

INFORMATION BROCHURE

2020-21

FOR ADMISSION TO PROGRAMMES/COURSES OFFERED BY UNIVERSITY
TEACHING DEPARTMENTS



INDIRA GANDHI UNIVERSITY MEERPUR- REWARI
HARYANA

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Mission

- A University where all are engaged in creating learning opportunities for themselves and others to encourage development, growth and productivity to keep pace with the global trends and compete with the best known Universities of the world.
- A University which facilitates an education model that gears up better job opportunities.
- Aims at developing positive attitude, sound values and high standards alongwith professional proficiency.

Vision

- To impart education which in its breadth and scope represents the main symbols in our logo viz. the rising sun, mountains, an open book, flame and flower petals.
- To help the students build self-confidence through disciplinary study and other co-curricular activities so as to lead them towards realizing their strengths and convictions.
- Develop talent for further contribution to sustainable growth in academics, administration, business, research, arts, craft and corporate world by focusing on organized thought, self-discipline, methodical and planned functioning and analytical ability.
- Encouraging inter-disciplinary approach to learning, team work, widening the area of research through participative and collaborative give-and-take with leading institutions for promoting optimum utilization of human resources adapting to and adopting innovative ideas and perspectives.
- Provide a hygienic, modern, environment-friendly and vivacious campus attuned to the urgent needs of Green Technology.
- Play positive and interactive role to take care of the affairs of the people of surrounding areas and also to fulfill responsibility towards the society and nation at large.

PROGRAMMES/COURSES AT A GLANCE

1. M. Com. 2 years
2. M.Com. (Hons.) 5 years
3. M.A. Economics
4. M.B.A.
5. M.A. Political Science
6. Maters in Social Work
7. M.A. English
8. M.A. Hindi
9. M.A. History
10. M.Sc. Geography
11. M.Sc. Chemistry
12. M. Sc. Mathematics
13. M.Sc. Mathematics with Computer Science
14. M.Sc. Physics
15. M.Sc. Botany
16. M.Sc. Biotechnology
17. M.Sc. Zoology
18. M.Sc. Environmental Sciences
19. M.Sc. Yoga
20. M.Sc. Psychology
21. Master of Computer Applications
22. LL.B.
23. B. Pharmacy
24. B. Pharmacy 2nd year through LEET
25. B.Tech. Computer Science & Engineering
26. B.Tech. Computer Science & Engineering 2nd year through LEET
27. Bachelor of Hotel Management & Catering Technology

Logo of the University



The logo of the Indira Gandhi University carries a variety of symbolic meanings embedded in itself. In the midst of the logo are the words “Satyamev Jayte” which inspire us always to follow the path of truth which only can ultimately lead us to victory. The rays of the sun indicate that the light of knowledge destroys the darkness spread around us. The torchlight at the centre of the logo is symbolic of the fact that we can lit the dark paths of ignorance with the torch of knowledge and move towards success and fulfillment.

The Ashok Chakra in the logo conveys the fullness of life through following the precepts of perennial principles of life in different circumstances. The ‘book’ and the shloka ‘Tamsa Ma Jyotirgamaya’ build a sense of conviction in us that knowledge has the power to drag us out of ignorance. The flower petals in the outer circle of the logo remind us of our duty towards nature and inspire to live in harmony with nature. The wheat spikes signify the importance of grains.

The saffron colour in the logo exhibits the feelings of sacrifice and compromise. In the end, this logo, through the shloka “Sa Vidya Yaa Vimuktaya” demonstrates the truth that learning ultimately frees us from ignorance. This logo, therefore, inspires us to achieve perfection, harmony, fulfillment and knowledge by using various symbols.



Vice Chancellor

MESSAGE

Dear Students,

It gives me immense pleasure to welcome you all to the Session 2020-21 at Indira Gandhi University (IGU). This Session is vastly different since it has commenced in the shadow of Covid-19 pandemic. The outbreak of Covid-19 and its aftermath has pressed a reset button on how we interact, study and transfer knowledge. It is being believed that few aspects of life will undergo a permanent change even when the pandemic gets over.

Last few months have been challenging indeed since a “new normal” has set in which many of us were not used to. Not only that the change was so sudden and sharp hardly giving any time to adjust to this new normal. However, as every challenge hides new opportunities in its fold, the Covid-19 has ushered in new possibilities for those organizations that rise to the occasion.

At IGU, we have not let Covid-19 come in the way of regular functioning of the University. The students of IGU will benefit from a raft of new initiatives taken last year. In a path-breaking move, we have started the process of restructuring curriculum across different programmes so as to emphasise on the practical aspects and gear towards originality, creative thinking and scientific temper amongst students rather than merely focused on book learning.

I firmly believe a university should produce well rounded individuals equipped with skills and qualities that will help them assume leadership roles in all walks of life and contribute to the process of strong self-reliant India. Every student of the IGU irrespective of the discipline will need to undergo training in the vital areas of Communication skills, Computer applications, Quantitative techniques/ statistics & Current affairs in certain disciplines. Besides, inclusion of Self-study and presentation of a Seminar paper as compulsory components of study will kindle the creative energies and original thinking of students, much-needed in present times. In the last one year, we have also strengthened laboratory infrastructure in the University equipped with state of the art equipment so that students get a robust platform for studies and research.

Today, IGU offers a number of job oriented courses across disciplines. I would urge the students to make the most of the opportunities being offered by the University. We are committed to provide a congenial and motivating environment for teaching, learning & research.

Here is wishing you the best.

S.K. Gakhar



Registrar

MESSAGE

“Education is the manifestation of the perfection already in man.”

-Swami Vivekananda

Swami Vivekananda rightly assessed the basic purpose of education. Education is not just about literacy, it is much more than mastering the art of reading and writing. The objective of education is to develop the minds of learners in a way that they recognize their own potential and realize it. The purpose of education is not just enabling humans to earn their livelihood, it is about enabling learners as a socially responsible human being who has concern for his society, state, nation and world at large. Our aim is to enlighten the path of learning so that the youth learn the social and moral values, understand Indian culture and belief system and associate themselves with the main stream and step out as a responsible citizen to serve the nation.

Unless the motto of education is “*वसुधैव कुटुम्बकम्*”, the universal prosperity can be achieved. The universities are representative of universe where learners and learned belonging to different ethnicities, nations, states, religions, caste and social class come together to learn through research, academics, co-curricular and extra-curricular activities. We at Indira Gandhi University try to provide such a learning environment to the students where they can nurture their minds with knowledge and nourish their skills and abilities. We focus at the holistic development of young minds through synergizing the physical, psychological and spiritual development as a whole. The university is running 25 courses in 21 university teaching departments. We are committed to provide quality education by excellence in teaching and research, well-qualified faculty members, effective administrative support, serene campus life, holistic development of the students, a community-service approach, special emphasis on providing opportunities for students of rural background, girl students, and students from marginalized communities etc.

The journey has just begin, the university has to go far ahead and achieve excellence in the education that is only possible with the active support of faculty members, administrative staff and students.

I welcome the incumbent learners at Indira Gandhi University campus and hope together we shall make it a better learning space.

Best Wishes!

(Dr. Annapurna Sharma)

Officers of the University

Hon'ble Chancellor-Governor of Haryana -Sh. Satyadeo Narain Arya

Designation and Name	Telephone Nos.
Vice-Chancellor	
Prof. S.K. Gakhar	01274-248753
Registrar	
Dr. Annapurna Sharma	01274-248555
Dean Academic Affairs	
Dr. S.S. Chahar	9416148243
Dean of Colleges	
Sh. Satish Khurana	9813083689
Dean Students' Welfare	
Prof. Mamta Kamra	9416882322
Proctor	
Dr. Savita Kumari	8607308555
Chief Warden	
Prof. Manju Pruthi	8572804777
Finance Officer	
Dr. R.D. Sharma	8588917550

About the University

Indira Gandhi University Meerpur, Rewari was established on September 07, 2013. The University is committed to work vigorously for the all-round personality development of students by making them not just outstanding professionals but also good individuals with ingrained human values. The university campus is situated in village Meerpur at a distance of about 10 Km from district headquarter of Rewari, and is about 300 kms from Chandigarh, the State Capital. It is well connected both by rail as well as road. Spread over about 100 acres of land in lush green area and is well laid with state-of-the-art buildings. Before coming into existence as an independent State University it was working as Indira Gandhi Post Graduate Regional Centre of Maharshi Dayanand University, Rohtak which was established on 3rd October, 1988.

Choice Based Credit System

This University has introduced the Choice Based Credit System of Examinations at P.G. level w.e.f. academic session 2016-17 for the purpose of evaluation of student's continuous performance during the programme and in the term examinations. The Choice Based Credit System is the process of continuous evaluation of a student's performance and provides flexibility to allow the students to progress at an optimum pace suited to their ability and convenience, subject to fulfilling minimum requirements for continuation. The scheme and syllabi have been revised as per the guidelines provided by UGC regarding Choice Based Credit System. In order to inculcate values and ethics in the students, the University has launched Value Education as a Foundation Course under CBCS System.

Updation and Revision of Curriculum

1. **Comprehensive Revision of the Syllabus-** During the session 2019-20, IGU Meerpur has restructured the syllabi of the all programmes/courses being run in various University Teaching Departments according to CBCS pattern.
2. **Communication Skills and Personality Development as Foundation Course-** This course was launched during the session 2019-20 with the objectives to enhance the communication skill combined with personality development.

3. **Inclusion of Self study, Seminar and Computer applications in specific subjects specific; Quantitative Techniques and Statistics as compulsory component of the Syllabi-**

Self Study -The objective of this course is to create habits of reading books and other study materials and to develop writing skills to enhance creativity and originality. After selecting a suitable title for the paper in consultation with teacher, the student will be required to prepare a hand written report about 6-10 pages in his/her own handwriting. It is mandatory to submit the revised report after evaluation. Thus, this paper provides ample opportunities to students to learn.

Seminar- Students are required to prepare a presentation on any topic, apart from syllabus, assigned by the teacher concerned in the department on the theme/topic such as review of research papers/articles published in national and international journal or any other research based paper in his/her area of interest. The way of presentation, relevancy & depth of subject matter of the topic and answers to the questions are some innovative parameters of the evaluation.

Computer Applications in each Subject- With the aim to make each and every student well versed in modern day Information Technology; this course was launched last year. In this course, students shall acquire the knowledge of basic and advance uses of computer and apply them in their academics.

Quantitative Techniques and Statistics- Data science is one of the emerging field of knowledge and its relevance has been increasing day by day. Keeping in view these trends, IGU has made this course compulsory for all students so that they can learn new skills and enhance their knowledge.

Inclusion of Current Affairs in Commerce, Economics and Management- The University has launched these innovative courses in the Departments i.e. Commerce, Economics & Management. Students shall acquaint themselves in the knowledge of current affairs in this field of study.

Examination Reforms

The Examination Branch is automated and all the examination work from seeking examination forms from students, collecting examination fee, conducting examination, printing of mark sheets and degrees are handled by this Branch in house only. The University has decided that a processing fee shall be charged for the Unfair Means Cases.

Laboratories

Spacious laboratories with the modular fixtures, fitting and technical design are installed in the University. The University is equipped with laboratories of all science subjects. The Laboratories have all kinds of high ended equipments and instruments to facilitate students in doing practicals. The Department of Geography in its Laboratory is equipped with latest Geographical softwares such as ArcGIS, Envi and Esri needing by the students for their curricula as well as research.

MoU with Shiksha Sanskriti Utthan Nyas

In order to promote the vast scientific ancient and Indian Knowledge, IGU Meerpur has signed a Memorandum of Understanding with Shiksha Sanskriti Utthan Nyas for starting a certificate course.

Atal Pustkalya

The University Library named after the former Prime Minister of India Sh. Atal Bihari Vajpayee is strategically located, with excellent state-of-the art computer facilities and stress free environment. It provides digital facilities to the students. The library system, besides being elegant, provides support for the academic and research pursuits. It has a rich collection of knowledge resources i.e. books and journals. Using Library Software "Koha" the Library has created complete database of Books purchased. The books can be searched on university website. Electronic books and Electronic journals are accessible on Delnet. The Library has a 24 × 7 Reading Hall to facilitate the students with uninterrupted reading environment.

Directorate of Sports

In order to harness the potential of the youth and promoting sports in the University, creation of excellent infrastructure including two ultra modern Gymnasium Halls for all indoor activities is

available for the benefit of students and staff. The Directorate organizes various inter-departmental and inter-college tournaments for men and women players and coaching camps for students. It also deputed the teams for participation in inter-university tournaments and national games. During last year, IGU Meerpur has won one silver medal (short-put) in all India one Silver Medal (Shot-Put) in All India Inter University Athletics Championship, Two Bronze medals in all India Inter University Judo Championship, One Bronze Medal in All India Inter University Qwan-ki-do Championship Sports Achievement at Khelo India University Games and three Bronze medals in Khelo India University Games

Health Care Facilities

To cater to the primary health care needs, the Community Primary Health Center is established in close proximity of the University by the Government of Haryana. At the First Aid center in University, staff is available as per requirement in the campus. A Cancer Hospital with all modern facilities is also working in the village Meerpur.

