Indira Gandhi University
Meerpur Rewari

इंदिरा गाँधी विश्वविद्यालय
मीरपुर रेवाड़ी

(A state University Established under Haryana Act No. 29 of 2013)
(Recognized u/s 12-B & 2 (f) of UGC Act 1956)

No: IGU/R&S/2026/ 700 Dated: 03/11/2026

To

All the Chairpersons,
University Teaching Departments,
Indira Gandhi University, Meerpur, Rewari.

Subject: Regarding Guidelines for Ph.D. Registration for the Session 2025–26.

Sir/Madam,

It is hereby informed to all concerned that the Registration & Scholarship Branch is initiating the Ph.D. registration cycle in accordance with the provisions of the University Ph.D. Ordinance.

All the Ph.D. scholars who either are exempted from Ph.D. Coursework or completed the Ph.D. Coursework, being eligible to apply for registration to Ph.D. in accordance with the University Ph.D. Ordinance, are hereby directed to complete the requisite formalities for Ph.D. registration by submitting their applications along with the research synopsis/proposal and other prescribed documents through their respective University Teaching Departments.

The entire process, including meetings of the Staff Council, Research Advisory Committee (RAC), Departmental Research Committee (DRC) and Board of Post-Graduate Studies & Research (BOPGS&R), shall be completed within four months of the last date of receipt of the applications for registration in the prescribed performa, along with the synopsis signed by the Supervisor.

➢ **Checklist of Required Documents**

The scholars shall submit their complete registration file to the concerned Head/Chairperson of the Department, containing the following documents:

1. Duly filled application form for Ph.D. registration (Available on the University Website).
2. Research synopsis/proposal, duly approved and signed by the proposed supervisor.
3. Copy of Ph.D. Coursework Marksheet/Certificate or Documentary proof of exemption from Ph.D. Coursework.
4. Copies of Matriculation, Graduation, Post-Graduation certificates / degrees, and JRF / NET / GATE / GPAT Certificate.
5. No Objection Certificate (NOC) and Experience Certificate, wherever applicable, (Compulsory in the case of part-time scholars).
6. Prescribed Ph.D. Registration Fee Receipt.

The Chairpersons/Heads of the Departments are requested to ensure that the files of the eligible scholars are complete in all respects and that the registration process is conducted strictly in accordance with the provisions of the Ph.D. Ordinance.

This may be treated as important for timely completion of the Ph.D. registration process.

Superintendent (R&S) 3/11/2026
For D.A.A.

Copy to:

1. A.R. to Vice-Chancellor (for the kind information of the Hon'ble Vice-Chancellor), I.G.U., Meerpur, Rewari.
2. P.A. to Registrar (for the kind information of the Worthy Registrar), I.G.U., Meerpur, Rewari.
3. All Deans of Faculties, I.G.U., Meerpur, Rewari.
4. All Chairpersons of University Teaching Departments (UTDs), with a request to display this notice on the departmental notice boards and bring it to the notice of the concerned scholars.
5. Director, University Computer Centre (UCC), I.G.U., Meerpur, Rewari, with a request to upload this notice on the University website.