

INDIRA GANDHI UNIVERSITY, MEERPUR -
REWARI



इन्दिरागान्धीविश्वविद्यालय,
मीरपुर (रेवाड़ी)

(A state University Established under Haryana Act No. 29 of 2013)
(Recognized u/s 12 (b) & 2 (f) of UGC Act 1956)

No. : IGU/R&S/2026/ 545

Dated : 30.09.2026

To

All the Chairperson of U.T.D./
Principals/ Directors of Affiliated UG/PG Colleges to
I.G. University, Meerpur, Rewari.

Sub.: Schedule for open of University Portal for filling up Registration Return of UG/ PG courses
except B.Ed./M.Ed runs in UTDs and Affiliated Colleges for the session 2026-27.

Sir/ Madam,

It is hereby notified that the schedule for receipt of online Registration Return of UG/ PG courses
except B.Ed./M.Ed runs in UTDs and Affiliated Colleges for the session 2026-27

Start Online submission of RR	01.10.2026
Submission of RR Without late fee upto	22.10.2026
Last date for submission of RR with late fees 750/- and Examination form with late fee Rs. 500/- per student upto	29.10.2026
Last date for submission of RR with late fees 1500/- and Examination form with late fee Rs. 1000/- per student upto	06.11.2026
Last date for submission of RR with late fees 2500/- per student upto	13.11.2026
For one week before commencement of examination and after that no request will be considered in any circumstances: RR and Exam form Rs. 5000/- + Rs.7000/- per student with the permission of the Vice-Chancellor.	

Note: On above proposed schedule dates, if holiday may observe in the University, the next
working day will be considered as the last date.
RR and Exam forms fees can be deposit within the three days in the alignment to the perused
schedule.

Further, it is also noted that hard copy of RR along with relevant documents such as
certificates/documents, proof for depositing of fees or late fees if due (duly verified by Mr. Lekh Ram ji,
Accounts Branch), In case a College/Institute fails to do the needful, the RR hard copy shall be accepted
with requisite fee in one go and penalty of Rs.10/-per student per day shall be charged as per the guidelines
issued by academic branch are to be submitted within 07 days after uploading of RR details on the portal.
The fee may be submitted in the name of Registrar IGU, Meerpur Rewari in the account mentioned below:

A/C No. : 18172413000438
IFSC Code. : PUNB0181710

30/09/2026
Superintendent (R&S)
For Registrar

Dated :30.09.26

- Endst. No. : IGU/R&S/2026/ 546-50
Copy of the above is forwarded to the following for information and necessary action, please:

1. A.R. to VC (for kind information of the Hon'ble Vice-Chancellor), I.G.U., Meerpur, Rewari.
2. PA to Registrar (for kind information of the Worthy Registrar), I.G.U., Meerpur, Rewari.
3. Controller of Examinations, I.G.U., Meerpur, Rewari with the request to direct the concerned agency
to do the needful.
4. Director, UCC, I.G.U., Meerpur, Rewari with the request to upload this on the University website.
5. Finance Officer, I.G.U., Meerpur

30/09/2026
Superintendent (R&S)
For Registrar

Guidelines for submitted Registration Return (RR)

1. It has been observed that while making admission, rules and regulations provided in the Ordinances/ Admission Brochure and guidelines specified in the Seat Allotment letters issued by the Counseling Agency are not being adhered to by some of the Colleges/Institutes in letter and spirit. Action taken in violation of rules may invite litigation at a later stage. It is categorically requested to ensure that the admissions must be made strictly in accordance with the rules and regulations provided in the Ordinances governing admissions and instructions/guidelines given in the Seat Allotment Letters issued by the Counseling Agency to avoid unnecessary litigations.
2. The Chairperson UTD's/ Principals of affiliated/maintained colleges/institutes will complete the process of online submission of Registration Return(particulars in the RR should be as per original documents of the students) within the schedule specified by the R&S branch and a 'Hard Copy' of the same will be submitted alongwith all types of required certificates/documents/ (photocopies duly attested) exhibiting their eligibility, Original Migration Certificate, and photo copy duly attested ABC ID, Aadhar Card ,PPP & (ParivarPehchanPatra) ID if applicable.
3. The college should fill the old IGU Student detail of RR with IGU Student Registration Number.
4. Aadhar Card, Mobile No. Photo and Date of Birth is Mandatory for every student as the same is required by the UGC for uploading the results for online verification.
5. Incomplete Registration Return in the shape of Hard Copy will not be entertained in any circumstances, The College shall be held responsible for this and will have to pay the late fees as per rules laid down by the University i.e @Rs 10. late fee per day per student.
6. It has also been observed that the Colleges/Institutes do not take timely steps for removal of discrepancy(s) and rush to the University for removal of the same only at the time of examinations which certainly creates hardship for the University as well as for the students. Therefore, Colleges/Institutes should take timely step to settle the discrepancy beforehand.
7. **CERTIFICATE TO BE FURNISHED BY THE PRINCIPAL/DIRECTOR**
The Principal/Director while sending the Registration Return must furnish the following certificate on letter pad of the college (Duly stamped):-
 - i. That the spellings of the student Name, Father's Name, Mother's Name, date of Birth, Registration No. (if any), Marks obtained etc. noted in the Registration Return have been checked and are in accordance with the particulars mentioned in the original certificate(s) of lower qualifying examination i.e. UG/PG or its equivalent examination passed from the recognized University/Board (as per Current IGU Meerpur Recognition/Equivalence List) on the basis of which the admissions of the students have been made.
 - ii. That the admissions have been made as per provision given in the Admission Brochure/Ordinance.
 - iii. That every student has been admitted (Fresh or Continued) according to Admission Brochure/University Calender/Ordinances in force at the time of admission and they fulfill all the Eligibility Conditions/norms and as per guidelines of the University in case of any lapse undersigned being the Head of the College/Institution owes the entire responsibility including remittance of fee to the University.
 - iv. That the number of students admitted to the course(s) in within the seats sanctioned by the University/State Govt. and the University has already accorded affiliation to run these courses/classes.
 - v. That the distribution of seats as well as Reservation Policy as applicable and notified by the Government and University from time to time has been implemented by the College/Institute into and any deviation in this regard in the responsibility of the Principal/Director of the College/Institute.
 - vi. That the College will adhere to the AISHE guidelines and furnished the details as per the as per the directions from DGHE/University from time to time.
8. All the College/Institutes/Departments are requested to furnish the information(Hard Copy as well as soft copy in Excel Formatas per the Performa enclosed. Alongwith the Registration Return without which the returns shall not be accepted.
9. All The Colleges are requested to deposit a separate list of students having compartment/re-appear in one subject as per the clause for point 4.5 of NEP of the University.