



No. IGU/UCC/26/160

Dated: 19.05.2026

**NOTICE INVITING QUOTATIONS**

Due Date &amp; Time: 02/06/2026, 05:00 PM

**Subject: Inviting of Quotations for supply of HP Printer**

The sealed quotations are invited from authorized dealers/suppliers/firms/agencies for the supply of HP Printer. The quotations under sealed cover should reach in the office of **Director, University Computer Centre, Room No. 15, Sardar Patel Bhawan, Indira Gandhi University, Meerpur, Rewari-122502** by post or by hand, latest by 02/06/2026 upto 05:00 P.M. duly superscripted on the envelope, "**Quotation for the supply of HP Printer**". The quotations will be opened on 03/06/2026 at 11:30 A.M. in the presence of dealer/supplier who may like to be present at the time of opening of quotations.

S. No.	Description	Quantity	Amount
1.	<b>Brand: HP</b> Print technology: Laser • Print, copy, scan, ADF, Duplex • USB, Wi-Fi, Ethernet • Automatic Duplex Printing	01 No.	To be quoted by the bidder

**Terms and Conditions:-**

- Quantity of the items may be increased or decreased without any notice.
- The tax should be mentioned clearly in the quotation.
- The rates are for at IGU Meerpur, nothing extra on account of freight will be paid.
- The offer must be valid for a period of at least three month from the date of opening of quotations.
- Acceptance of material shall be subject to satisfactory report of the inspection committee.
- The quotation received after due date and time or incomplete shall be rejected out rightly.

Saboo  
19/5/2026  
Director

University Computer Centre  
Indira Gandhi University