University Food Court

University Food Court/cafeteria is also available in the University premises for the students and staff. The main points of focus of Food Court are hygiene conditions, neat and clean sitting area, healthy food and quick services. The Food Court provides various food items at University approved rates.

National Service Scheme

The NSS units of Indira Gandhi University, Meerpur are involved in inculcating the feelings of empathy and self extension among students. The units work with the objective to uphold and promote the values of communal harmony, patriotism and national integration among students as well as community members through various NSS activities. The motto of the National Service Scheme (NSS) is “Not Me, But You”. This expresses the essence of democratic living and upholds the need for selfless services and appreciates the other person’s point of view. It shows consideration for fellow human beings. It underlines the fact that the welfare of an individual is ultimately dependent on the welfare of the society as a whole.

Youth Red Cross

Youth Red Cross of Indira Gandhi University, Meerpur is committed to nudge youth to participate in the events meant for humanitarian values. Health, service and friendship are the basic premises of YRC. Moreover, YRC of IGU is to serve the society by mobilizing the young energy. It acts through YRC volunteers i.e. students of the University. Various programmes such as Orientation programmes for YRC volunteers, Blood Donation camps, Road Safety awareness campaign, Environment related awareness programmes, First Aid Training etc. were mainly organized. The YRC IGU has also been recognized at State Level as it has been awarded with YRC Shield for University for 2017-18 and YRC Award for Programme Coordinator for 2016-17 and 2017-18.

Green Campus

Indira Gandhi University has started a drive to make the campus green and with this objective, plants of different varieties are planted every year. More than 5000 plants of fruits, herbal and medicinal value etc. were planted in the campus last year.

SC/ST Cell

SC/ST Cell has been set up in the University to ensure proper implementation of various schemes of the UGC, the Government of India and the State Government concerning scholarships, stipends etc. for the welfare of the reserved categories. The guidelines for various types of scholarship/stipends, as revised from time to time by the Central and State Governments, are notified to all Departments which are duly displayed on the Notice Boards of the concerned Departments. This Cell ensures that these guidelines are strictly adhered to. The reservation to SC, BC and other categories are admissible as per reservation policy of the State Govt. The following types of scholarships are granted to the SC and BC candidates under the Schemes of Govt. of India/State Govt.

- (i) Post Matric Scholarship to SC/ST students, Govt. of India Scheme.
- (ii) Stipend to B.C. students under Post Matric Scholarship Scheme.

(iii) Financial help from District Welfare Office as per their guidelines for purchase of books etc.

(iv) Other schemes notified from time to time

Members of the SC/ST Cell :

- | | |
|--|------------|
| 1. Prof. Tej Singh (Liasoning Officer) | 9416372012 |
| 2. Dr. Savita Kumari (Member) | 8607308555 |
| 3. Dr. Deepak Gupta (Member) | 9255405507 |
| 4. Dr. Rajender Kumar (Member) | 9416882168 |
| 5. Sh. Jasvinder Singh (Member) | 9896117311 |

Women Cell

The Women Cell is established by the University as per the directions issued by the Supreme Court and MHRD to provide and maintain a dignified, congenial working environment for women employees including teaching and non-teaching staff, contractual workers and students where they can work, study and explore their potential to the fullest and take all the steps required in this direction. The Women Cell consists of following members:

- | | |
|----------------------------------|-------------|
| 1. Prof. Romika Batra (Convener) | 09810125130 |
| 2. Dr. Aditi (Member) | 9729610786 |
| 3. Dr. Reena Hooda (Member) | 9915075762 |
| 4. Dr. Pooja Vyas (Member) | 9468269720 |

Prevention of Sexual Harassment Committee

Committee for the prevention of Sexual Harassment is established by the University as per the direction issued by the Supreme Court and MHRD. The Committee works in accordance with the Constitutional and Supreme Court mandate of Prohibition of Gender Discrimination and Sexual Harassment at Work Place. The Committee consists of following members:

- | | |
|---|-------------|
| 1. Prof. Romika Batra (Convener) | 09810125130 |
| 2. Dr. Mamta Kamra (Member) | 9416882322 |
| 3. Dr. Seema Mahlawat (Member) | 9991116458 |
| 4. Dr. Aditi (Member) | 9729610786 |
| 5. Dr. Satish Khurana (Member) | 9813083689 |
| 6. Prof. Sunita Malhotra (Member)
(M.D.U., Rohtak) | |

Training & Placement Cell

The Training & Placement Cell takes care of training and placements activities for the students. Arrangements for Pre-Placement talks, written tests, group discussions, personal interviews etc. are made by the Training & Placement Cell in coordination with Training & Placement Coordinators (TPCs) and Chairpersons of respective Departments. Training & Placement Cell has the mandate to organise school workshops, which cover communication skills, soft skills and personality development etc. The Placement activities are handled by the Training and Placement Cell, for final year students under the guidance of Head, Training and Placement. The Cell facilitates arranging on campus placements of students in various industries, makes arrangements for students to participate in off-campus drives organized at various institutions/ industries.

Remedial Coaching Centre

The University has established University Centre for Competitive Examinations. The primary aim of the Centre is to prepare students for entry to various services at State and Central level. This Scheme of UGC is primarily meant for students belonging to SC/ST/Minorities/OBC (non-creamy layer). However, the poor students belonging to General Category may also be admitted. The SC/ST students of Haryana are not charged any kind of fee.

Haryana Institute for Public Policy and Good Governance

The University has established the Haryana Institute for Public Policy and Good Governance for imparting instructions in various short term capsule Courses/Programmes of six months/one year duration under the National Skill Qualification Framework to provide a series of various levels of knowledge, skills and aptitude in the area of Leadership and good Governance.

Department of Students' Welfare

The office of the Dean Students' Welfare looks after Students' Welfare in numerous ways and also monitors various cultural activities. Some other important facilities provided by this office are as follows:

- “Earn While You Learn” Scheme
- Funding for Educational & Industrial Tours.
- Bus Pass Facility

Under the aegis of this Department, the University celebrated the 550th birth anniversary of Guru Nanak Dev Ji with full vigour and devotion under the aegis of the Department. A world renowned personality Bhai Baldeep Singh Ji who is descendent of Guru Nanak Dev Ji has explained about the various aspects of life and messages of the great Guru.

Directorate of Youth Welfare

The Directorate of Youth Welfare provides a platform to students to explore their talent at utmost level and foster the feelings of Nationalism, enrich Indian Culture and Art. The Directorate of Youth Welfare infuses not only new energy among the students to relax themselves from the pressure of the studies but also to instills in them the confidence to present the talent which otherwise might remain hibernated in them. Organizing University Youth Festival is a regular feature of the University in addition to cultural and literary activities. The Directorate successfully organized the Youth Festival-*Hindola* in which large number of colleges from Rewari and Mahendergarh participated in this important event.

University Hostels

The University has one Boys' Hostel viz. Maharana Pratap Boys' Hostel and one Girls Hostel viz Rani Laxmi Bai Girls' Hostel. The students may apply for the Hostel separately and the Information Brochure for the same is available on the University Website www.igu.ac.in. Preference is given to the students of M.Sc. Programmes having practical subjects. In view of Covid 19, the hostels will not be allotted to the students for the session 2020-21 till further orders.

Unnat Bharat Abhiyan

Unnat Bharat Abhiyan is inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help build the architecture of an Inclusive India. The Mission of Unnat Bharat Abhiyan is to enable higher educational institutions to work with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth. Under Unnat Bharat Abhiyan, IGU Meerpur has adopted 11 villages namely Janti, Budana, Budani, Sunaria, Khatawali, Meerpur, Tatarpur, Turkiawas, Gokalpur, Jat Sairwas and Majra Sheoraj and involves in various social development activities.

Foreign Students Cell

The University has a Foreign Students Cell to provide updated information about the admission, seats, visa requirement, hostel facilities, eligibility and degree equivalence, fee structure etc. Besides this, the cell also addresses the grievances of the foreign students as and when needed.

Students Grievance Redressal Committee

The students Grievance Redressal Committee is functional at IGU, Meerpur, Rewari in order to attend to the academic, admission-related as well as examination-related problems of the students. The aggrieved students may approach the Committee for the redressal of their grievances. The Committee consists of following members:

- | | |
|--|-------------|
| 1. Prof. Tej Singh | Chairperson |
| 2. Prof. Romika Batra | Member |
| 3. Prof. Mamta Kamra | Member |
| 4. Dr. Renu Hooda
Principal, Govt. College, Kharkhara | Member |
| 5. Dr. Inderjit
Principal, Ahir College, Rewari | Member |
| 6. Mr. Rahul Kumar
Student, M.Sc. Mathematics (Roll No. 190010603038) | Member |

Anti-Ragging Committee

An Anti Ragging Committee is functional in the University and the constitution of the Committee is as under:

1. Representative of Civil Administration to be nominated by Deputy Commissioner, Rewari.
2. Representative of Police Administration to be nominated by Superintendent of Police, Rewari.
3. Representative of Local media to be nominated by Public Relation Officer, Rewari.
4. Representative of Non Government Organizations involved in youth activities to be nominated by District Youth Welfare Officer, Rewari.
5. Representative of Faculty Member:
 - i. Prof. Tej Singh Convener
 - ii. Prof. Romika Batra Member
 - iii. Dr. Raj Kumar Member
 - iv. Dr. Savita Sheoran Member
 - v. Dr. Seema Mehlawat Member
 - vi. Dr. Vijay Singh Member
 - vii. Dr. Ishwar Sharma Member
6. Representative of Parents nominated by DSW
 - i. Mr. Babu Dyal F/o Ms. Manisha (Geography – 190010901003)
 - ii. Sh. Anoop Singh F/o Mr. Sachin (M.A. History)
7. Representative of Students nominated by DSW
 - i. Ms. Vaishnavi D/o Sh. Prem Parkash (B.Tech.)
 - ii. Mr. Amit Kumar S/o Sh. Ramkuwar (Political Science – 190010303002)
 - iii. Mr. Amit Kumar S/o Sh. Mukesh Kumar (M.Com. 2nd year)
8. Representative of Non Teaching Staff
 - i. Sh. Mukesh Yadav

Our Strengths

- A huge campus spread over about 100 acres of land in lush green area.
- Neat and Clean Campus.
- Well qualified and experienced Faculty.
- Internal Quality Assurance Cell for maintaining academic standards and to improve the quality of education and research.
- Well stocked central library having collection of large number of reference and text books.
- Conduct of extension lectures on regular basis, Seminars and Workshops etc.
- CBCS system as per new UGC guidelines combined with communication skill, personality development and value based education.
- Regular co-curricular activities for students.
- Scholarship schemes for SC/ST, meritorious and economically backward students.
- Seminar Halls with projector facilities.
- Internet facility with the speed of 1GBPS.
- University Food Court available in the University Campus.
- Separate hostels for boys and girls with generator facility (Currently not available because of Covid 19).
- Separate gym for boys and girls.
- Regular industrial visits to provide practical exposure to the students.
- Major enrolment of girl students of rural areas.
- Research programmes in many Departments.
- Skill Development Centre to provide training required by industries and Joined National Academic Depository (NAD).

Our Future Targets

- NAAC Accreditation.
- The Memorandum of Understanding was signed with CPWD for the construction of various buildings in the University during last year. In the first phase, hostels for girls, iconic Science block and sports complex will be constructed.
- Well equipped Auditorium with the capacity of 2000 audience with all modern facilities.
- E-governance through ERP System for the transparent and efficient functioning of the University.
- Medical and para-medical courses.
- Wi-Fi enabled campus.
- Short-term Capsule Courses and Add-on courses.
- Digital Learning Monitoring Cell.
- Digital Payment System.
- Innovation Drive.
- Paperless University.
- Smart Campus with Solar Power and Water Recycling System.
- International Centre for Foreign Languages
- Language Lab

UNIVERSITY TEACHING DEPARTMENTS (FACULTY WISE)

1. Faculty of Commerce, Management, Tourism & Hospitality

(Dean Prof. Tej Singh)

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of Commerce	M.Com. (Hons.) 5 Year M.Com. 2 Year Ph.D.
2.	Department of Management	M.B.A. Ph.D
3.	Department of Hotel & Tourism Management	B.H.M.C.T. (Bachelor of Hotel Management & Catering Technology)

DEPARTMENT OF COMMERCE: FACULTY

Name & Designation

1. Dr. Tej Singh Professor & Chairperson
2. Dr. Ravindra Assistant Professor
3. Dr. Sanjay Kumar Assistant Professor
4. Dr. Seema Mahlawat Assistant Professor
5. Dr. Vijay Singh Assistant Professor
6. Dr. Ishwar Sharma Assistant Professor
7. Dr. Aditi Sharma Assistant Professor
8. Dr. Mamta Assistant Professor
9. Dr. Meera Bamba Assistant Professor
10. Dr. Pinki Rani Assistant Professor
11. Dr. Hariom Assistant Professor

DEPARTMENT OF MANAGEMENT: FACULTY

Name & Designation

1. Dr. Pooja Vyas Assistant Professor & Chairperson - Incharge
2. Dr. Bharti Assistant Professor
3. Sh. Sushant Yadav Assistant Professor
4. Sh. Jasvinder Assistant Professor

DEPARTMENT OF HOTEL & TOURISM MANAGEMENT: FACULTY

Name & Designation

1. Dr. Deepak Gupta Assistant Professor & Chairperson - Incharge

2.

