



## NOTIFICATION

It is notified for information of all concerned that the Hon'ble Vice-Chancellor is pleased to approve the Ordinance for Award of University Research Scholarship (URS) to be implemented w.e.f. session 2025-26 (copy enclosed).

Deputy Registrar (Acad.)  
for DAA

Endst No. IGU/Acad./2026/.....  
210-240

Dated: 03-02-2026

Copy of the above is forwarded to the followings for information and necessary action:-

1. Dean Academic Affairs, Indira Gandhi University, Meerpur- Rewari.
2. Deans of Faculties, Indira Gandhi University, Meerpur- Rewari.
3. Chairperson(s) of UTDs, Indira Gandhi University, Meerpur- Rewari.
4. Dean Students' welfare, Indira Gandhi University, Meerpur- Rewari.
5. Superintendent, R&S Branch, Indira Gandhi University, Meerpur-Rewari to take necessary action regarding implementation of the University Research Scholarship (URS).
6. Director, University Computer Centre, Indira Gandhi University, Meerpur-Rewari for uploading on University Website.
7. Public Relations Officer, Indira Gandhi University, Meerpur- Rewari.
8. P.A. to Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor) Indira Gandhi University, Meerpur- Rewari.
9. P.A. to Registrar (for kind information of the Registrar), Indira Gandhi University, Meerpur- Rewari.

Deputy Registrar (Acad.)  
for DAA

**ORDINANCE FOR AWARD OF UNIVERSITY RESEARCH SCHOLARSHIP (URS)**  
**(w.e.f. Session 2025-26)**

Indira Gandhi University, Rewari provides University Research Scholarship (URS) with the aim to promote the research ecosystem of the University by providing the financial assistance to the meritorious research scholars who got registered for full-time Ph.D. Program and are not in receipt of any kind of fellowship, scholarship, salary, stipends or emoluments from any other source. The online application for the URS shall be advertised each year to be available only for the scholars registered for the full-time Ph.D. Program.

**1. Eligibility criteria for URS:**

Only the scholars registered for full-time Ph.D. Program under supervision of the faculty members of the University Teaching Departments are eligible to apply for URS. The candidates whose registration has been recommended by the PGBOS and yet to receive the letter of registration from the University are also eligible to apply for the same subject to uploading the certification from the Chairperson of the UTDs (**Annexure 'X'**).

**2. Procedure for award of URS:**

- (a) The University will notify the number of seats to be offered for URS by each Department as per schedule notified from time to time. Each department will be allotted a minimum of one URS. Where the registered number of research scholars exceed ten, one additional URS will be allotted with the approval of the Vice Chancellor.
  - (i) Additionally 25% of the seats over & above the total seats, shall be reserved for candidates belonging to the scheduled caste category. The allocation will be made across all departments of IGU in alphabetically order on the basis of a roster system.
  - (ii) URS will be awarded to those research scholars who are not receiving any other fellowship, scholarship, salary or financial assistance of a similar nature.
  - (iii) Vacant seats shall not be carry forward for next academic year.
- (b) The candidates shall apply in a prescribed application format (**Annexure 'A'**) in a manner stipulated by the University from time to time for award of URS.

**2. URS Screening of Applicants**

**(a) Screening Committee**

The Committee for screening for University Research Scholarship will consist of the Chairperson, Two Professors, one Associate Professor and one Assistant Professor by seniority and rotation.

**Note:**

- i. All members must satisfy eligibility conditions to be Ph.D. supervisor. If a Department does not have Associate Professors, the screening Committee shall include one additional Assistant Professor.

In case a Department does not have requisite number of Professors/Associate Professor/Assistant Professor, the screening committee shall comprise minimum of four

faculty members, which shall be constituted by the Vice-Chancellor on the request of the concerned Chairperson from amongst the teachers of the concerned/relevant Faculty.

ii. Quorum shall be of three members.

