

**INDIRA GANDHI UNIVERSITY,
MEERPUR - REWARI**



**इन्दिरा गाँधी विश्वविद्यालय,
मीरपुर - रेवाड़ी**

(A state University Established under Haryana Act No. 29 of 2013)
(Recognized u/s 12-B & 2 (f) of UGC Act 1956)

No. : IGU/P&S/2026/_____

Dated : _____

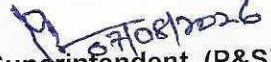
To

The Director U.C.C.
I.G. University, Meerpur, Rewari.

Sub. : Regarding uploading the Proceedings of 64th meeting of the Central Purchase Committee (C.P.C.) on the University Website.

R/Sir/ Madam,

Please find attached herewith the Proceedings of **64th** meeting of the C.P.C. held on **23.07.2026** with the request that the same may kindly be uploaded on the University website.


Superintendent (P&S)

Enclosures : As above.

Endst. No. : IGU/P&S/2026/_____

Dated _____

Copy of the above is forwarded to the following for information and necessary action:-

1. The Deputy Director, Local Audit Haryana, I.G. University, Meerpur, Rewari.
2. The Finance Officer, I.G. University, Meerpur, Rewari.


Superintendent (P&S)

- 100 -

Proceedings of 64th meeting of the Central Purchase Committee held on 23.07.2026 at 11:30 AM in the Board Room, Sardar Patel Bhawan of the university.

The following members were present:

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|---|---------------|
| 1. Prof. Satinder Bal, Dept. of CSE | - Chairperson |
| 2. Prof. Ravindra, Dept. of Commerce | - Member |
| 3. Sh. Satish Kumar, Dept. of Mathematics, FO | - Member |
| 4. Dr. Vipin Kumar, Dept. of Geography | - Member |
| 5. Sh. Yogesh, Supdt (P&S) | - Member |

Indenting Branch:

- | | |
|---|-------------------|
| 6. Dr. Ashok Yadav, Director (Sports) | - Special Invitee |
| 7. Smt. Devki, Superintendent (Conduct)
(Nominee, COE) | - Special Invitee |

At the outset, the Chairperson welcomed all the members of the Central Purchase Committee and the following agendas of the meeting were taken up as under:

Item No. 01: *To consider the proceedings of the meeting of the Sub-Committee held on 16.07.2026 regarding opening of the financial bids of the e-tender for printing and supply of Twenty Five Lakhs Answer Books of 38 pages each with OMR Sheet i.e. 36 pages.*

After due consideration, the Committee resolved that the proceedings of the meeting of the Sub-Committee held on 16.07.2026 regarding the opening of the financial bids of the e-tender for printing and supply of Twenty Five Lakhs Answer Books of 38 pages each with OMR Sheet (i.e. 36 printed pages) be approved. The Committee further resolved that the proceedings be submitted to the Hon'ble Vice-Chancellor for approval.

[Action to be taken by the COE Branch]

Item No. 02: *To consider the procurement of sports equipment and other essential items required for the two major disciplines, namely Wrestling and Athletics, out of the grant of Rs. 1.00 Crore received from the State Government.*

The Committee discussed the matter in detail and, after due deliberation, resolved that the procurement of sports equipment and other essential items required for the two major disciplines, namely Wrestling and Athletics, be undertaken through the e-tendering process.

The Committee further resolved that a Sub-Committee consisting of the following be constituted for carrying out the entire e-tendering process, including the preparation of tender documents, scrutiny of bids, evaluation, and submission of its recommendations to the competent authority for further necessary action:

1. Director (Sports)
2. FO or his nominee
3. Asstt. Director (Sports)
4. In-charge (Gen)
5. Supdt. (P&S)

[Action to be taken by the Sports Deptt.]

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Item No. 03: Any other item.

- *To consider the observations raised by the Local Audit, Haryana dated 22.07.2026 on the case of the Rate Contract for the supply of Stationery and Sanitary Items.*

The Committee considered the observations raised by the Local Audit, Haryana vide Point No. 1 to 05 in respect of the rate contract for the supply of Stationery and Sanitary Items. After due deliberations, the Committee resolved that a point wise reply be submitted to the Audit on the following lines:

1. The rate contract was finalized through the quotations process instead of inviting open tenders after taking into consideration the nature of the items and the operational requirements of the University. Stationery and sanitary items are required in the university on a frequent and urgent basis. In view of the limited storage capacity available in the University Store, it is neither feasible nor economical to procure these items in bulk quantities.

The Committee had observed that under an open tendering process, the participating firms located anywhere in the country may not be in a position to ensure prompt supply of the required items at short notice. On the other hand, local suppliers would be better placed to meet the recurring and urgent requirements of the University in a timely manner.

The Committee had also observed that the open tendering process is comparatively more time consuming. Therefore, in order to ensure the uninterrupted availability of essential stationery and sanitary items, the rate contract was processed by inviting quotations.

Further, quotations were received from six firms for stationery items and seven firms for sanitary items, which created adequate competition, transparency, and reasonableness in the procurement process.

Accordingly, the committee reaffirmed that the procurement through the quotations process was adopted in the best interest of the University and was justified under the prevailing circumstances.

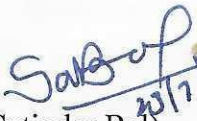
2. The requisite certificate, duly signed by the Central Purchase Committee (CPC) on the basis of the certificates received from the concerned firms, be produced before the Local Audit.
3. The rate contract holders firms be required to furnish a Bank Guarantee of Rs. 10,000/- as a security deposit. In the event of failure to execute any supply order issued under the rate contract, the security amount be liable to be forfeited. In addition, the defaulting firm be also liable to be blacklisted/debarred for a period of at least five years.

    Cond. 3.....
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4. Certificate of reasonability be obtained from the concerned firms.
5. The item "**Rubber Band**" was finalized strictly on the basis of the lowest quoted rate (L-1). However, if the Local Audit is of the view that the quoted rate is not commercially viable, the said item may be excluded from the rate contract without affecting the validity of the remaining rate contract items.

[Action to be taken by the P&S Branch]

The meeting ended with the votes of thanks to the Chair.


(Satinder Bal)
23/7/2026


(Ravindra)
23/07/2026


(Satish Kumar)
23.7.26


(Vipin Kumar)


(Ashok Yadav)


(Yogesh)


(Devki)