

Proceedings of 62nd meeting of the Central Purchase Committee held on 12.05.2026 at 12:00 Noon in the Board Room, Sardar Patel Bhawan.

The following members were present:

1. Prof. Satinder Bal, Dept. of CSE	Chairperson
2. Prof. Rashmi Pundeer, Dept. of Chemistry	Member
3. Prof. Ravindra, Dept. of Commerce	Member
4. Prof. Pankaj Tyagi, Dept. of Zoology	Member
5. Sh. Satish Kumar, Dept. of Mathematics	Member
6. Dr. Vipin Kumar, Dept. of Geography	Member
7. Sh. Anil Kumar, Finance Officer	Member
8. Sh. Mohit Rewari, DR (P&S)	Member Secretary

Indenting Branch:

1. Ms. Devki, Superintendent (Conduct) (Nominee, COE)	Special Invitee
--	-----------------

At the outset, the Chairperson welcomed all the members of the Central Purchase Committee and the following agendas of the meeting were taken up as under:

Item No. 01:

To consider the proposal for procurement of Store Items of the University for the financial year 2026-27 under the Budget Head "08/401936, Stationery & Contingencies".

The Committee deliberated on the matter at length and observed that rate contracts for the procurement of central store items (stationery and sanitation items) should be made with firms/suppliers from the local market, to ensure smooth and timely delivery to meet urgent requirements. The Committee emphasized that preference should be accorded to domestic brands in the national interest.

Resolved that the rate contract for procurement of central store items (stationery and sanitation items) be processed for a validity period of one year from the date of award of contract, as per clause 12.15 contained in Chapter 12 (Store Purchase Regulations), Calendar Volume II (University Accounts Code), by inviting quotations from registered vendors/suppliers/firms via the University web portal, with a notice period of 15 days.

[Action by, if any: P&S Branch]

Item No. 02:

To consider the proposal for printing of Twenty Five lakhs Answer Books of 36 Pages for the forthcoming Semester/Yearly Examination, 2026 through E-Tendering.

Resolved that the proceedings of the meeting of Sub-Committee constituted by CPC in its 61st meeting, held on 03.04.2026 regarding the purchase of 25 Lac Answer Books of 38 pages (36 Pages+2 OMR) through e-tendering be approved.

[Action by, if any: Exam Branch]

Item No. 03:

Any other item.

- i) To consider the rate contract for repairing/refilling of Printer Cartridge in the university.**

The Finance Officer apprised the Committee that files related to the repair and refilling of printer cartridges are being routinely submitted for payment. He further highlighted that, given the substantial number of printers deployed across various departments and facilities within the University, this frequent handling of individual cases is generating an unnecessary administrative burden and consuming valuable staff time.

After thorough deliberations and consideration of the matter, the Committee unanimously resolved as follows:

- (a) A matter be processed for award of rate contract for the repair and refilling of printer cartridges with local firms or suppliers. To ensure transparency, competitiveness quotations shall be invited through the University web portal, with a notice period of 15 days to allow adequate response time from potential vendors.
- (b) The University Computer Centre (UCC) be asked to furnish the requisite details, including specifications, models, and compatibility requirements for the printer toners and cartridges in use across the institution, to facilitate accurate bidding and execution of the contract.

[Action by, if any: P&S Branch]

The meeting ended with the votes of thanks to the Chair.


(Satinder Bal)


(Rashmi Pundeer)

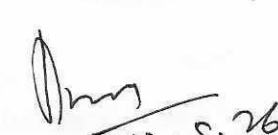

(Ravindra)


(Pankaj Tyagi)


(Satish Kumar)


(Vipin Kumar)


(Mohit Rewari)


(Anil Kumar)



No. : IGU/P&S/2026/260-262

Dated : 20 May 2026

To

The Director U.C.C.
I.G. University, Meerpur, Rewari.

Sub. : Regarding uploading the Proceedings of 62nd meeting of the Central Purchase Committee (C.P.C.) on the University Website.

R/Sir/ ~~Madam~~,

Please find attached herewith the Proceedings of 62nd meeting of the C.P.C. held on 12.05.2026 with the request that the same may kindly be uploaded on the University website.

Dy. Registrar (P&S)

Enclosures : As above.

Endst. No. : IGU/P&S/2026/260-262

Dated : 20 May 2026

Copy of the above is forwarded to the following for information and necessary action:-

1. The Deputy Director, Local Audit Haryana, I.G. University, Meerpur, Rewari.
2. The Finance Officer, I.G. University, Meerpur, Rewari.

Dy. Registrar (P&S)