Faculty of Humanities

(Dean Prof. Romika Batra)

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of English	M.A. (English) Ph.D.
2.	Department of Hindi	M.A. (Hindi)

DEPARTMENT OF ENGLISH: FACULTY

Name & Designation

1. Dr. Nikhilesh Yadav Professor
2. Dr. Romika Batra Professor
3. Dr. Subhash C. Sharma Professor & Chairperson
4. Dr. Bijender Assistant Professor

DEPARTMENT OF HINDI: FACULTY

Name & Designation

1. Prof. Romika Batra Chairperson

3.

Faculty of Physical Sciences

(Dean Prof. Manju Pruthi)

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of Mathematics	M.Sc. (Mathematics) M.Sc. (Mathematics with Computer Science) Ph.D.
2.	Department of Physics	M.Sc. (Physics)
3.	Department of Chemistry	M.Sc. (Chemistry)

DEPARTMENT OF MATHEMATICS: FACULTY

Name & Designation

1. Dr. Manju Pruthi Professor & Chairperson
2. Dr. Mamta Kamra Professor
3. Sh. Satish Khurana Associate Professor
4. Dr. M.S. Barak Assistant Professor
5. Dr. Rajender Kumar Assistant Professor

DEPARTMENT OF PHYSICS: FACULTY

Name & Designation

1. Dr. Sunil Kumar Associate Professor & Chairperson

DEPARTMENT OF CHEMISTRY: FACULTY

Name & Designation

1. Dr. Kulwant Singh Associate Professor & Chairperson

4.

Faculty of Life Sciences

(Dean Dr. Ashok Bansal)

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of Zoology	M.Sc. (Zoology)
2.	Department of Botany	M.Sc. (Botany)
3.	Department of Bio-technology	M.Sc. (Bio-technology)

DEPARTMENT OF ZOOLOGY: FACULTY

Name & Designation

1. Dr. Abhay Singh Professor & Chairperson
2. Dr. Surjit Singh Dabas Associate Professor
3. Dr. Suresh Dhanerwal Associate Professor

DEPARTMENT OF BOTANY: FACULTY

Name & Designation

1. Dr. Ashok Kumar Bansal Associate Professor & Chairperson

DEPARTMENT OF BIO-TECHNOLOGY: FACULTY

Name & Designation

1. Prof. A.S. Yadav Chairperson

5.

Faculty of Social Sciences

(Dean Prof. A.S. Yadav)

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of History	M.A. (History) Ph.D.
2.	Department of Economics	M.A. (Economics) Ph.D.
3.	Department of Political Science	M.A. (Political Science)
4.	Department of Social Work	M.S.W.

DEPARTMENT OF HISTORY: FACULTY

Name & Designation

1. Prof. Manju Pruthi Chairperson
2. Dr. Balkar Singh Assistant Professor

DEPARTMENT OF ECONOMICS: FACULTY

Name & Designation

1. Dr. Vikas Batra Assistant Professor & Chairperson - Incharge
2. Dr. Sonu Assistant Professor (Currently on deputation to CRSU Jind)
3. Dr. Devinder Singh Assistant Professor
4. Dr. Satish Kumar Assistant Professor

DEPARTMENT OF POLITICAL SCIENCE: FACULTY

Name & Designation

1. Prof. S.S. Chahar Chairperson

DEPARTMENT OF SOCIAL WORK: FACULTY

Name & Designation

1. Dr. Pinki Rani Chairperson - Incharge

6.

Faculty of Education

(Dean **Dr. Savita Kumari**)

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of Yoga	M.Sc. (Yoga)

DEPARTMENT OF EDUCATION: FACULTY

Name & Designation

1. Dr. Savita Kumari Chairperson

DEPARTMENT OF YOGA: FACULTY

Name & Designation

1. Dr. Surjit Singh Dabas Chairperson

DEPARTMENT OF PHYSICAL EDUCATION: FACULTY

Name & Designation

1. Dr. Surjit Singh Dabas Chairperson

7.

Faculty of Earth, Environment & Space Sciences

(Dean **Dr. Savita Kumari**)

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of Geography	M.Sc. (Geography)
2.	Department of Environmental Sciences	M.Sc. (Environmental Science)

DEPARTMENT OF GEOGRAPHY: FACULTY

Name & Designation

1. Dr. Devinder Singh Chairperson - Incharge

DEPARTMENT OF ENVIRONMENTAL SCIENCES: FACULTY

Name & Designation

1. Dr. Ashok Kumar Bansal Chairperson

8.

Faculty of Law

(Dean Dr. Surjit Singh Dabas)

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of Law	LL.B.

DEPARTMENT OF LAW: FACULTY

Name & Designation

1. Prof. S.S. Chahar, Chairperson

9.

Faculty of Medical Sciences

(Dean Prof. A.S. Yadav)

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of Pharmaceutical Sciences	B.Pharmacy B.Pharmacy (Lateral Entry)

DEPARTMENT OF PHARMACEUTICAL SCIENCES: FACULTY

Name & Designation

1. Dr. Raj Kumar Yadav Chairperson

10.**Faculty of Engineering & Technology****(Dean Dr. Satinder Bal)**

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of Computer Science & Engineering	M.C.A. B.Tech. (C.S.E.) B.Tech. (C.S.E.) (Lateral Entry) Ph.D.

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING: FACULTY**Name & Designation**

1. Dr. Satinder Bal, Associate Professor & Chairperson
3. Dr. Raj Kumar Yadav, Associate Professor
2. Dr. Savita Kumari, Associate Professor
4. Dr. Reena Hooda, Assistant Professor

11.**Faculty of Behavioural and Cognitive Sciences**

Sr. No.	Name of Department	Programmes/Courses Offered
1.	Department of Psychology	M.Sc. (Psychology)

DEPARTMENT OF PSYCHOLOGY: FACULTY**Name & Designation**

1. Dr. Ishwar Sharma Chairperson - Incharge

COURSES OFFERED, DURATION, INTAKE AND ELIGIBILITY CRITERIA

Sr. No.	Programme Name	Duration (years)	Intake	Admission Mode	Eligibility
1. Faculty of Commerce, Management, Tourism & Hospitality					
i) Department of Commerce					
a.	M.Com	2	60	Academic Merit + weightage, if any	B. Com. (Hons./Pass)/BBA or B.A. with Economics/Commerce/Marketing/Insurance as a subject with atleast 50% (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
b.	M.Com. (Hons.) 5-year Integrated	5	60	Academic Merit	Senior Secondary Examination (10+2) with atleast 50% (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in aggregate from Board of School Education, Haryana, Bhiwani or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
ii) Department of Management					
a.	M.B.A.	2	60	Academic Merit + weightage, if any	Bachelor degree/Shastri examination (New Scheme) of three year duration with atleast 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
iii) Department of Hotel & Tourism Management					
a.	Bachelor of Hotel Management & Catering Technology	4	60	Academic Merit	Senior Secondary Examination (10+2) with atleast 50% (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in aggregate from Board of School Education, Haryana, Bhiwani or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.

2. Faculty of Humanities

i) Department of English

Sr. No.	Programme Name	Duration (years)	Intake	Admission Mode	Eligibility
a.	M.A. (English)	2	60	Academic Merit + Weightage, if any	Bachelor degree/ Shastri examination (New Scheme) of three year duration with atleast 50% (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.

ii) Department of Hindi

b.	M.A. (Hindi)	2	60	Academic Merit + Weightage, if any	Bachelor degree/ Shastri examination (New Scheme) of three year duration with atleast 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
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3. Faculty of Physical Sciences

i) Department of Mathematics

a	M.Sc. (Maths)	2	50	Academic Merit (marks in theory papers (only science papers) + Weightage, if any	B.A./B.Sc. (Hons.) in Mathematics or B.A./B.Sc. (Pass) with Mathematics as one of the subjects with atleast 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
b	M.Sc. (Maths with Computer Science)	2	40	Academic Merit (marks in theory papers (only science papers) + Weightage, if any	B.A./B.Sc. (Hons.) in Mathematics or B.A./B.Sc. (Pass) with Mathematics as one of the subjects with atleast 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.

ii) Department of Physics					
Sr. No.	Programme Name	Duration (years)	Intake	Admission Mode	Eligibility
a	M. Sc. Physics	2	20	Academic Merit (marks in theory papers (only science papers) + Weightage, if any	B.Sc. (Hons.) in Physics/ B.Sc. (Pass) with Physics & Mathematics as two of the subjects with atleast 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
iii) Department of Chemistry					
a.	M.Sc. Chemistry	2	60	Academic Merit (marks in theory papers (only science papers) + Weightage, if any	B.Sc. (Hons.) in Chemistry/ B.Sc. (Pass) with Chemistry as one of the main subjects with atleast 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
4. Faculty of Life Sciences					
i) Department of Zoology					
a.	M.Sc. Zoology	2	20	Academic Merit (marks in theory papers (only science papers) + Weightage, if any	B.Sc. (Hons.) in Zoology/ B.Sc. (Pass) with any three of the subjects, viz., Anthropology, Biochemistry, Biotechnology, Botany, Chemistry, Environmental Science, Fisheries, Genetics, Geology, Microbiology, and Zoology with atleast 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.

ii) Department of Botany					
a.	M.Sc. Botany	2	20	Academic Merit (marks in theory papers (only science papers) + Weightage, if any	B.Sc. (Hons.) in Botany/ B.Sc. (Pass) with Botany and any two of the subjects, viz., Anthropology, Biochemistry, Biotechnology, Chemistry, Environmental Science, Genetics, Microbiology, and Zoology with atleast 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.

ii) Department of Bio-Technology					
a.	M.Sc. Bio-Technology	2	20	Academic Merit (marks in theory papers (only science papers) + Weightage, if any	Bachelor degree with 50% (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in B.Sc. with Botany, Genetics, Zoology, Biochemistry, Microbiology or Biotechnology as one of the main subject.

5. Faculty of Social Sciences

i) Department of History					
Sr. No.	Programme Name	Duration (years)	Intake	Admission Mode	Eligibility
a	M.A. (History)	2	60	Academic Merit + Weightage, if any	Bachelor degree/ Shastri examination (New Scheme) of three year duration with atleast 50% (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.

ii) Department of Economics					
a	M.A. (Economics)	2	60	Academic Merit + Weightage, if any	Bachelor degree/ Shastri examination (New Scheme) of three year duration with atleast 50% (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.

iii) Department of Political Science					
a	M.A. (Political Science)	2	60	Academic Merit + Weightage, if any	Bachelor degree/ Shastri examination (New Scheme) of three year duration with atleast 50% marks (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
iv) Department of Social Work					
a	Master of Social Work	2	20	Academic Merit + Weightage, if any	Bachelor degree in any discipline with 50% (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
6. Faculty of Education					
i) Department of Yoga					
a	M.Sc. Yoga	2	30	Academic Merit (marks in theory papers in qualifying examination) + Weightage, if any	<p>B.Sc./B.Tech. in any discipline/B.A. (Yoga)/ B.P.Ed./Diploma in Yoga with atleast 50% marks (47.5% for SC/ST candidates of Haryana) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in any discipline of Science with at least 50% marks (47.5% for SC/ST candidates of Haryana) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.</p> <p>Note: (i) Maximum age limit will be 35 years as on 31.7.2020. (ii) Every student (Male and Female) will submit medical fitness certificate from SMO/MO of the Government Hospital at the time of admission. No excuse for physical activity during the course will be entertained. Married female selected candidates will have to submit a certificate from SMO/MO of the Government Hospital that she is not in family way, along with an undertaking that if during the course of study, it is found that she is in family way, her admission would be liable to be cancelled IPSO-FACTO and all dues paid by her shall be forfeited.</p>

7. Faculty of Earth, Environment & Space sciences

i) Department of Geography

Sr. No.	Programme Name	Duration (years)	Intake	Admission Mode	Eligibility
a	M.Sc. (Geography)	2	20	Academic Merit (marks in theory papers in qualifying examination) + Weightage, if any	B.Sc./Bachelor degree with Geography subject/ Shastri examination (New Scheme) of three year duration with atleast 50% (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.

ii) Department of Environmental Sciences

a	M.Sc. (Environmental Science)	2	20	Academic Merit (marks in theory papers (only science papers) + Weightage, if any	B.Sc. (Hons. Or Pass) in any discipline of Sciences & Technology with atleast 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
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8. Faculty of law

i) Department of Law

i	LL.B.	3	60	Academic Merit + Weightage, if any	Bachelor Degree with at least 50% marks (47.5% for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University Meerpur as equivalent thereto.
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9. Faculty of Medical Sciences

i) Department of Pharmaceutical Sciences

Sr. No.	Programme Name	Duration (years)	Intake	Admission Mode	Eligibility
a	B. Pharmacy*	4	50	Admissions shall be made by the Haryana State Technical Education Society, Panchkula	The eligibility Criteria will be same as to be decided by the Haryana State Technical Education Society, Panchkula.
b.	B.Pharmacy – 2 nd Year (LEET)*	3	5 + Vacant seats	Admissions shall be made by the Haryana State Technical Education Society, Panchkula	The eligibility Criteria will be same as to be decided by the Haryana State Technical Education Society, Panchkula.