**(b) Criteria for preparing Merit List for award of URS:**

The Screening Committee constituted for the purpose as per following criteria shall prepare the merit list:

<b>Level of Program</b>	<b>Percentage of Marks</b>	<b>Weightage in Marks (Maximum 30 marks)</b>
Under Graduate	Below 50	0
	$\geq 50$	For each % multiplied by the factor 0.2 Subject to maximum of 10 marks
Post Graduate	Below 60	0
	$\geq 60$	For each % multiplied by the factor 0.5 Subject to maximum of 20 marks

**The candidates securing more than 50% marks in over all merit shall only be considered for the award of URS.**

**NOTE:**

- While preparing the merit list for University Research Scholarship, Screening Committee must prepare a waiting list not exceeding the numbers of seats available in the Department in order of merit. This merit list shall be valid for a period of one year.
- If two or more candidates secure identical marks in the merit, the candidate senior in age will be given preference.

**3. Duration of URS:**

- The URS shall be for a period of three years on year-to-year basis extension **Annexure 'B'**.
- The amount of the scholarship shall be of Rs. 10,000/- per month for the first two years and will be Rs. 12,000/- per month later on or as decided by the university from time to time.

**4. Conditions governing URS:**

The following conditions shall be applicable to students awarded with URS:

- The Scholarship shall be payable from the date of joining as URS. The awardee shall be required to join the University Research Scholarship within one month from the date of issue of the Award letter of URS, failing which University Research Scholarship may be awarded to the next candidate in the merit list.
- The Scholarship shall be paid to the Research Scholars upto the date of submission of Ph.D. thesis, provided that the duration of scholarship does not exceed the period for scholarship.

form prescribed (**Annexure C**) for the purpose giving surety of any one permanent employee of the University or State Government or Employee of Autonomous Statutory Bodies in Haryana.

**5. Compliance during URS:**

- (a) The URS bearing will be required to submit six-monthly progress report duly certified by the Research Advisory Committee (RAC) at the end of every six months from the date of joining but within 15 days for each term through online/offline as decided by the University. Two consecutive six monthly unsatisfactory reports by the RAC to the DRC or the non-submission of the reports of the scholar within time shall lead to termination of the URS. The Chairperson shall notify the cancellation and convey the same to R&S Branch for further necessary action. The cancellation of Ph.D. registration due to non-satisfactory reports shall be as per Ph.D. ordinance and the fellowship paid shall be recovered.
- (b) The Scholar may be assigned teaching work including tutorials, evaluation of test paper, laboratory demonstration work, seminar, symposia etc. in the Department up to a maximum of six to eight hours in a week depending on the workload in the Department as assigned by the Chairperson in consultation with the concerned Supervisor. However, the final decision will be taken by the Chairperson as per workload requirement of the Department.
- (c) The URS scholar shall attend the Department regularly and the attendance record of the scholar shall be maintained by the supervisor in an attendance register. The candidate shall mark their biometric attendance.
- (d) Research Scholar may be allowed to visit other places to consult Lab, Library and for field work relating to research activities up to one month in a year on the recommendations of supervisor by the Chairperson. Beyond one month, the Vice-Chancellor may allow further leave of absence on the recommendation of the Chairperson and Supervisor with full justifications.

**6. Leave period:**

- (a) Leave of absence for a maximum of 30 days in a year, not exceeding 10 days at a time in addition to public holidays may be allowed to a URS by the Head of the Department on the recommendation of the Supervisor. However, he/she will not be entitled for vacations and recesses.
- (b) The maternity leave at full fellowship for a period not exceeding six months once during the tenure of their award would be admissible to women research Scholar.
- (c) No other leave of any kind will be admissible to a scholar in receipt of URS.
- (d) The leave record shall be maintained by the department.

**7. Termination of URS:**

The URS can be terminated/cancelled by the University in the event of following conditions:



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(a) The University Research Scholarship may be terminated/cancelled along the cancellation of registration to Ph.D. program at any time during the tenure in case of misconduct, or if an awardee is found ineligible later, shall lead to automatic termination of the URS and cancellation of registration to Ph.D. program. The Scholarship paid to the scholar shall be recovered alongwith interest as may be decided by the authorities. The decision of the University in this regard shall be final and binding.

