

**Indira Gandhi University
Meerpur - Rewari**



**इंदिरा गाँधी विश्विद्यालय
मीरपुर - रेवाड़ी**

(A State University Established under Haryana Act No. 29 of 2013)
Recognized u/s 12 (b) & 2(f) of UGC Act, 1956

No.: IGU/DSW/2026/637

Date: 27/10/2026

NOTICE INVITING QUOTATION

To

M/s

Due Date and Time: 03.11.2026, 11:00 AM

Subject: Notice Inviting Quotations for Gift and Momentous for Upcoming Youth Festival

Sealed quotations through by hand are invited from various firms/agencies for various Purchase of Gift/Mementos work for the upcoming Inter-Zonal Youth Festival (13-15 November, 2026) upto 03.11.2026 at 11:00 AM in the Office of DSW, Library Basement, IGU Meerpur, Rewari. Interested vendors may come with their samples for the item given below: The tentative requirements are as follows:

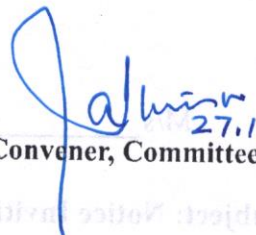
Sr. No.	Requirement
1.	First Position: 150 Pcs mementos/prizes Second Position: 150 Pcs mementos/prizes Third Position: 150 Pcs mementos/prizes Best Actor Award: 1 Pcs memento Best Actress Award: 1 Pcs memento Overall Winner Trophy: 1 Pcs Runner-up Trophy: 1 Pcs First Runner-up Trophy: 1 Pcs Mementos for Guest of Honour: 150 Pcs good-quality mementos High Quality Brass/Metal Mementos for VVIP with base and acrylic cover: 10 Pcs Memento Steaker (as per requirement) Shawls: 10 High Quality fabrics Good Quality Mementos for VIPs: 5 Pcs

Terms and Conditions

- The vendor must come to the University on 03.11.2026 at 11:30 with their Samples for above items, rates will only be accepted after the checking of Sample by the committee.*
- After proper inspection and selection of the sample, the vendor shall submit their rates in the Office of DSW*
- The quotation shall be submitted in favour of the Registrar, Indira Gandhi University, Meerpur, Rewari.*
- The Committee may increase or decrease the quantity of items as per requirements.*

5. Rates shall be inclusive of all applicable taxes/GST, transportation, labour, installation, and other incidental expenses.
6. The lowest quotation shall not automatically qualify for acceptance. The Committee may reject a quotation if the firm's experience, work quality, or execution capability is unsatisfactory.
7. Payment shall be made after satisfactory completion of the work and certification by the Committee, as per University rules.
8. All vendors are advised to visit the University campus before submitting their quotations to understand the nature of the work and quote their rates accordingly.
9. The committee will select the mementoes on the basis of their quality, appearance, design, finish of mementos.

Due Date and Time: 03.11.2025 11:00 AM


27.10.26
Convener, Committee

Cc (for kind information and necessary action):

1. Director, UCC, I.G. University, Meerpur, with request to upload the same on the university website
2. DSW, IGU Meerpur
3. F.O., IGU Meerpur
4. DR (P&S), IGU Meerpur
5. All committee members

Sl. No.	Requirement
1.	First Position: 150 Pcs mementos/phases
2.	Second Position: 150 Pcs mementos/phases
3.	Third Position: 150 Pcs mementos/phases
4.	Best Actor Award: 1 Pcs memento
5.	Best Actress Award: 1 Pcs memento
6.	Overall Winner Trophy: 1 Pcs
7.	Runner-up Trophy: 1 Pcs
8.	First Runner-up Trophy: 1 Pcs
9.	Mementos for Guest of Honour: 150 Pcs good-quality mementos
10.	High Quality Brass/Metal Mementos for VIP with base and acrylic cover: 10 Pcs
11.	Memento Steaks (as per requirement)
12.	Shawls: 10 High Quality fabrics
13.	Good Quality Mementos for VIPs: 5 Pcs

Terms and Conditions

1. The vendor must come to the University on 03.11.2025 at 11:30 with their samples for selection.
2. After proper inspection and selection of the sample, the vendor shall submit their rates in the form of GST.
3. The quotation shall be submitted in favour of the Registrar, Indian Gandhi University, Meerpur.
4. The Committee may increase or decrease the quantity of items as per requirements.