10. Faculty of Engineering & Technology

i) Department of Computer Science and Engineering

a	B.Tech. * (C.S.E.)	4	60	Admissions shall be made on the basis of the inter-merit of JEE MAIN.	Candidates must have passed 10+2 level examination from recognized Board/University with Physics and Mathematics as compulsory subjects along with one of the following subjects: (a) Chemistry (b) Bio-Technology (c) Biology/ Technical Vocational subject Candidates must obtained at least 50% marks (47.5% for SC/ST candidates of Haryana only) in the above subjects taken together for admission to B.Tech. programme.
b	B.Tech. C.S.E. – 3 rd Semester (Lateral Entry)	3	12 + Vacant seats	Academic Merit	Candidates who have obtained at least 50% marks (47.5% in case of candidate belonging to SC/ST candidates of Haryana only) in aggregate in Diploma in Engg./ Technology of a duration of 3 years or more from Haryana State Board of Technical Education or its equivalent.

c	MCA	2	60	Academic Merit + Weightage, if any	<p>Passed B.C.A./Bachelor Degree in Computer Science Engineering with at least 50% marks (47.5% marks for SC/ST candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University Meerpur as equivalent thereto.</p> <p style="text-align: center;">OR</p> <p>Passed B.Sc./B.Com./B.A. with Mathematics at 10+2 level or at Graduation Level (with additional Bridge Course as per the norms of the University) with at least 50% marks (47.5% marks for SC/ST candidates of Haryana only) in aggregate or any other examination recognized by Indira Gandhi University Meerpur as equivalent thereto.</p>
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11. Faculty of Behavioural and Cognitive Sciences

i) Department of Psychology

a	M.Sc. (Psychology)	2	20	Academic Merit (marks in theory papers in qualifying examination) + Weightage, if any	Graduate degree in any Science discipline/ B.A. (Hons./Pass) with Psychology with at least 50% (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) marks in aggregate or any other examination recognized by Indira Gandhi University, Meerpur as equivalent thereto.
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*** Note:**

1. The admission Schedule for admission in B.Tech. (C.S.E.) will be notified later on.
2. As per decision taken by the State Government conveyed by the Technical Education Department vide no. 10/27/2020 – ITE dated 18.02.2020, the admission in B.Pharmacy & B.Pharmacy (LEET) programmes run by the Department of Pharmaceutical Sciences shall be made by the Haryana State Technical Education Society, Panchkula.

Supernumerary Seats

1. One additional seats in each course/programmes offered in the University Teaching Departments, Indira Gandhi University Meerpur, Rewari (except the course run under the norms of AICTE, BCI, PCI and NCTE) shall be earmarked for Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley.
2. One seat in each course (except the courses run under the norms of BCI, PCI, AICTE and NCTE) where the strength is up to 30 and 2 seats where the strength is more than 30 are earmarked for outstanding sportspersons over and above the sanctioned intake. The eligibility criteria will be as under:
 - (i) Category A-1:
 - a) The candidate should have won 1st, 2nd, 3rd position in Olympic Games, World championship, World Cup, World University Games, Davis Cup, Wimbledon Championship, U.S. French and Australian Open Tennis Championships, Thomas Cup, uber Cup, and All England Badminton Tournament.
 - b) Participation in the above mentioned tournaments.
 - (ii) Category A-II:
 - a) 1st, 2nd, 3rd position in Champions Trophy, Commonwealth Games, Commonwealth Championships, Asian Games, Asian Championships, Asian Cup, World Inter-national Athletic Permit Meet and SAF Games.
 - b) Participation in tournaments mentioned in A-II point.
 - (iii) Category B:
 - a) 1st, 2nd, 3rd position in AIU Tournaments/National Games/ National Championships.
 - b) Participation in the games mentioned in B category.
 - (iv) Category C:
 - a) 1st, 2nd, 3rd position in Zonal Inter-University Tournaments/Zonal National Tournaments/representation of AIU team.
 - (v) Only those games which are recognized and adopted by the Inter-University Sports Board of India and approved by AIU will be considered for determining admission against sports seats. List of games approved by AIU is available at Appendix-K.
 - (vi) The candidate should be eligible for Inter-University Tournaments during the year of admission.
 - (vii) There should be continuity of participation of applicant at various levels including Inter-University Tournaments and his performance should not be more than one year old.

- (viii) The candidate better in sports will be admitted as per merit decided by the Committee consisting of Director (Sports), Chairperson, Physical Education and one of the teachers of the Physical Education Department.
 - (ix) In case of tie in sports merit, the candidate better in academic merit shall be given preference.
 - (x) It will be mandatory for the admitted students to participate in the sports activities of his/her Department/University and should have consistently participated in sports activities.
 - (xi) The age of the students should not exceed 28 years.
 - (xii) The sports certificates and photographs of the player must be attested by the Secretary of the concerned Federation.
3. One supernumerary seat in each course (except the courses run under the norms of BCI, PCI, AICTE and NCTE) in University Teaching Departments at Indira Gandhi University, Meerpur (Rewari) will be earmarked to promote cultural activities subject to the fulfillment of the following condition:
- i. Any position in the National Youth Festival organized by the Association of Indian Universities, New Delhi.
 - ii. First position holder in the North Zone Inter University Youth Festival organized by the Association of Indian Universities.
 - iii. The age of the student should not exceed 23 years.
 - iv. It will be mandatory for the admitted students to participate in the cultural activities of his/her Department/University and should have consistently participated in the youth festivals.
 - v. The maximum age limit to participate in the Youth Festival of IGU and Association of Indian Universities is 25 years. So a student who takes admission in any Department with an age of 23 years can participate for the next two years as per rules.
4. The Chairperson of the Department shall be competent to create 15% additional supernumerary seats for foreign candidates, out of which 5% seats shall be earmarked for the children of Indian workers in the Gulf countries and Southeast Asia. These seats will not be filled, if such foreign candidates are not available.
5. Ten percent seats over and above the existing sanctioned intake are meant for actual NRI candidates and their children or wards in all programmes (except the courses run under the norms of BCI, PCI, AICTE and NCTE). The following documents will be required for admission against these seats:
- (i) Original Certificate/Mark Sheet of qualifying examination.

- (ii) Attested copies of Passport and Visa of the applicant/parent.
- (iii) Foreign Bank Account No. or NRI Account No. of the applicant/parent.
- (iv) Declaration regarding Non-Resident Indian status of the applicant/parent.
(Appendix- M. Please see Appendices for this purpose).

Once a candidate is admitted to a programme as an NRI candidate, he/she will remain in this category for the full duration of the programme. The University's decision regarding status of foreign/NRI candidate will be final.

Defence Personnel Supernumerary seats are reserved for Defence Personnel deputed by Director General Military Training, New Delhi. Meeting of all the Deans of Faculties is to be convened as per decision of the Admission Committee for supernumerary seats for the persons sponsored by Centre/State Govt.

6. Defence Personnel Supernumerary seats are reserved for Defence Personnel deputed by Director General Military Training, New Delhi. Meeting of all the Deans of Faculties is to be convened as per decision of the Admission Committee for supernumerary seats for the persons sponsored by Centre/State Govt.
7. As per HEC Haryana letter No. KW-18/158-2009 (UNP-1) dated 18.8.2010; one seat in each course offered at IGU, Meerpur, Rewari are reserved for the applicants of Meerpur village, Distt. Rewari where the intake of students is around 50. In case, the intake is more than 50 in any course, then two seats in every block of 50 could be added.
8. One additional seat in each course/programme offered in the University Teaching Departments (except NCTE, BCI, PCI and AICTE courses/programmes) for single girl child of her parents. Such candidates are required to submit an affidavit on stamp paper worth Rs. 20/- duly attested by 1st Class Magistrate, to be obtained from the parents for the purpose, as per specimen of the affidavit at Appendix- 'O'.
9. One additional seat in each course/programme being run in the University Teaching Departments with a cap of 5 seats on merit basis (except the course run under the norms of AICTE, BCI, PCI and NCTE) where intake is more than 40 for ward of regular employees of Indira Gandhi University, Meerpur, Rewari.
10. Admission against the additional seats in point 1 to 9 shall be made on the basis of merit calculated on the basis of marks in the qualifying examination and candidates will not be required to appear in the entrance examination wherever prescribed. They are required to apply on separate application form to the concerned Department/Institute by the date notified in the schedule of admissions along with all documents/ testimonials.

However, if any of the aforesaid candidate (from 1-9) wants to seek admission against Open Category, he/she shall be required to appear in the Entrance Examination wherever prescribed after filling separate Application Form by due date. Eligibility conditions will be same as applicable to the Open Category candidates.

Important Instructions/Information

1. The Candidates are advised to read the Information Brochure carefully before filling the online Application Form.
2. The candidates are required to pay processing fee of Rs. 1000/- in case of General Category candidates and Rs. 250/- in case of SC/BC of Haryana only through online mode at the time of submission of online admission form. The SC/BC candidates belonging to states other than Haryana will be treated as General Category candidates for all purposes. A candidate can apply for admission to as many numbers of courses as he/she desires. Separate application form for admission in each course shall be filled after paying separate fee for each. The processing fee is non-refundable. Similarly, the course fee shall be submitted through online mode as per the dates given in this brochure.
3. All the candidates who will be admitted in the courses shall be required to produce the original documents for verification. The concerned Chairpersons of UTDs are required to complete the process of document verification within 15 days of the admission of the students while maintaining the norms of social distancing.
4. If at any stage it is found that the candidate has supplied incomplete and/or false and/or incorrect information in the online Admission Form, his/her candidature for the programme will be cancelled and he/she will be liable for disciplinary/legal action as per the University rules and all fees deposited by him/her shall be forfeited. Further the FIR shall be lodged against students who submit fraudulent information/documents.
5. The scanned copies of original certificates/testimonials of all the examinations passed by the candidate from 10th Standard onwards/other relevant documents and latest Character Certificate should be uploaded on with the online application form.
6. Change in course or category, once opted for the purpose of admission, will not be allowed. The category and course opted in the Online Application for admission shall be the base for this purpose.
7. The candidates claiming the benefit of reservation shall upload the certificate to this effect and same should be issued from the competent authority. Refer to Appendices C to L for instructions and formats of certificates.
8. All candidates will be required to upload and submit an undertaking in form of affidavit to the effect that he/she is not working in any Government Department/Public Undertaking/Private Organization during teaching hours.

Important Dates for Admissions and Submission of Fee

The opening date of Registration for online submission of Application forms (*except B.Tech C.S.E., B. Pharmacy & B. Pharmacy (LEET)) is being notified separately.

*** Note:**

1. The Schedule of dates for admission in B.Tech. (C.S.E.) programme will be notified later on.
2. As per decision taken by the State Government conveyed by the Technical Education Department vide no. 10/27/2020 – ITE dated 18.02.2020, the admission in B.Pharmacy & B.Pharmacy (LEET) programmes run by the Department of Pharmaceutical Sciences shall be made by the Haryana State Technical Education Society, Panchkula.

Special Attention: Any change in this regard shall be notified on the University Website www.igu.ac.in. Students are advised to be in touch with the University Website regularly.

ADMISSION WITH LATE FEE (IF SEATS REMAIN VACANT) :

After the fourth merit list if any seat remains vacant, the University will update the latest status of vacant seats and procedure of admission on the website www.igu.ac.in.

REGISTRATION RETURN /CONTINUATION /MIGRATION AND FEE DETAILS

i. Registration Return/Continuation and Fee Details

The Principals of affiliated/maintained colleges/institutes & Chairpersons of University Teaching Departments will complete the process of online submission of Registration Return-cum-Examination Form and Continuation Return (particulars in the RR/CR should be as per documents of the students) within 10 days from the last date of normal admission/counselling of a course and a “Hard Copy” of the same will be submitted alongwith all types of required certificates/documents (photocopies duly attested) exhibiting their eligibility and migration certificates in the R&R Branch within 7 days after completing all formalities i.e. depositing of required fee mentioned in the Fund Transfer Report (FTR) relating to different type of fees applicable for a session latest by 12th September.

If a College/Institute/UTD fails to submit the documents/certificate alongwith the hard copy of the RR, the late fee as under will be charged as per prescribed schedule:

- a. For 1-15 days late after the expiry of normal due date Rs. 750/- per student
- b. For 16-30 days late after the expiry of normal due date Rs. 1500/- per student
- c. For 31-45 days late after the expiry of normal due date Rs. 2500/- per student
- d. For one week before commencement of Examination and after that no request will be considered in any circumstances: Rs. 5000/- per student with the permission of the Vice-Chancellor.

ii. Migration and Fee Details

A Student from any other University recognized by Indira Gandhi University, Meerpur or from a Board of Examination other than Board of School Education, Haryana, shall be eligible for admission to the University only on the production of **migration certificate** (or transfer certificate, if a Board does not issue the migration certificate) to show that the University or Board has no objection to his/her joining this University and he/she will have to submit the same up to **31st December** of the year in which the student is admitted without any late fee in the Registration & Scholarship Branch through concerned UTD/affiliated college/institute. Provided that the condition of the production of the migration certificate shall not apply in the case of students passing their examination from foreign Universities.