(b) The scholar shall not accept or hold any gainful employment/appointment paid or otherwise or receive any emoluments, salary, stipend etc. for many other sources during the tenure of the award. Any violation in this regard shall lead to automatic termination of the URS and cancellation of registration to Ph.D. program. The Scholarship paid to the scholar shall be recovered along with interest as may be decided by the authorities.

(c) In the event of a scholar discontinuing scholarship for no valid reason, he/she shall be required to refund to the University the entire amount of scholarship received by him/her along with interest as may be decided by the authorities, provided that in exceptional case(s) such as appointment as Assistant Professor or any Teaching or Research assignment or higher research scholarship or any regular appointment in Govt./Public Undertaking, this condition may be waived off by the Vice Chancellor on the recommendations of the Chairperson concerned.

(d) A scholar shall not join any other course of study or appear in any examination conducted by any University or Public Body without the prior permission of the University. Any violation in this regard shall lead to automatic termination of the URS and cancellation of registration to Ph.D. program. The Scholarship paid to the scholar shall be recovered alongwith interest as may be decided by the authorities.

**8.10 Power to remove difficulties:**

(a) If any difficulty arises to give effect to the provisions of this Ordinance, the Vice-Chancellor may, by order, make such provisions not inconsistent with the Act, Statutes, Ordinances or other Regulations, as may be necessary or expedient to remove the difficulty, however shall be subject to ratification of such order by the Statutory bodies of the University.

(b) The University reserves the right to alter the terms and conditions of the URS at any stage of the scholarship.



**Annexure-A**

**INDIRA GANDHI UNIVERSITY, MEERPUR, REWARI**  
**APPLICATION FOR AWARD OF URS**

Photograph

1	Name of Candidate	
2	Father's Name/ Spouse Name	
3	Name of the Department	
4	Mobile No.	
5.	Email id	
6.	Date of Birth (as given in Matriculation Certificate)	
7.	Reservation Category	
8	Date of Registration to Ph.D. (enclose the copy of registration letter) OR The date of PGBOS meeting recommending registration to Ph.D. Program, if the registration letter is not received, duly certified by the concerned Chairperson ( <b>Annexure-X</b> )	
9	Permanent Address	

**10. Details of previous examination passed (Please enclose copy of Marks card)**

Examination passed	Year	Name of University/ Board	Marks obtained	Maximum Marks	Percentage	Weightage Claimed by the candidate	Weightage Verified by the committee
Graduation							
Post-Graduation							
<b>Total weightage</b>							

### DECLARATION BY THE CANDIDATE

(a) I declare that I have read the rules, the relevant URS Ordinance and undertake to abide by them.

(b) I declare that I am not in receipt of any kind of fellowship/payment/salary from any other source.

(c) I hereby declare that the entries furnished in the form and enclosures are true to the best of my knowledge and belief. In case any entry in this form is found to be false, I will have no objection if the University disqualifies me at a later stage.

(d) I hereby declare that I shall abide by the rules and regulations of the University issued from time to time

(Signature of candidate)

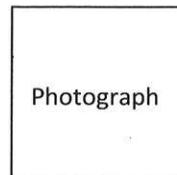
### Check List of enclosures:

Details	Please specify Yes/No, If yes attach the Corresponding document
Graduation Mark Card	
Post Graduation Marks Card	
Reservation Category, if applicable	



**ANNEXURE-B**

**Performa for the yearly extension of University Research Scholarship (URS)**



Photograph

1	Name of Department	
2	Name of Research Scholar	
3	Father's Name/Spouse Name	
4	Permanent Address	
5	Date of Joining as U.R.S.	
6	Registration Number	
7	Date of Ph.D. Registration	
8	Topic of Research	
9	Nature of leave applied during the period (if any)	
10	Research work done during the period (Specify in %)	
11	Number of publications in Scopus/Web of Science/ UGC Care listed journals? (Attach Proof)	

