



Ref: No. IGU/CHEM/2026/ 278-297

Dated: 22.05.2026

**Memorandum**

**Sub: Annual Rate Contract for purchase of Chemicals, Glasswares and Plasticwares etc. for the Labs of UTDs of the Indira Gandhi University, Meerpur, Rewari for the period of one year.**

This has reference to e-tender Ref. No. IGU/Chemistry/2026/001, Tender ID: 2026\_HRY\_496436\_1 dated 12.01.2026 regarding Annual Rate Contract for procurement of Chemicals, Glasswares and Plasticwares, etc.

In this connection, as recommended by the Purchase Committee and approved by the competent authority, the aforesaid Annual Rate Contract is hereby issued in favour of the authorized successful bidders as listed in Annexure-1 (Page-1).

The Annual Rate Contract shall remain valid for a period of one year from the date of issue and may be extended for a further period of one year on the same rates, subject to approval of the University authorities.


All terms and conditions laid down in the above mentioned tender shall form an integral part of this Memorandum. Additionally, the Annual Rate Contract shall be governed by the following terms and conditions:

**1. Procurement Process:**

- The indenter must provide an item-wise comparison of rates from all approved bidders mentioned in Annexure-1, including comparison of available brands/makes, as applicable for the respective item.
- Purchase approval and procurement process will be followed as per the University norms/rules. No relaxation in norms/rules will be allowed for purchases under the Annual Rate Contract.
- The maximum purchase limit under a single order through the Annual Rate Contract shall be Rs. 5,00,000/- only.
- Contact numbers and e-mails of authorized successful bidders are mentioned in Annexure-1.

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2. **Discount Price:** Procurement under the Annual Rate Contract shall be made on the basis of total price, calculated after considering the maximum quoted discount on the price list submitted by the bidders.
3. **Validity:** The annual rate contract shall remain valid for one year from the date the date of issue and may be extended for next year on the same rates subject to the approval of the university authorities.
4. **Delivery:** The delivery will be FOR Indira Gandhi University, Meerpur, Rewari, Haryana – 122502 unless otherwise indicated.
5. **Taxes:** Taxes as applicable in force on date of supply shall be entertained.
6. **Payment:** Payment of the bills shall be made 100% after verification of supplies received as per make/specifications by verification committee constituted by the indenter departments/Project In-charges/other establishments of the University after ensuring reasonability of rates vis-à-vis observance of all due formalities.

  
Chairperson, 22/5/26  
Dept. of Chemistry  
**CHAIRPERSON**  
DEPARTMENT OF CHEMISTRY  
INDIRA GANDHI UNIVERSITY  
MEERPUR, REWARI-122502

Copy of the above is forwarded to the following for information and necessary action.

1. Dean Academic Affairs, IGU, Meerpur, Rewari.
2. Chairperson, Deptt. of Botany, I.G.U. Meerpur, Rewari.
3. Chairperson, Deptt. of Biotechnology, I.G.U. Meerpur, Rewari.
4. Chairperson, Deptt. of Chemistry, I.G.U. Meerpur, Rewari.
5. Chairperson, Deptt. of Environment Science, I.G.U. Meerpur, Rewari.
6. Chairperson, Deptt. of Pharmaceutical Sciences, I.G.U. Meerpur, Rewari.
7. Chairperson, Deptt. of Physics, I.G.U. Meerpur, Rewari.
8. Chairperson, Deptt. of Zoology, I.G.U. Meerpur, Rewari.
9. Finance Officer, I.G.U. Meerpur, Rewari.
10. D.R. (P&S), I.G.U. Meerpur, Rewari.
11. Director, Audit, I.G.U. Meerpur, Rewari.
12. PA to Registrar for kind information of Registrar
13. A.R. to VC for kind information of Hon'ble Vice Chancellor
14. Director, UCC – for uploading on the University Website

List of authorized successful bidders for Annual Rate Contract for purchase of Chemicals, Glasswares and Plasticwares etc. for the Labs of UTDs of the Indira Gandhi University, Meerpur, Rewari for the period of one year

Annexure-1 (Memorandum No. Ref: No. IGU/CHEM/2026/ 278-297 Date: 22.05.2026 )

Sr. No.	Name of Firm/Company	Manufacturer/ Brand	Discount in % on basic rates		
			Chemicals	Glasswares	Plasticwares
1.	M/s Central Drug House (P) Ltd. 7/28, Vardaan House, Ansari Road, Daryaganj, New Delhi-110002 <b>Email: <a href="mailto:sales@cdhfinechemical.com">sales@cdhfinechemical.com</a></b> <b>Contact: +918708389860</b>	CDH and Microgen	10	0	0
2.	M/s Gupta Scientific Industries # 57, Industrial Estate, HSIIDC, Ambala Cantt. -133006 (Haryana) <b>Email: <a href="mailto:perfitindia@gmail.com">perfitindia@gmail.com</a></b> <b>Contact: +919215675679</b>	Perfit	0	7.5	0
3.	M/s Hitech Associates 314, IIIrd Floor, LSC, DDA Market, Samrat Enclave, Pitampura, Delhi- 110034 <b>Email: <a href="mailto:htdelhi@hotmail.com">htdelhi@hotmail.com</a></b> <b>Contact: +919560695588</b>	Loba, JSGW, Infusil, Br Biochem and Polylab	10	10	10
4.	Gagan Scientific Centre 63/20, Azad Nagar, Near Shivaji Colony Chowk Rohtak-124001 <b>Email: <a href="mailto:gaganscientific@gmail.com">gaganscientific@gmail.com</a></b> <b>Contact: +919468071223</b>	Polylab, Reli Glass and Genie	10	10	10
5.	M/s Upasana Enterprises C-22 B, Street No. 7B, Kadipur Industrial Area, Near Shiv Mandir, Gurugram, Haryana -122001 <b>Email: <a href="mailto:upashnaenterprises@gmail.com">upashnaenterprises@gmail.com</a></b> <b>Contact: +919971679511</b>	Molychem, Rankem, VWR, JT Baker, Finar, Duksan, Inorganic Venture, Abdos and Riviera	20	15	10
6.	M/s Deep Scientific 1105, Sector-23, Kakroi Road, Sonapat, Haryana - 131001 <b><a href="mailto:scientificdeep@gmail.com">scientificdeep@gmail.com</a></b> <b>Contact: +919312932965</b>	Himedia, SRL and Tarsons	10	15	10

Note: GST Extra (as applicable)

**Price/Discount:** The price shall be as per the companies printed price list submitted through the tender process and the suppliers shall provide above discount on these rates as specified.