Provided that in case a candidate is not able to submit the migration certificate while sending registration return or before 31st December of the year, the migration of such candidates may be forwarded in original to the Registration & Scholarship Branch as per the schedule given below alongwith late fees mentioned against each:

All UG/PG Programmes/Courses being run in University Campus

Session 2020-21

Period	Late Fee	Remarks
Upto 31 st January, 2021	Rs. 500/-	
Upto 31 st March, 2021	Rs. 1000/-	
Within One Year as per Executive Council Resolution No. 26, dated 06.09.2017	Rs. 2000/-	Year to be counted after 31 st March of the year in which admission was made
Within Two Year	Rs. 3000/-	Do
Within Three Year	Rs. 4000/-	Do
Within Four Year and above	Rs. 5000/-	Do

GUIDELINES FOR FILLING ONLINE APPLICATION FORM

1. Before filling application form, the students are advised to download the Information Brochure 2020-21 and read it carefully.
2. The submitting of admission form require the following steps:
 - a. Submission of processing fees as per Sr. No. 3 through online mode (Net Banking/Debit/Credit Cards).
 - b. Fill the application form with complete detail and check it carefully before final submission.
 - c. The candidates can download the hard copy of duly filled application form from their registered mail ID in PDF format for their record. They do not require to submit the hardcopy of form anywhere.
3. The candidates are required to pay processing fee of Rs. 1000/- in case of General Category candidates and Rs. 250/- in case of SC/BC of Haryana only through online mode at the time of submission of online admission form. The SC/BC candidates belonging to states other than Haryana will be treated as General Category candidates for all purposes. A candidate can apply for admission to as many numbers of courses as he/she desires. Separate application form for admission in each course shall be filled after paying separate fee for each. The processing fee is non-refundable. Similarly, the course fee shall be submitted through online mode as per the dates given in this brochure.
4. Documents required for filling the application form:
(Upload the Scanned copy of following documents)
 - a. Any ID Proof (Adhar/PAN Card/ Driving Licence) (maximum size 500 kb)
 - b. Matriculation Marks Sheet and Certificate (maximum size 500 kb)
 - c. Senior Secondary Marks Sheet and Certificate (maximum size 500 kb)
 - d. Graduation Marks Sheet (For admission in PG Course) (maximum size 500 kb)
 - e. Cast/Category Certificate (For admission under Reserved Category) (maximum size 500 kb)
 - f. Recent Income Certificate issued by competent authority (For admission under Reserved Category) (maximum size 500 kb)
 - g. Passport Size Photo (maximum size 50 kb)
 - h. Image of Signature (maximum size 20 kb)
 - i. Character/ School Leaving Certificate (maximum size 500 kb)
5. Only the following weightage will be available for the admission in those courses where the eligibility for admission is graduation:
 - 10% of the Actual percentage of Marks in Matriculation. (Not to be rounded off).

- 15% of the actual percentage of marks in Senior secondary examination (Not to be rounded off and will be based on percentage of total marks, NOT ON THE BASIS OF BEST FIVE).
 - Weightage for Honours in the subject seeking admission to P.G. Course : 10 Marks.
6. Where CGPA (Grades) are given, students will require to convert it in actual marks by using the formula applicable there. The admission committee will verify these converted marks.
 7. In case of admission in M.Sc./Science subjects, the academic merit will be prepared on the basis of marks obtained in theory papers (only science papers) in qualifying examination. **The marks obtained in practical examination will not be considered.**
 8. In case of admission in M.Sc. Geography, M.Sc. Psychology and M.Sc. Yoga, the academic merit will be prepared on the basis of marks obtained in theory papers in qualifying examination. **The marks obtained in practical examination will not be considered.**
 9. The merit list will be displayed on university website as per the schedule given in information brochure. The students whose name is shown in merit list will require to submit their course admission fees within stipulated time. His or her admission will be confirmed only after the physical verification of original documents in the concerned department.
 10. All candidates will be required to upload and submit an undertaking in form of affidavit to the effect that he/she is not working in any Government Department/Public Undertaking/Private Organization during teaching hours.
 11. If at any stage it is found that the candidate has supplied incomplete and/or false and/or incorrect information in the online Admission Form, his/her candidature for the programme will be cancelled and he/she will be liable for disciplinary/legal action as per the University rules and all fees deposited by him/her shall be forfeited.
 12. The students are advised to verify the application form carefully before final submission. No edit or changes will be allowed after final submission.

Other Relevant Information

1. A student shall not be permitted to be on the rolls of two different departments of the University simultaneously.
2. If the University authorities are not satisfied with the character, past behavior and antecedents of a candidate, they may refuse to admit him/her to any course of study in the University. In order to safeguard academic standards and ensure discipline and peaceful atmosphere in the University, the Vice-Chancellor may cancel the admission of any student.

3. The selection of a candidate for admission to a programme will be based on merit list drawn on the basis of Academic Merit/Entrance Test (if applicable) subject to fulfilling other conditions as given in the Information Brochure.
4. In the event of any inconsistency in the rules or any clarification thereof the matter shall be referred to the Vice-Chancellor for interpretation whose decision shall be final.
5. Any legal dispute relating to admission of students will be subject to jurisdiction of the Courts at Rewari.
6. Supreme Court of India Orders curbing Ragging in Educational Institutions. It has been impressed upon by the Hon'ble Supreme Court of India that henceforth in every prospectus relating to admission of the students in any educational institution, it shall be clearly stated that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.

7. Instructions for curbing ragging:

Ragging in educational institutions is banned and any one indulging in ragging is liable to be punished appropriately, which may include suspension from the institution or classes for a limited period, expelling from the institution and consequent debarring from admission to any other institution and consequent debarring from admission to any other institution for a specific period or fine as per UGC guidelines upto Rs. 2.50 lacs. The punishment may also take the shape of (i) withholding scholarships or other benefits, (ii) debarring from representation in events, (iii) withholding results, (iv) suspension or expulsion from hostel or mess. If the individuals, committing or abetting ragging, are not/ cannot be identified, collective punishment can be awarded to act as a deterrent. The following will be termed as the act of ragging any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student (s), indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher student.

8. Smoking, drinking and gambling is strictly prohibited in the Campus and is an offence. If students are found smoking, drinking and gambling, they will be dismissed from the hostel and the University. If anyone is found in violation of this rule, the same may be brought to the notice of anyone of the following:-

i) Registrar ii) Dean Students' Welfare iii) Chief Warden iv) Proctor

IMPORTANT POINTS

1. Minimum pass marks in the qualifying examination shall be the eligibility condition for admission of the SC candidates of Haryana only unless specified otherwise in the eligibility criteria of a particular programme.
2. Those who have done graduation or post-graduation shall not be eligible for admission to five year integrated programmes.
3. A Person who has passed post-graduate examinations shall not be allowed in any case to seek admission to P.G. Course in another subject as a regular student.
4. No applicant shall be permitted to pursue two regular courses simultaneously.
5. Rounding off of the decimal digits to a whole number for calculating the percentage of marks shall not be permissible in any case, whatsoever.
6. The University reserves the right to withdraw any programme of studies at any time with prior notice.
7. If less than 25% admissions of total intake are made in any programme/course, the programme/course will not be started in that session. However, the Vice-Chancellor may relax this condition.
9. A candidate who has gap in studies can be granted admission after he/she uploads and submit an undertaking describing the reason of the gap period and also that he/she has not indulged in any illegal activities, keeping in view the maximum duration to complete the course.
10. As per instructions issued vide letter No. F.No. 3-4/2017-NER dated 15.10.2015, a relaxation of 10% be granted, to the Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in the Kashmiri Valley, in cut-off percentage for minimum eligibility required for general candidate for admission in any particular programme (not less than 35%).
11. The Condition of domicile certificate is waived off for Kashmiri Migrants for admission.

IMPORTANT NOTES RELATED TO ELIGIBILITY/ADMISSION

1. The candidates having re-appear in the qualifying examination shall not be allowed to take admission in any course in the University Teaching Departments. Therefore, no such requests may be considered at all.
2. The following examinations are recognised for admission to relevant courses in the University:
 - (i) 10+2 examination of C.B.S.E., New Delhi; Council for Indian School Certificate Examinations, New Delhi; Board of School Education, Haryana; State Council for Vocational Education, Haryana, or an equivalent examination of Statutory Boards examining bodies of the other States/Union Territories, recognized by the Haryana Board of School Education, Bhiwani.
 - (ii) Graduate and Post-Graduate Degrees of all Indian Universities, Deemed Universities, Institutions of National Importance which are on the list of University Grants Commission.
 - (iii) All examinations of foreign Universities, Boards, Examination Bodies, which have been recognized by the **Association of Indian Universities**.
 - (iv) Diploma in Pharmacy Examination conducted by Boards of Technical Education and various Universities in India, recognized by the Pharmacy Council of India.
 - (v) Diploma Courses in Engineering and Technology approved by State Boards of Technical Education.
 - (vi) One-sitting Bachelor's Degree programme upto the session 1995-96 from a recognized University.
 - (vii) M.A./M.Com./M.Sc. (one sitting) upto June, 1999 from a recognized University.
 - (viii) AMIE is equivalent to B.Tech.(in respective subject) for the purpose of admission.
 - (ix) All courses through correspondence/ distance education mode of all the Statutory Universities/ deemed to be Universities including open/ private universities established by an Act of State Legislature/ Parliament which are approved by University Grants Commission and Distance Education Council or the Joint Committee of UGC, AICTE, DEC now Distance Education Bureau (DEB) as the case may be. However, updated list of such Universities may be seen on DEC now Distance Education Bureau (DEB) website www.deb.ac.in. It will be the responsibility of the student to produce the proof of approval of his / her course / programme/degree by Distance Education Council or Joint Committee of DEC now Distance Education Bureau (DEB), UGC and AICTE or any other statutory body, as the case may be.

Note:- As per policy laid down by the AICTE, the qualifications acquired through distance education mode at Diploma, Bachelors & Master's level in the field of Engineering, Technology, Architecture Town Planning, Pharmacy, Hotel Management & Catering Technology, Applied Arts & Crafts are not recognized by AICTE (Public Notification issued by the AICTE)

3. The Chief Secretary to Govt. Haryana, Chandigarh conveyed the instructions vide letter No. 22/129/2013-1GS III dated 16.07.2014 regarding prescribing minimum eligibility qualification for the various courses for reserved candidates as per the procedure in the compliance of the judgment of Hon'ble Supreme Court passed in CWP No. 7084/2011 for e.g.

“A General candidate requires to have 50% marks, than as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under:-

$$\begin{aligned} \text{Out of 100 marks needs to less} &= 5 \\ \text{Out of 1 Marks needs to less} &= \frac{5}{100} \\ \text{Out of 50 marks needs to less} &= \frac{5}{100} \times 50 = 2.50 \end{aligned}$$

This way minimum less marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidates will be $50 - 2.50 = 47.50$ and not 45.”

4. Only those candidates who have passed their qualifying examination through regular mode from a private University/Deemed to be University recognized by the UGC and have submitted the proof of regular course at the time of uploading submission of online admission form may be considered for admission to the course. Therefore, no request for submitting the same later on will be entertained under any circumstances.

IMPORTANT INSTRUCTIONS FOR PREPARING MERIT LIST

1. While preparing the merit list, marks in fractions will not be rounded off.
2. The Merit will be determined by the percentage of marks obtained by the candidate in the qualifying examination + weightage, if any, as per point no. 3 below. In case of the subjects which have practical(s) also, the marks obtained in theory papers of qualifying examination shall be counted for preparation of Academic Merit. Please see the point no 5 and 6 below.
3. The following weightage will be available to candidates where the eligibility criteria is graduation:
 - 10% of the Actual percentage of Marks in Matriculation. (Not to be rounded off)
 - 15% of the actual percentage of marks in Senior secondary examination (Not to be rounded off, and will be based on percentage of total marks, NOT ON THE BASIS OF BEST FIVE)
 - Weightage for Hons. in the subject seeking admission to P.G. Course : 10 Marks.
4. Where CGPA (Grades) are given, students will require to convert it in actual marks by using the formula applicable there. The admission committee will verify these converted marks.
5. In case of admission in M.Sc./Science subjects, the academic merit will be prepared on the basis of marks obtained in theory papers (only science papers) in qualifying examination. **The marks obtained in practical examination will not be considered.**
6. In case of admission in M.Sc. Geography, M.Sc. Psychology and M.Sc. Yoga, the academic merit will be prepared on the basis of marks obtained in theory papers in qualifying examination. **The marks obtained in practical examination will not be considered.**
7. Firstly, based on the Percentage of Marks obtained in the qualifying examination as mentioned in point no 5 and 6 above and total marks obtained in the qualifying examination other than subjects mentioned in point no 5 and 6, the candidate having higher percentage of marks to be ranked higher.
8. If the Total Percentage of Marks obtained in qualifying examination does not break the tie, then based on the Total Percentage of Marks obtained in Class 12 or equivalent, the candidates having higher percentage of marks to be ranked higher.
9. If the Aggregate/ Total Percentage of Marks obtained in Class 10 does not break the tie, based on Date of Birth, the candidate senior/ older in age to be ranked higher.