<b>Justification of Research Scholar verified by the Supervisor</b>				
12	<b>How much work has been completed?</b>	<b>Status of completion</b>	<b>Justification for Non completion Of the objectives</b>	<b>Verification by the Supervisor</b>
	a) Objectives of the work			
	i) Objective 1			
	ii) Objective 2			
	Add columns as per requirement to showcase all objectives			

13	<b>Details of Annual URS extension report submission w.e.f. date of joining of URS as may be applicable</b>	<b>Date of consideration of progress report by DRC</b>	<b>Recommendation of DRC</b>
	First Annual URS extension report (0-12 months)		
	Second Annual URS extension report (12-24 months)		
	Third Annual URS extension report (24-36 months)		

**(Name and Signature of Candidate)**

**(Name and Signature of Supervisor)**

**(Signature of Chairperson with seal)**



**ANNEXURE-C**

**UNIVERSITY RESEARCH SCHOLARSHIP BOND**

Known all men by these presents that we \_\_\_\_\_ and (2) \_\_\_\_\_ do hereby bind ourselves and each of us, our and each of our heirs, executors and administrators to pay to the Indira Gandhi University Rewari or assignee on demand the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) signed and dated this day of \_\_\_\_\_

Whereas, the above bounden \_\_\_\_\_ is nominated to receive scholarship of the Indira Gandhi University, Rewari and whereas the above bounden \_\_\_\_\_ as nominee of such scholarship under the rules and conditions comprised in the ordinance relating to the award of such scholarship of Rs. \_\_\_\_\_ per month for \_\_\_\_\_ year.

Now, the conditions of the written obligation is that in the event of the above bounden \_\_\_\_\_ Not conforming to or observing the rules and conditions under subject to which the scholarship has been awarded to him/her or of discontinuing the Research before the completion of the prescribed of \_\_\_\_\_ years with no valid reasons the above bounden \_\_\_\_\_

(1) \_\_\_\_\_ (2) \_\_\_\_\_ shall forthwith refund to the Indira Gandhi University, Rewari all money paid to him/her in respect of the said scholarship and in the matter of deciding that money is to be paid, the decision of the University shall be final. Upon the making of such refund, the above written obligation shall be void of no effect; otherwise shall be and remain in full force and virtue.

Provided always that the said written bond is entered by the above bounden (1) \_\_\_\_\_ (2) \_\_\_\_\_ no further condition that may be imposed in the part of the Indira Gandhi University, Rewari toward the above bounden \_\_\_\_\_ in respect of his/her failure of neglect to confirm or to observe the rules and conditions herein before mentioned to make such refund as aforesaid, shall not in any way relieve or exonerate the above bounden \_\_\_\_\_ In respect of his/her liability under the above written bond.

Signed by the above bounden (1) \_\_\_\_\_ in the presence of \_\_\_\_\_.

1. Full name of the Scholar: \_\_\_\_\_
2. Address of the Scholar: \_\_\_\_\_
3. Full Name of the Surety: \_\_\_\_\_
4. Address of the Surety: \_\_\_\_\_

For and on behalf of the Vice-Chancellor, Indira Gandhi University, Meerut, Rewari in the presence of: Signature of Witnesses

- 1.
- 2.

**Signature and Designation of the Officer**  
**i.e. Chairperson of the Department Concerned**





**Annexure X**

**Indira Gandhi University, Meerpur, Rewari**  
(A State University Established under Haryana Act No. 29 of 2013)  
Recognized u/s 12 (B) & 2(f) of UGC Act, 1956

**CERTIFICATION FOR REGISTRATION TO Ph.D. PROGRAM**

(Applicable only for the candidates whose registration letter is yet to be issued by the University)

This is to certify that the case of Mr./Ms .....  
.....

S/o/D/o....., admitted to Ph.D. Program in the session  
..... has been recommended by the BOS/PGBOS under Resolution No.....

In its meeting held on ..... for registration to Ph.D. Program.

**(Signature of Chairperson with seal)**