



No. IGU/P&S/2026/ 342-345

Dated: 27-5-2026

DETAILED NOTICE INVITING QUOTATIONS (Revised)

- Name of Work** : Inviting of sealed quotations for rate contract towards supply of various sanitary items for one year.
- Due Date & Time** : 10.06.2026, 5:00 P.M.
- Postal Address** : D.R. (P&S), Purchase & Store Branch, 1st Floor, Sardar Patel Block, Indira Gandhi University, Meerpur, Rewari (Haryana)

Sealed quotations are hereby invited from manufacturers/authorized distributors/authorized dealers/authorized suppliers/authorized firms for the supply of various Sanitary Items for the Central Store, P&S Branch, Indira Gandhi University, Meerpur, Rewari. The quotations, duly sealed and superscribed on the envelope as “**Quotation for rate contract towards supply of various sanitary items for one year**”, should reach the office of the undersigned either by Registered Post or by hand on or before the above mentioned due date and time. The date of opening of quotations shall be notified separately. The firms/dealers/suppliers or their authorized representatives, who wish to remain present at the time of opening of quotations, may do so.

The details of the required items, against which the rates are to be quoted, are as under:

Sr. No	Name of Item	Specification/Brand	Unit	Rate per Unit (In Rs.) to be quoted by the Supplier/Vendor	Applicable GST (In %) to be quoted by the supplier/Vendor	Total Quoted Rates (In Rs.)
1	Acid	(5 Litre bottle) Good Quality	Litre			
3	Black Hit 400ml	Godrej	Nos			
4	Colin 500ml spray	500ml Bottle	Nos			
5	Dust pad	Nayasa	Nos			
6	Dustbin small 10 Litre Plastic open	Nayasa	Nos			
7	Dustbean Medium 120 Litre	Aristo	Nos			
8	Dustbean Large 240 Ltrs	Aristo	Nos			
9	Dettol Soap 40gm	Dettol	Nos			
10	Detto Hand Wash 200ml	Dettol	Nos			
11	Dusting cloth 20" x 20"	Good Quality	Nos			
12	Rubber door mat 3'x2'	Good Quality	Nos			
13	Harpic 1Ltr.	1 Ltr. Bottle	Nos			
14	Hand Wash Refill 175ml	Dettol	Nos			
15	Lizol 500ml	500ml Bottle	Nos			
16	Napthalane ball	(100gm per Pkt) Gaiinda	Pkt			

Contd...2.....



17	Odonil 50gm	Odonil 50gm	Nos			
18	Phynile	5 Ltr bottle (gainda Black)	Litre			
19	Phynile	5 Ltr bottle (gainda White)	Litre			
20	Phool Jharu	Good Quality	Nos			
21	Pocha 36"x36"	(Extra Large) Good Quality	Nos			
22	Room Freshner 220ml	Godrej	Nos			
23	Surf/Detergent 500gm	(500 gm Pkt) Fena	Pkt			
24	Seek Jharu	Good Quality	Nos			
25	Stick Lathi	Good Quality	Nos			
27	Toilet Sheet Brush both side	Scotch Brite	Nos			
28	Toilet Paper Roll	Soft Touch	Nos			
29	Wipper 24" with 5' handle	Good Quality	Nos			
32	Foot mat PVC 3'x2'	Good Quality	Nos			

Terms & Conditions:

1. Quotation should be in favour of Registrar, Indira Gandhi University, Meerpur, Rewari.
2. The quotations are to be sent by registered post or by hand in a sealed envelope marked "QUOTATION FOR RATE CONTRACT TOWARDS SUPPLY OF SANITARY ITEMS FOR ONE YEAR" within due date & time as mentioned above and this envelope may be put addressed to the undersigned.
3. The firms/agency should have valid GST registration to be mentioned on Quotation and Hard Copy of GST Certificate is required with Quotation.
4. The rates quoted should be FOR destination Purchase & Store Branch, 1st Floor, Sardar Patel Block, I.G. University, Meerpur, Rewari and nothing extra on account of freight will be paid.
5. The bidder should be required to clearly mention all the applicable taxes in the quotation. Nothing extra after submission of the quotation will be considered.
6. The validity of rate contract shall be for a period of one year from the date of award of rate contract.
7. Acceptance of the material shall be subject to satisfactory report of this office/inspection committee.
8. The items shall be supplied within the time limit of 10 days from the date of supply order.
9. Charges not mentioned in the quotation shall not be paid.
10. The rates of SGST/CGST/IGST and another tax chargeable must be specified.
11. Payment shall be made only after the materials have been received in the university as per specification mentioned in supply order and after inspection of material.
12. The supplier/firm will be required to submit original Payee Receipt along with the bill.
13. Please state, if the bidder is the original manufacturer/sole distributor of the items.

Contd.....3.....



14. It is mandatory to mention the Mobile Number and E-Mail ID of the firm on the quotation.
15. The dispute, if any, shall be subject to the jurisdiction of the Rewari Court. Any other jurisdiction mentioned in the quotation or invoice shall be invalid and shall have no legal sanctity.

D.R. (P&S)

Endst. No. IGU/P&S/2026/ 342-345

Dated: 27-5-2026

Copy to:

1. A.R. O/o Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor), I.G. University, Meerpur, Rewari.
2. PA to Registrar (for kind information of the Worthy Registrar), I.G. University, Meerpur, Rewari.
3. Finance Officer, I.G. University, Meerpur, Rewari.
4. Director, UCC, I.G. University, Meerpur with the request to upload the same on University Website with immediate effect.

D.R. (P&S)