

**Indira Gandhi University
Meerpur-Rewari**



**इंदिरा गाँधी विश्वविद्यालय
मीरपुर-रेवाड़ी**

(A State University Established under Haryana Act No. 29 of 2013)
Recognized u/s 12 (b) & 2(f) of UGC Act, 1956

No. IGU/DSW/2026/ **640**

Date: 27.10.2026

NOTICE INVITING QUOTATIONS

To

Due Date & Time: 03/11/2026, 10:30 AM

M/s _____

Subject: Inviting sealed quotations for hiring the Sound System for the University Youth Festival 2026 (HINDOLA-2026) from 13-15 November 2026.

The sealed quotations are invited from authorised dealers/suppliers/firms/agencies for the subject cited above. The quotations under sealed cover should reach the office of DSW by the registered post or by hand, Indira Gandhi University, Meerpur, Rewari, PIN-122502, latest by 03.11.2026, up to 10:30 AM, duly superscripted on the envelope, "Quotation of Sound System for University Youth Festival 2026 (Hindola-2026)" on a rental basis at Indira Gandhi University, Meerpur, Rewari. The quotations will be opened on 03.11.2026 at 10:30 AM in the presence of the dealer/supplier who may like to be present at the time of opening of quotations. The DNIQ (tentative requirements) is enclosed for ready reference.

For any queries, please

Contact at: +91-9416487037, +91-8813075921

Postal Address:

Office of DSW, Library Basement Area

Indira Gandhi University, Meerpur-Rewari

Pin Code-122502

Detailed Notice Inviting Quotation

Sub: Hiring of Sound System for University Youth Festival 2026 from 13-15 November 2026

Sr.No.	Requirements/Items	Rate/Amount Including all Expenses etc.
1.	STAGE-I (Main Stage) General Stage Requirements • Audience Capacity: Ideally, 700 or more persons. • Stage Dimensions: 60 ft (length) × 48 ft (depth). • Side Wings: Minimum four side wings for stage management, performer entry/exit, and storage of props. • Green Rooms: Adequate green rooms • Backstage Access: Dedicated entry for participants, musical instruments, and the stage sets, and props. Sound System Requirements at Stage- I 1. Main PA System • Line-array tops/speakers suitable for the venue and audience capacity. • Subwoofers/bass system. • Adequate amplifiers, wherever required. • Front-fill/monitor speakers. • Side-fill speakers. • Complete sound-processing rack with necessary processors and system controllers. • Digital audio mixer with a minimum of 32 input channels. • Digital stage box and multicore/snake system, as required. 2. Microphones and Accessories • Podium microphones: As required for the opening and valedictory ceremonies. • Wireless/cordless microphones: Minimum 2. • Wired microphones: Minimum 24 when the Folk Orchestra is scheduled at this stage; otherwise, minimum 12. • Microphone stands: Minimum 24 when the Folk Orchestra is scheduled at this stage; otherwise, minimum 12. • Direct Injection (DI) boxes: Adequate quantity for instruments and audio sources. • Foot microphones: Minimum 6-8 (for theatre events) • Standing/catcher microphones: Minimum 9 (for theatre events) <i>or</i> Collar/lapel microphones: Minimum 9 • All necessary microphone cables, connectors, adapters, and spare batteries. 3. Stage Lighting and Trussing • Lighting tower trust size 20*60/20 • Warm-white LED lights. • Aluminium goalpost/box truss system as per stage and arena requirements. • Audience and stage blinder lights. • LED moving-wash lights.	<i>To be quoted by the Firm</i>

	• Sharpie/beam moving lights • Profile lights. • Dimmer rack and lighting control system, wherever required. • LED follow-spot light. • Suitable lighting console, power distribution, cabling, and accessories. 4. Technical Support • Experienced sound engineer and lighting operator throughout the programme. • Sound check and equipment testing before each event. • Backup microphones, essential cables, connectors, and power arrangements.	
2.	STAGE-II (Kalapana Chawla Auditorium) General Stage Requirements • Audience Capacity: Ideally, 300 or more persons. • Stage Dimensions: 48 ft (length) × 32 ft (depth). • Side Wings: Minimum four side wings. • Green Rooms: Separate green rooms for male and female participants. • Backstage Access: Dedicated entry for performers, instruments, and stage equipment. • Stage Safety: Safe flooring, proper cable management, and adequate electrical arrangements. Sound System Requirements 1. Main PA System • Top speakers suitable for the venue and audience capacity. • Subwoofers/bass system, as required. • Adequate amplifiers. • Front-monitor speakers. • Sound-processing rack. • Digital audio mixer suitable for live vocal and instrumental performances. • Stage box/snake drum and multicore cabling. 2. Microphones and Accessories • Podium microphones: 2. • Wireless/cordless microphones: Minimum 2. • Wired microphones: Minimum 10. • Microphone stands: Minimum 10. • Collar/lapel microphones: Minimum 6, subject to programme requirements. • Direct Injection (DI) boxes: Adequate quantity. • All necessary audio cables, connectors, adapters, and accessories. 3. Technical Support • Experienced sound engineer throughout the programme. • Separate sound checks for vocal, percussion, non-percussion, and group performances.	

	Adequate cabling, backup microphones, and spare batteries.	
3.	STAGE-III: (Seminar Hall-1, Vivekanand Bhawan) LITERARY EVENTS STAGE Sound System Requirements - Two podiums, each equipped with one podium microphone. - One additional microphone for announcements. - Two top speakers suitable for clear speech reproduction in the venue. - Necessary amplifiers, audio mixer, cables, and connectors. - Basic sound-control arrangements to ensure clear speech and minimise feedback. General Arrangements - Suitable seating and an appropriate stage/presentation area. - Adequate lighting and electrical connections. - A functional public-address system throughout the competitions.	

T&C:-

- The quotations shall be submitted in favour of Registrar, Indira Gandhi University, Meerpur, Rewari
- The quantity of items/work may be increased or decreased without any notice/ as per requirements.
- The vendors' representative/staff shall remain available throughout all three days of the youth festival.
- The bidder must quote their complete rates inclusive of all applicable taxes/GST, transportation, etc., and nothing extra beyond the quoted rate will be accepted. The lowest quotation shall not automatically qualify for acceptance. The committee may reject a quotation if the firm's experience, work quality, or execution capability.
- The vendors are advised to visit the university campus before submitting the quotation to understand the nature of the work and quote their rates accordingly.
- Payment shall be made after satisfactory completion of the work and certification by the committee, as per university rules


Convener 27/10/23

Sound Arrangement Committee

Cc (for kind information and necessary action):

- Director, UCC, I.G. University, Meerpur, with request to upload the same on the university website
- DSW, IGU Meerpur
- F.O., IGU Meerpur
- DR (P&S), IGU Meerpur
- All committee members