Note:

- (a) Admissions shall be made on the basis of information furnished by the candidate and documents uploaded. Due to the Covid-19 pandemic, original documents shall not be checked as candidates are not asked to visit the campus. If at any point of time, any candidate

is found to have supplied false information, certificates, documents etc. or is found to have withheld or concealed some information in his/her Application Form, he/she shall be liable to be debarred from admission to the course. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false at a later stage, his/her admission will be canceled and all fees and other dues paid by him/her shall be forfeited. The University/Institute may also take further action, as deemed fit, against the candidate and his/her guardian.

- (b) In case, in any examination CGPA is given, then candidate will have to provide the conversion formula to compute % marks from CGPA (Document supporting the conversion formula from the concerned university/board should be uploaded). In absence of conversion formula, by default, the CGPA shall be multiplied by 9. In case CGPA as well as marks obtained, both are provided then CGPA shall be considered to compute percentage marks.

DISTRIBUTION & RESERVATION OF SEATS IN VARIOUS

In view of the reservation policy Notified by the Govt. of Haryana vide Notification No. 22/10/2013 -IGSIII dated 28/2/2013 and Notification No. 22/12/2019-1GS-III dated 25.02.2019 and the instructions received from State Govt. from time to time in this regard which is applicable to the University also, the reservation of seats in various programmes offered in University Teaching Departments / Centres / Institutes are as under:-

Category	Percentage
a. All India Open Category Seats AIO (States other than Haryana)	15% of the sanctioned intake
b. State Quota	85% of the sanctioned intake
b-1. Haryana Open General Category	50% of the State Quota
Economically Weaker Section (EWS)	10% of the Haryana Open General Category State Quota
b-2. Reserved Categories of Haryana	50% of the State Quota
Scheduled Caste (SC) of Haryana	20% of the State Quota (i) 50% of 20% of Scheduled Castes (ii) 50% of 20% of Deprived Scheduled Castes (Please see Appendix J and J-A)
Backward Classes of Haryana (A) (BCA)	16% of the State Quota
Backward Classes of Haryana (B) (BCB)	11% of the State Quota
Physically Handicapped (PH)	3% of the State Quota

In the event of quota reserved for Physically Handicapped remain unutilised due to non availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-serviceman/ Freedom Fighter and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2020-21, the next Block i.e. (B) Block of Category of Backward Classes will be given seats in the next academic year 2021-22 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighter shall be maintained and carry forward all fractions till one seat is accumulated through different fractions over the years. As and when the total comes to one a seat will be provided. The Departments must maintain the roster system for the admission as well as reservation and maintain the record for the same.

The reservation of seats in various UTDs is per the reservation policy of the Government of Haryana and is subject to change/amendments made by the Government from time to time.

PROGRAM-WISE SEAT MATRIX FOR THE SESSION 2020-21

(Based on Reservation Policy of the State Government)

Sr. No.	Name of Program	Break up of seats as per State Govt. Reservation Policy								No. of sanctioned seats
		AIO	HOGC		SC *		BC (A)	BC (B)	DA/ PWD/ PH/ES M/ DFF	
			HOGC	EWS	SC	Deprived SC				
1	M.Com.	9	23	2	5	5	8	6	2	60
2	M.Com. (Hons.) 5-year Integrated	9	23	2	5	5	8	6	2	60
3	M.A. English	9	23	2	5	5	8	6	2	60
4	M.A. Hindi	9	23	2	5	5	8	6	2	60
5	LL.B. 3 Year	9	23	2	5	5	8	6	2	60
6	M.B.A.	9	23	2	5	5	8	6	2	60
7	B.H.M.C.T.	9	23	2	5	5	8	6	2	60
8	M.A. History	9	23	2	5	5	8	6	2	60
9	M.A. Economics	9	23	2	5	5	8	6	2	60
10	M.A. Political Science	9	23	2	5	5	8	6	2	60
11	B.Tech. C.S.E.	9	23	2	5	5	8	6	2	60
12	M.C.A.	9	23	2	5	5	8	6	2	60
13	M.Sc. Chemistry	9	23	2	5	5	8	6	2	60
14	M.Sc. Mathematics	7	19	2	5	4	7	5	1	50
15	M.Sc. Mathematics with C.S.	6	15	2	4	3	5	4	1	40
16	M.Sc. Yoga	5	11	1	3	2	4	3	1	30

17	M.Sc. Physics	3	8	1	2	1	3	2	0	20
18	M.Sc. Zoology	3	8	1	2	1	3	2	0	20
19	M.Sc. Botany	3	8	1	2	1	3	2	0	20
20	M.Sc. Bio- technology	3	8	1	2	1	3	2	0	20
21	Master of Social Work	3	8	1	2	1	3	2	0	20
22	M.Sc. Geography	3	8	1	2	1	3	2	0	20
23	M.Sc. Environmental Science	3	8	1	2	1	3	2	0	20
24	M.Sc. Psychology	3	8	1	2	1	3	2	0	20

* Wherever there is a fraction of seats, the fraction of 0.5 seat of Deprived SC category has been added to SC category for the purpose of rounding off the number of seats. The 0.5 fraction of SC category shall be recovered in the next academic year, i.e., 2021-22 and will be added to Deprived SC Category. Roster Register shall be maintained for this purpose at the departmental level.

GUIDELINES FOR RESERVATION

1. The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.
2. Candidates belonging to SC/ST/EWS are required to upload and submit a certificate from the competent authority as per **Appendix-C and CA**. The list of Scheduled Castes notified by the Haryana Government is available at **Appendix-J and J-A**.
3. Candidates belonging to Backward Classes are required to upload and submit a certificate from the competent authority as per **Appendix-D**. The list of Backward Classes in Haryana notified by the Haryana Government, is available at **Appendix-H**. Circular no. 1170-SW(1)-95 dated 7.6.95 of the Haryana Govt. for excluding Socially Advanced Persons/Sections (Creamy Layer) from Backward Classes may be referred to **Appendix-I**.
4. The children or Grand Children (Maternal & Paternal) of Freedom Fighters are required to upload and submit a certificate from the competent authority as per **Appendix-E**.
5. Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Differently Abled. They will upload and submit a certificate from the competent authority as per **Appendix-G**. Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board in this regard shall be final.
6. Children or Wards of Military Personnel (including personnel of Para -Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex -Servicemen and their wards will be considered for reservation. They will upload and submit a certificate as per **Appendix-F**. The following categories of personnel of Territorial Army are included in the definition of Ex - Servicemen in terms of the State Govt. letter No. 12/18/2006-GS-II dated 8-01-2008:
 - i) Pension holders for continuous embodied service;
 - ii) Persons with disability attributable to military service;
 - iii) Gallantry Award Winners; and
 - iv) Such recruits boarded out/released on medical grounds and granted medical/disability pension
7. A candidate who applies for a reserved category or for both, reserved and general categories, will be considered first in general category. In case, he is not selected in general category, he will be considered for reserved category.

The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational /Professional/ Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/ backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill

condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes, Department, Chandigarh).

8. If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the online admission form. **Preference once given shall not be changed.**
9. If any seat remains vacant in sub-categories of BC(A) and BC(B), the same will be filled up through the candidates belonging to other sub-category in BC. For example, if any seat in BC(B) category remains vacant, the same will be filled up from BC(A) category and vice-versa.
10. Benefit of reservation will be given to all reserved categories upto fourth merit list according to the reservation policy given in the Information Brochure.

ADMISSION PROCEDURE

The following procedure shall be followed for selection of the candidates for admission to various programmes/courses:

1. Mere possession of the prescribed academic qualifications does not entitle a candidate for admission to the course. Candidates would be required to fulfill all the conditions as spelt out in the Information Brochure.
2. Merit list of all the eligible candidates shall be prepared as per criteria given in the Information Brochure and shall be displayed on the website of the University on the date (s) given in the Information Brochure.
3. Online admissions will be made by Indira Gandhi University, Meerpur to the courses/programme by the Department concerned as per Admission Schedule given in the Chapter-“Important Instructions/Information for the Candidates” under the heading “Important Dates for the admission at IGU” of Information Brochure. No separate communication shall be sent in this regard.
4. The list of eligible candidates shall be displayed on the website of the University and candidates are required to deposit the fee through online mode during the specified dates failing with his/her candidature shall stand cancelled. The candidate will be reconsidered only for remaining seats after the admissions of candidate under third list is over.
6. The admitted candidates shall present all the required certificates/documents/ testimonials in original to the Admission Committee for verification, and give one set of attested copies of all such certificates /documents / testimonials. The Admission Committee will check the eligibility of the candidate. This Committee shall have the power to reject any certificate not considered valid. In case, the candidate is not found eligible, his/her candidature will be cancelled.
7. After the completion of all formalities, including verification of certificates/documents/ testimonials for admission, the original certificates/ documents/ testimonials will be returned to the candidates. However, the attested copies (one set of each certificate/ documents/testimonial) will be retained.
8. The decision of the Admission Committee in all matters relating to the admissions shall be final.

FEE STRUCTURE

A. Annual fee structure for Indian Students seeking admission to various regular courses offered by University Teaching Department will be as under:

Name of Course	Adm. Fee	Tuition Fee	A. Fund	Dev. Fee	Security Fee	Curr. Charge	Dig. Reg.	Other	Exam Fee	Total Fee
M.A. English, Hindi, History, Economics, Pol. Sci.,	50/-	360/-	360/-	2500/-	500/-	50/-	150/-	1070/-	800/-	5840/-
M.Sc. Yoga	50/-	420/-	360/-	6500/-	500/-	50/-	150/-	2010/-	800/-	10840/-
M.Sc. Mathematics, Geography, Physics, Chemistry, Botany, Zoology, Environmental Science	50/-	420/-	360/-	6500/-	500/-	50/-	150/-	2010/-	800/-	10840/-
M.Sc. Bio-technology, M.Sc. Psychology, Master of Social Work	50/-	420/-	360/-	6500/-	500/-	50/-	150/-	3170/-	800/-	12000/-
M.Sc. (Mathematics with Computer Science)	50/-	480/-	360/-	17000/-	500/-	50/-	150/-	1450/-	800/-	20840/-
M.Com. 2years & M.Com (Hons.) 5 years	50/-	420/-	360/-	5000/-	500/-	50/-	150/-	1510/-	800/-	8840/-
M.B.A.	50/-	480/-	360/-	32000/-	500/-	50/-	150/-	1450/-	2000/-	37040/-
MCA	50/-	480/-	360/-	17000/-	500/-	50/-	150/-	1450/-	2000/-	22040/-
LL.B.	50/-	360/-	360/-	4000/-	500/-	50/-	150/-	1570/-	800/-	7840/-
B.Pharmacy	50/-	480/-	360/-	25000/-	500/-	50/-	150/-	3450/-	2000/-	32040/-
B.H.M.&C.T.	50/-	480/-	360/-	35000/-	500/-	50/-	150/-	3450/-	2000/-	42040/-
B.Tech. C.S.E.	50/-	1000/-	360/-	35000/-	500/-	50/-	150/-	12930/-	2000/-	52040/-

Note: The University may change the Fee Structure with prior notice.

B. Annual fee structure for Foreign Students/NRIs seeking admission to various courses offered by the University:

(i) Foreign Nationals:

Sr. No.	Name of Programme/Course	Annual Fee
1.	M.Com., M.Sc.(Physics, Chemistry, Botany, Zoology, Geography, Environmental Science)	\$1000/-
2.	B.Tech (Annual/Semester)	\$ 2500/-
3.	M.Sc. Mathematics with Computer Science, MCA, LL.B.	\$ 1500/-
4.	Faculties of Humanities, Social Sciences (Hindi, English, Economics, History, Pol. Science) and M.Sc. Yoga	
	i) With Practical	\$ 750/-
	ii) Without Practical	\$ 500/-
5.	M.B.A. – 2 years, BHMCT, B.Pharmacy	\$ 1500/-

(ii) Non-Resident Indians (NRI)

Sr. No.	Name of Programme	Annual Fee
1.	M.A./M.Com. Programmes	Rs. 10000/- as development fee + other usual University charges.
2.	M.B.A., B.Tech., BHMCT	Rs. 35000/- as development fee + other usual University charges.
3.	All remaining Programmes	Rs. 30000/- as development fee + other usual University charges.

Note: The fee structure is subject to revision for the session 2021-22.

- a) Annual fee structure for students (including Non-Resident Indians) from Low Income Countries as defined in the World Bank's report will be at par with Indian students of General Category. Fee will be charged in equivalent of Indian currency.

C. Other Rules and Guidelines Relating to Fee Structure.

1. The fee structure does not include hostel charges.
2. Selected candidates are required to deposit their course fee/dues through online mode. It is mandatory that students to email the scanned copy of the online payment of course fee to the Department concerned within the time frame given in the information brochure.
3. Tuition fee and other dues will be payable for 12 months in the year.
4. A student migrating from another University will be required to pay all the dues other than Tuition Fee and Amalgamated Fund, which will be charged with effect from the month following the one up to which these have been paid to the previous institution.

