Chairperson, C.P.C. regarding renewal of Anti Plagiarism Software i.e. "Turnitin Feedback Studio (Faculty Members, Ph.D., P.G. & U.G.)" for one year @ cost of \$7,756 including 18% GST.

***The Committee resolved that the proposal for renewal of Anti Plagiarism Software i.e. "Turnitin Feedback Studio (Faculty Members, Ph.D., P.G. & U.G.)" be renewed for the period from 25.04.2020 to 24.04.2021 from M/s. Turnitin India Education Private Limited, Max Towers, 16th Floor, Spaces Suites # 1603-05, 1608, 1610, Sector 16-B, Noida-201301 (Uttar Pradesh) being exclusive distributor on the negotiated rate i.e. \$7,756 including 18% GST.***

15. Considered the proposal regarding purchase of 50 Nos. Dustbin (Plastic) Nilkamal Make/ Brand of various capacity (i.e. 240 litres, 120 litres and 80 litres) estimated to Rs. 96,000/- plus GST as applicable required for various places of University Campus as proposed by the Security Officer.

***It was resolved that a sub committee consisting of Assistant Registrar (P&S), Finance Officer or his nominee, A.R. (Gen.) or his nominee and Security Officer be constituted for purchasing of the following Dustbin (Plastic) Nilkamal Make/ Brand of various capacity estimated to Rs. 96,000/- plus GST as applicable extra required for various places of University Campus as proposed by the Security Officer from the open market by calling quotations through registered post as well as displaying on University website:***

*Handwritten signatures and initials at the bottom of the page.*



Sr. No.	Items	Quantity Required	Estimated Rate (Per item)	Estimated Cost without GST (Rs.)
(a)	Dustbin 240 Litre with Wheel (Plastic), Nilkamal Make/ Brand	10 Nos.	3500.00	35000.00
(b)	Dustbin 120 Litre with Wheel (Plastic), Nilkamal Make/ Brand	10 Nos.	2500.00	25000.00
(c)	Dustbin 80 Litre (Plastic), Nilkamal Make/ Brand	30 Nos.	1200.00	36000.00

16. Considered the proposal for Supply and Fixing of Wall Paneling with Teak Wood Lamination in the Moot Court, Department of Law estimated to Rs. 4,90,000/-.

*It was resolved that a sub committee consisting of Chairperson, Department of Law (Convener), S.E./ S.D.E., Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted for Supply and Fixing of Wall Paneling with Teak Wood Lamination in the Moot Court, Department of Law estimated to Rs. 4,90,000/- from the open market by calling quotations through registered post as well as displaying on University website. The case will be processed by the A.R. (P&S).*

17. Considered the proposal for Supply and Fixing of False Ceiling in the Moot Court, Department of Law estimated to Rs. 1,30,000/-.

*It was resolved that a sub committee consisting of Chairperson, Department of Law (Convener), S.E./ S.D.E., Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted for Supply and Fixing of False Ceiling in the Moot Court, Department of Law estimated to Rs. 1,30,000/- from the open market by calling quotations through registered post as well as displaying on University website. The case will be processed by the A.R. (P&S).*

18. Considered the proposal for supply and fixing of 08 Nos. Water Storage Tank of Supreme make (Food grade) estimated to Rs. 56,800/- as submitted by the Superintending Engineer.

*After deliberating on the agenda item it is found that this is a matter of replacement of existing water tank of 500 Ltrs provided for Staff Quarters Type II, hence, the following observations were made:*

- (a) *As to whether Superime make brand of water storage tank has been recommended by the Engineering Cell.*  
 (b) *As to whether 500 Ltrs Water Storage Tank can be installed by connecting with existing tanks and space for addition of another 500 Ltrs Water Storage Tank is available or not.*  
 (c) *As to whether Engg. Cell has prepared plan regarding use of existing tank 500 Ltrs after replacing with new tank of 1000 Ltrs capacity.*

*Therefore, it was resolved that the exhaustive report regarding above observations is required to be submitted by the Engineering Cell, hence, the item be deferred.*

The meeting ended with the thanks to the chair.

(Prof. A.S. Yadav)

(Prof. Tej Singh)

(Prof. Mamta Kamra) (Dr. Rajkumar Yadav)

(Devinder Singh)

(Dr. R.D. Sharma)

(Chander Prakash)