



INTERNSHIP NOTIFICATION

It is for information to all the Chairpersons/In-charges of the UTD's & Principals/Directors of all the UG/PG affiliated Colleges/Institutes that the Internal Assessment Portal for online uploading the awards of Internship Report on University Portal for UG/PG Courses related to N.E.P. as per the UG&PG Ordinance will be opened from **29.07.2026 to 17.08.2026**

Sr. no.	Type	Sem.	Date of Opening the Portal	Date of Closing the Portal
1.	UG & PG (Both)	2 nd (Regular)	29.07.2026	17.08.2026
	UG Only	4th (Regular)		
	UG & PG (Both)	2nd Re-Appear		

Therefore, all the Chairpersons/In-charges of the UTD's & Principals/Directors of all the affiliated Colleges/Institutes are requested to online upload the Internal Assessment awards of Internship Report Online timely before the closing of the Portal. Further after the Last date, no Internal Assessment will be accepted. There is no need to submit the hard copy of awards/Report along with Certificate Copy in the Result Branch. The Department/Colleges/Institutes have to keep the online uploaded Internal Assessment award duly verified & Report along with Certificate Copy in their office up to 2 years after conducting the said examination/Evaluation. Timely uploading of internal assessment marks shall be helpful in preparing the results and avoiding any further delay.

Department/Colleges/Institutes are required to send a soft copy of online uploaded internal assessment awards duly signed by the concerned examiner & verified by the Principal/Director at result@igu.ac.in within 07 days after the last date. The Department/Colleges/Institutes are required to publish the online uploaded awards on their display board/website also.

For any issue arising during the filling up of internal assessment awards such as:

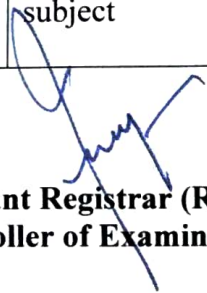
- Student/student details not showing on the Portal
- Signature sheet related issues.
- Any other queries

In all above cases, you are requested to send your mail with screen shot of the portal & copy of the query at **corresponding set email** at least **04 days before** the last date of closing the portal. Also kindly lock the awards after checking with original awards given by examiner, No query regarding unlocking & updating of Internal Assessment awards will be consider after the last date.

Department/Colleges/Institutes are requested to kindly examine/check the Internship Guidelines before uploading the Internal assessment awards/Internship Report on the University Portal.

Note: After the last date for uploading of the internal assessment marks, a penalty/late fee as per details given below per student per subject shall be levied upon the concerned Department/College/Institute after the last date for uploading of the internal assessment marks and this penalty/late fee shall not be charged from the student by the Department/College/Institute:

Sr. No.	Details	Penalty/Late Fees
1.	Up to 10 days from the last days of filling the internal awards	Rs. 100/- per student per subject
2.	Up to 20 days from the last days of filling the internal awards	Rs. 200/- per student per subject
3.	Up to 30 days from the last days of filling the internal awards	Rs. 500/- per student per subject
4.	After 30 days from the last days of filling the internal awards and before the commencement of the next semester/year examinations to be conducted by the University.	Rs. 1000/- per student per subject


**Assistant Registrar (Result)
For Controller of Examinations**

Endst. No./IGU/Result/2026/ 1535

Date: 28/7/26

A copy of the above is forwarded to the following for information and further necessary action.

1. All the University Teaching Departments, IGU, Meerpur, Rewari.
2. All the Directors/Principals of the concerned colleges, IGU, Meerpur, Rewari.
3. Director, University Computer Centre with the request to direct the concerned staff to upload the above notification on the university website.
4. P.A. to Registrar (for kind information of the Registrar), IGU, Meerpur, Rewari.
5. P.A. to Controller of Examinations, (for kind information of Controller of Examinations), IGU, Meerpur, Rewari.


Assistant Registrar (Result)