Dues must be paid on the dates notified, failing which fine of Re. 1/- per day upto 10 days from the date notified, and thereafter Rs. 2/- per day till the end of the month shall be charged. The names of the defaulters may be struck off the rolls, if dues are not paid till the end of the month unless permission is obtained from the Head of the Department concerned to make payment at a later date within the next month. Students may be re-admitted with the permission of the Head of the Department concerned on payment of Rs. 5/- along with the arrears of fee and/or fines provided that the Head of the Department is satisfied that if re-admitted, the student will not fall short of the requisite percentage of attendance.

5. If the admission of a student is cancelled by the University for no fault of his/her, the fees and other dues paid by him will be refunded except the Admission Fee, provided the application to this effect duly recommended by the Chairperson of the Department concerned is received in the University Office within one month of the date of the letter conveying the cancellation of admission. The application for the refund of dues submitted beyond the time limit prescribed above may be considered with permission of the Vice-Chancellor on merit.
6. The University employees of group C & D and their wards including the wards of such retired employees and wards of employees who dies in harness shall be entitled to full tuition fee concession.
7. a. If a candidate after having been admitted to the first year of a course, leaves the course without attending any class and he/she applies for refund of fee within 7 days of the date of admission, the fee paid by him/her shall be refunded after deducting Rs.1000/-.
- b. If a candidate after having been admitted to the first year of a course withdraws his/her candidature and the seat vacated by him/her is subsequently filled up from the waiting list, the fee paid by him/her shall be refunded after deducting 15% of the fee paid by him/her subject to a minimum of Rs.1000/-. It is also further provided that if

in a similar case, the seat vacated by a candidate is not filled up, the fee paid by him/her would not be refunded.

8. Late fee paid by a student shall not be refunded under any circumstances.
9. Fee concession of students who are Below Poverty Line and Yellow Card holders will be governed by the following:
 - i. Students including brothers and sisters belonging to this category will be allowed full tuition fee concession subject to the production of proof.
 - ii. They will be allowed 50% concession in room rent, if they seek admission to the University hostels.
 - iii. Those students who clear all the papers of the previous examination in the first attempt will be allowed this concession in subsequent years
 - iv. The above concession(s) shall not be allowed in courses run under Self-Financing Scheme.
10. At the time of admission, fees/funds like Enrolment, Registration, Tuition Fee, Sports, Union, Library, Magazine, Medical, Examination fee and other funds may not be charged from the SC students whose parents annual income is not more than Rs. 2.50 lacs. Such students are required to apply for reimbursement of fee/funds to the University by Government in the prescribed form within stipulated time, failing which amount of fee/funds will have to be deposited by the student or his/her name will be struck off. The claim on account of such fee may be submitted to the Higher Education Commissioner, Haryana, Panchkula after getting the same vetted from the Auditors of the Directorate for re-imburement.
11. The Library Security amounting to Rs. 500/- or any other refundable security be charged from SC students at par with other students and may be refunded after the completion of the course in case the applicant submits a No Dues Certificate, since security is not a fee and it is refundable after completion of the course.

GENERAL RULES

1. The candidates seeking admission on Haryana seats are required to upload and submit certificate of bonafide residents of Haryana as defined by the Haryana Govt. (Appendix-A). The Certificate of Haryana Resident shall be in the formats prescribed by the Govt. and issued by the competent authority (**Appendices A1- 4**).
2. A candidate who has passed his qualifying examination from a University/College situated within the State of Haryana will be deemed to be Haryana resident and will be required to upload and submit certificate of bonafide resident of Haryana issued by the Principal/Headmaster of the Institution last attended (**Appendix - A 3**).
3. Reservation of seats for various categories shall be determined by the criteria given under heading **Distribution & Reservation of Seats** in Various Courses/Programmes.
4. A complete merit list of all eligible candidates will be prepared for each category.
5. The candidates having passed qualifying examination from the self-styled Universities/Institutes/Boards, declared bogus/fake by the UGC and other Govt. Bodies, shall not be eligible for admission to any course in Indira Gandhi University. The list of such Universities/Institutes/Boards is available at Appendix - M. This list may vary from time to time as per Notification of UGC/other Govt. Bodies.
6. The list of examinations of various Indian/Foreign Universities/Boards recognized by this University and Board of School Education, Bhiwani, Haryana is available with the Departments/Institutes Academic Branch of this University. This list shall be referred to for verification of the documents of the candidates seeking admission to this University.
7. Any attempt on the part of a candidate, his friends or relatives to canvass or bring influence to bear upon the University directly or indirectly for securing admission will lead to disqualification for admission.
8. If a candidate is admitted on the basis of information submitted by him but at any subsequent time, it is discovered that any portion of this information is incorrect or false, the student shall be rusticated from the University and all fees and other dues paid until the date of such removal shall be forfeited. The University may take any further action it may deem fit against the said student and his guardian. The FIR shall be lodged against such candidate.
9. In case of any ambiguity in the rules, interpretation of the same by the Vice -Chancellor shall be final.

10. All the admitted candidates should apply for the Identity-cum-Library Membership card through the respective Chairperson of the Department
11. No student shall be deemed to have pursued a regular course of study unless he/she has attended not less than 65% of the lectures delivered in theory as well as practical. Relaxation in shortage of lectures up to 20% will be allowed by the Chairperson of the Department / Institute on the grounds detailed in the concerned Ordinances. The name of a student remaining absent for 10 consecutive days after the commencement of classes or during the academic session without any notice shall be struck off from the rolls of the Department/Institute. However, readmission may be made on payment of a fine of Rs. 1500/- within 15 days with the permission of the Vice -Chancellor. If a student fails to take re-admission within this prescribed time limit, the seat will be declared vacant to be filled according to University rules.
12. A student, who had been detained on account of shortage of attendance, may be re -admitted provided:
 - (a) He/she seeks re-admission within the prescribed date;
 - (b) His/her conduct has been satisfactory; and
 - (c) He/she shows sufficient cause to the satisfaction of the University for not having put in the requisite percentage of attendance in lectures.
13. An applicant who fails in the examination, or fails to appear in the examination, and who is otherwise eligible to appear in the examination as ex-student, shall not be admitted as regular student. In exceptional cases, however, where such an applicant is foreigner studying under the Cultural Scholarship Scheme of the Govt. of India etc., re-admission may be allowed.
14. In respect of an applicant seeking re-admission, his previous record shall be carefully scrutinized and the decision of the Vice -Chancellor in this regard shall be final.
15. Casual admission will not be allowed under any circumstances.
16. Applicants should satisfy themselves about their eligibility before applying for any course.
17. No plea about the ignorance of the rules and regulations and other provisions of admission will be entertained.
18. For the rules of promotion etc., students will be governed by the provisions of the University ordinances.
19. All the rules and regulations for submission of migration certificate by the candidates, who have passed the lower examinations from other Universities/Boards will be applicable as per the University Rules.
20. Always quote your Fee/ Registration Receipt No. for reference while making correspondence regarding admission to the courses offered by this University.

21. Ordinarily the odd and even semester examinations shall be held in December and May, respectively every year. However, the schedule may change due to some compelling circumstances.
22. Use of cell phones is strictly prohibited in the Depts./Admn. Block/Library.
23. Entire University Campus is “No Smoking Zone”. As such, smoking is strictly prohibited in the University premises. It is punishable offence.
24. Parents are advised to visit the University from time to time to keep themselves abreast of the progress of their wards.
25. While pursuing professional courses, the students may have to go for Industry exposure/field-trips as per course requirements.
26. Optional paper (s) can be offered with the permission of the Vice -Chancellor, if the student strength is not less than five.
27. Nothing contained in this Information Brochure shall be construed to convey sanction or cited as an authority for which University regulations alone are applicable.

CONDUCT AND DISCIPLINE RULES

1. Application of Rules

These rules shall apply to all the students of Indira Gandhi University, Meerpur, Rewari

2. Acts of Indiscipline and Misconduct

Any act of misconduct committed by a student inside or outside the campus shall be an act of violation of discipline of the University. Without prejudice to the generality of the foregoing provision, violation of the discipline shall include:

- (i) Disruption of teaching, study, examination, research or administrative work, curricular or extracurricular activity or residential life of the employees of the University, including any attempt to prevent any member of the University from carrying on his or her work and doing any act reasonably likely to cause such disruption;
- (ii) Damaging or defacing University property or the property of the members of the University or any other property inside or outside the University Campus;
- (iii) Engaging in any attempt as wrongful confinement of teachers, officers, employees and students of the University or camping inside or creating nuisance inside the boundaries of houses of teachers, officers and other members of the University;
- (iv) Use of abusive and derogatory slogans or intimidating language or incitement of hatred and violence or any act calculated to further the same;
- (v) Smoking in the University Campus.
- (vi) Eve-teasing or disrespectful behavior to women or girl students;
- (vii) Any assault upon or intimidation of or insulting behavior towards a teacher, officer, employee or student or any other person;
- (viii) Causing or colluding in the unauthorized entry of any person in the campus or the unauthorized occupation of any portion of University premises, including Hostels or Halls of Residence, by any person;
- (ix) Getting enrolled in more than one course of study simultaneously in violation of University rules.

- (x) Committing forgery, tampering with or misuse of University documents or records, identification cards etc.;
- (xi) Furnishing false certificate or false information to any office under the control and jurisdiction of the University;
- (xii) Consuming or possessing alcoholic drinks, dangerous drugs or other intoxicants in the University premises;
- (xiii) Indulging in acts of gambling in the University premises;
- (xiv) Possessing or using weapons such as knives, lathis, iron chains, iron rods, sticks, explosives and fire arms in the University premises;
- (xv) Arousing communal, caste or regional feelings or creating disharmony among students;
- (xvi) Not disclosing one's identity when asked to do so by an employee or officer of the University who is authorized to ask for identity;
- (xvii) Tearing of pages, defacing, burning or destroying books;
- (xviii) Unauthorized occupation of Hostel Rooms or unauthorized use of University furniture in one's Hostel Room or elsewhere;
- (xix) Accommodating guests or other persons in Hostel without permission of the competent authority;
- (xx) Improper rendering of accounts for money drawn from or through any office under the control and jurisdiction of the University;
- (xxi) Coercing the medical staff to render medical assistance to persons not entitled for the same or any other disorderly behavior;
- (xxii) Any act of moral turpitude;
- (xxiii) Any offence under law;
- (xxiv) Committing any of the offences specified in the examination (use of unfair means and disorderly conduct) of the University. A processing fee shall be charged for the unfair means cases to be decided by the University.
- (xxv) Violation of Traffic Rules as notified by the Proctor;
- (xxvi) Pasting of posters or distributing pamphlets, handbills etc. of objectionable nature or writing on walls and disfiguring building ;
- (xxvii) Any other act which may be considered by the Vice -Chancellor or the Discipline Committee to be an act of violation of discipline.

3. Disciplinary Action

Without any prejudice to the powers of the Vice -Chancellor, the following Officers are authorized to take disciplinary action by way of imposing penalties as specified in Clause 4 of these regulations other than those specified in Sub-Clause (ix), (x), (xi), (xii), (xiii) & (xiv):

- i) Proctor
- ii) Deans of the Faculties/Dean, Students Welfare
- iii) Provost
- iv) Any other person employed by the University and authorized by the Vice -Chancellor for the purpose provided that the penalties on the offences relating to Examinations will be dealt with by the relevant bodies.

4. Nature of Penalties

The following penalties may, for acts of indiscipline or misconduct, be imposed on a student, namely:

- i) Written warning and information to the guardian.
- ii) Fine as may be warranted by the nature of case.
- iii) Suspension from the Class/Department/College/Hostel/Mess/Library or withdrawal of any other facility of this nature.
- iv) Suspension or cancellation of scholarships, fellowships or any financial assistance from any source, or recommendation to that effect to the sanctioning agency.
- v) Recovery of pecuniary loss caused to University property.
- vi) Debarring from participation in Sports/NCC/NSS and other such activities.
- vii) Disqualifying from holding any representative position in the Class/ College/Hostel/ Mess/Sports/Clubs and in similar other bodies.
- viii) Hostel shift and Hall shift.
- ix) Expulsion from the Department/Faculty/Hostel/Mess/Library/Clubs for a specified period.
- x) Debarring from an examination.
- xi) Non-issue of Migration Certificate.

- xii) Expulsion from the University for a Specified Period.
- xiii) Disqualifying from further studies, or prohibition for future admission or re-admission.
- xiv) Any student against whom an allegation of misconduct has been made may be suspended from the rolls of the University by the Vice-Chancellor, pending enquiry or pending trial on a cognizable offence by a court of Law.

5. Opportunity to be given before Award of Penalty

No penalty, provided in sub-clauses (ix), (x), (xi), (xii), (xiii) and (xiv) of Clause 4 shall be imposed without giving to the student a reasonable opportunity of being heard.

6. Review of/appeal against the Penalty

A review would lie with the Officer issuing the orders within seven days, and an appeal would lie against the orders of the authorities mentioned in these rules (except the Vice-Chancellor) to the Proctorial Board. The Board may also review its decision at its own.

7. Prohibition of Ragging

Regulations on curbing the menace in higher educational institutions as conveyed by the UGC vide letter No. F-I-16/2007(CPP-II) dated April, 2009 in view of the judgment of Supreme Court in Civil Appeal No. 887 of 2009 University of Kerala Versus Council of Principles of Colleges - Kerala and others, given below shall be adhered to strictly:

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the Institute, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of

- (i) withholding scholarships or other benefits
- (ii) debarring from representation in events
- (iii) withholding results
- (iv) Suspension or expulsion from hostel or mess, and the like
- (v) lodging of FIR to local police.
- (vi) If the individuals committing or abetting ragging are not/ cannot be identified, Collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness to any other student, indulging in rowdy or indiscipline activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher's or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment, so as to adversely affect the physique or psyche of a fresher or a junior student will be deemed to be an act of ragging.

Hon'ble Supreme Court of India in SLPI No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain, and if his explanation is not found satisfactory, the authority would expel him from the Institution.

The applicants at the time of admission are required to give an affidavit (Appendix-N) against ragging.

8. **Check on the menace of sexual harassment and violence against females**

Sexual harassment is taken as a serious act of indiscipline. A Committee constituted by the Vice Chancellor under the Chairmanship of Professor Manju Pruthi, Department of Mathematics, will check the menace of determined behavior, whether directly or by implication which includes physical contact and advances, a demand or request for sexual favors, sexually-coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The Committee shall take all precautionary measures to prevent sexual harassment and violence against female students in the University. It shall also ensure that there is no hostile environment towards females. No female student should have reasonable ground to believe that she is at a disadvantage or is being discriminated against. If any complaint of sexual harassment comes to the notice of the Committee, immediate disciplinary action along with appropriate action in accordance with the law would be taken.

APPENDIX-A

Copy of letter No.62/17/95-6 GSI dated 3.10.96 from the Chief Secretary to Govt., Haryana, Chandigarh and addressed to all Heads of Departments, Commissioners, Ambala, Rohtak, Gurgaon and Hisar Division, All Deputy Commissioners & all Sub-Divisional Officers in Haryana, Registrar, Punjab and Haryana High Court and all District Sessions Judges in Haryana.

Subject: Bonafide Residents of Haryana – Guidelines

Sir,

I am directed to invite your attention to Haryana Govt. letters on the subject noted above vide which the instructions were issued regarding simplification procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgement delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of word 'Domicile', the word 'Resident' be used in the instructions issued by the State Government, and it has been decided to revise the Government instructions. Henceforth the following categories of persons would be eligible for the grant of Resident Certificate:-

- i) Candidates who have passed the examination qualifying there for selection in an institution from a school/college in Haryana;
- ii) Children/wards (if parents are not living)/dependants of:
 - a) the regular employees of Haryana State posted in or outside Haryana State or Working on deputation; of the regular employees of the statutory bodies/Corporations established by or under an
 - b) Act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
 - c) The regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/wards (if parents are not living)/dependants of persons who, after retirement, have permanently settled in Haryana, and draw their pensions from the treasuries situated in the state of Haryana.
- iv) Children/wards (if parents are not living)/dependants of pensioners of Haryana Govt., irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- v) Children/wards (if parents are not living)/dependants of persons who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- vii) Children/wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana (added vide C.S. letter No. 62/27/2003-6 GSI dated 29/7/2003)
- viii) Persons who were born in Haryana and produce a certificate to that effect; further provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above

mentioned categories are: a) citizens of India; b) produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependants have not obtained the benefit of domicile in any other State. 2. 3. 4. 5.

All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil), Tehsildar (Revenue Department of the District/Sub Division to which the candidates belong). Resident Certificate in respect of the children/wards/dependants of Haryana Government employees who are posted at Chandigarh, Delhi or elsewhere or in respect of the children/wards/dependants of the employees of the statutory bodies/Corporations of Haryana established by or under an Act of the State of Haryana and located at Chandigarh, in Haryana or outside Haryana, should be issued by their respective Heads of Departments. Candidates, seeking admission in educational institutions (including Medical and Technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school situated in Haryana. For this purpose, a certificate of the Principal/Head Master from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Head Master of the institution shall be competent to issue such certificate which should be sufficient. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana, but at any subsequent time, it is discovered that his claim was false, the student shall be removed from the institution, and all fees and other dues paid upto the date of such removal shall be confiscated. Principal/Head Master may take such other action against the student and his/her parents/guardians, as he may deem proper in the circumstances of any particular case. These instructions may kindly be noted carefully for compliance.

Note : 1. The State Government, vide letter no. 22/28/2003-3GS-III dated 30.1.2004, has decided that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate concerned has been authorized to issue Resident as well as Caste Certificates (SC/BC/OBC). In case of Haryana Govt. employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchukula, the Resident Certificate and Caste Certificates to SC/BC employees and their children will be issued by their respective Heads of the Departments. The proforma for these certificates have also been prescribed by the State Govt. (Appendix-A-I, B &C). Therefore, all the candidates will be required to submit such certificates in the prescribed proforma. The certificate issued by anyone other than the competent authority in the proforma other than the prescribed proforma will not be accepted.

2. Haryana Resident Certificate should be of the date of 30.01.2004 or after. Certificates issued before this date will not be accepted. The candidates must ensure that they get **Haryana Resident Certificates and not Haryana Domicile Certificate from the appropriate authority as Haryana Domicile Certificate is invalid for the purpose of admission.**

APPENDIX- A1

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER/ SUB
DIVISIONAL OFFICER (CIVIL)/, G.A. TO D.C./D.R.O./EM/TEHSILDAR**

Certified that Sh..... S/o Sh. father/guardian of Miss/Mr.holds
(name of the child/ward with full address) immovable property at
.....(place and District) in the State of Haryana for the past
years. **OR**

Certified that Miss/Mr.....S/o Sh. Resident of
.....was born in Haryana as per birth certificate.

Dated :

**Signature of the Authority
(mentioned above)**

(with seal)

APPENDIX – A2

RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT

Certified that Sh. S/o Sh..... father of
Miss/Mr..... is an employee of the(Name of office) of Haryana
Government. He is working as, and is posted at He has
more than three years service at his credit.

Place:

Head of the Department

Dated:

(with seal)

APPENDIX – A3

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD
MASTER OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE**

It is certified that Miss/Mr. S/o,D/o. Sh. has
been a student of this School/College for a period of year(s) from to He/She left the
School/College on

Place:

Sign. Of Principal/Head Master

Dated:

(with seal)

APPENDIX- A4

RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENTS IN THE CASE OF THE GOVERNMENT EMPLOYEES

Certified that Sh. S/o Sh. father of Miss/Mr.....
.....s an employee of Government of India working as
..... He has been posted at Chandigarh/Haryana in connection with the
affairs of Haryana Government for the past three years.

Dated:

**Head of Department
(with seal)**

APPENDIX – B

AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY THE EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.

I _____ father/mother/guardian of _____ Miss/Mr. _____
_____ resident of _____ .do hereby solemnly

state and affirm as under:

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent has obtained the benefit of 'Residence' in any other State.

Dated.....

DEPONENT

VERIFICATION

Verified that the contents of my above given affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated.....

DEPONENT

HARYANA GOVERNMENT

Certificate Sr. No...../Year...../Teh.....



CERTIFICATE OF SCHEDULED CASTE

This is to certify that Shri/Smt./Kumari Son/Daughter of Sh.
..... resident of Village/Town Tehsil
..... District, the State/Union Territory
..... belongs to the Caste/Tribe,
which is recognized as a Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Castes
) order 1950.

Dated:

Place:

Issuing Authority:

Tehsildar-cum-Executive Magistrate, Naib Tehsildar-cum-Executive Magistrate, Head of Department in case of Government employee.

Government of Haryana

(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)
INCOME AND ASSET CERTIFICATE

Certificate No.

Date:

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari Son/Daughter/Wife of Is permanent resident of, Village/Street, Post-Office, District, Pin Whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh only) for the year

It is further certified that His/Her family does not own or posses any of the following assets***:

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- v. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt./Kumari Belongs to the case which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block –B).

<p>Recent Passport size attested Photograph of the applicant</p>
--

Signature with seal of Office
Name
Designation

APPENDIX -D

HARYANA GOVERNMENT

Certificate Sr. No...../Year...../Teh.....

**Photo of
Applicant to be
Attested by the
Issuing
Authority**

BACKWARD CLASS CERTIFICATE

Block `A` OR `B`

This is to Certify that Sh./Smt./Kumari Son/
Daughter of Sh. resident of Village/Town
District, the State/Union Territory
belongs to the Caste. This Caste is mentioned in the State list of BC
Block

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State
Govt. letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 9.8.2000 &
No.213-SW(1)-2010 dated 31.8.2010.

Dated.:
Authority

Signature with seal of Issuing

Place :
Name.....

Full

Designation.....
Address with Telephone No. with
Code.....

Issuing Authority:

**Tehsildar or Naib Tehsildar /
Head of Department in case of Government employee.**

APPENDIX-E

CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

No..... Dated:Certified that Shri
..... Son/Daughter of Shri resident of Village
....., Police Station, Tehsil
....., Districtwas a bonafide Freedom
Fighter.

Signature of Officer authorized
By Chief Secretary, Haryana
to issue such certificate
(with office seal & stamps)

APPENDIX-F

**CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY
PERSONNEL/SERVING MILITARY PERSONNEL/EX -SERVICEMEN**

Certified that Sh.....Father of..... (name of the Candidate) is
serving military personnel/an ex-serviceman and he/his son/daughter is entitled for the benefit of
reservation of seats for admission in course in INDIRA GANDHIU University, Meerpur. His
detailed particulars are as under:

1. Name.....
2. Father's Name.....
3. Address.....
4. Reasons of discharge/retirement
5. Whether deceased/disabled during military service.....
- if so, give details
6. Category.....
7. If serving, Rank and place of Posting

Place:
Date

Signature of the Secretary
Zila Sainik Board or
Commanding Officer
(with seal)

APPENDIX-G

**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED
PT. B.D. SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK
OR
OFFICE OF THE CHIEF MEDICAL OFFICER**

No.

Dated

.....
Certified that Sh./Kumari/Smt. Son/Daughter of Shri
..... Resident of District
appeared before the undersigned for medical check up. On medical examination, he/she is found
suffering from..... and thus he/she is Physically Handicapped. His/Her percentage
of Handicap is% (in figure) (in words).

Professor & Head

Department of

Pt. B.D. Sharma Uni. Of Health Sciences, Rohtak

OR

Chief Medical Officer,,Haryana

Signature of Applicant

(Seal of the above authority)

No. 22.36/2000-3 G.S.III

Dated: 9-08-2000.

From

The Chief Secretary to Govt. of Haryana

To

1. All the Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions.
2. The Registrar, Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers (Civil) in Haryana State

Subject : Clarification regarding issuance of certificate of Haryana Backward Classes.

Sir,

I am directed to invite your attention to the Govt. of Haryana, Social Welfare Department letter No.1170-SW (1) 95, dated 7.6.95 on the subject noted above, therein criteria was laid down to assess the creamy layer persons of Haryana Backward Classes in Haryana State. The Backward Classes of Haryana are facing difficulty in obtaining the Backward Classes certificate from the certificate issuing authority due to some understanding in the instructions dated 7.6.95. After careful consideration the Govt. of Haryana has decided to issue clear cut directions to all the Heads of Departments and Deputy Commissioners in the state for issuing Backward Classes Certificate without any further delay.

It is clarified that the income from salary will not be taken into account for the purpose of income/wealth tax in respect of service category and while calculating income or wealth tax of the Government employee of Backward Classes who is not covered under Annexure-A, description of categories No. I, II (a,b,c,d) and III & IV, hence becoming entitled for the benefit of reservation under Backward Classes category, his salary should not be included but his other sources of income/wealth be included for income/wealth tax. All the departments are requested to bring the above instructions to the notice of all the Head of Departments and appointing authorities under their control for necessary compliance.

Yours faithfully,

Sd/-

Joint Secretary General

Administration for Chief Secretary

to Govt. Haryana

To

1. All the Financial Commissioners & Secretaries to Govt. Haryana.
2. All the Administrative Secretaries to Govt., Haryana.

APPENDIX – H

LISTS OF BACKWARD CLASSES IN HARYANA STATE

BLOCK 'A'

Sr. No.	Name of the Caste	Sr. No.	Name of the Caste
1	Aheria,Aheri,Heri,Naik,Thori or Turi, Hari	37	Kuchband
2	Barra	38	Labana
3	Beta, Hensi or Hesi	39	Lakhera, Manihar, Kachera
4	Bagria	40	Lohar, Panchal-Brahmin
5	Barwar	41	Madari
6	Barai, Tamboli	42	Mochi
7	Baragi, Bairagi, Swami Sad	43	Mirasi
8	Battera	44	Nar
9	Bharbhunja, Bharbhuja	45	Noongar
10	Bhat, Bhatra, Darpi, Ramiya	46	Nalband
11	Bhuhalia, Lohar	47	Pinja, Penja
12	Changar	48	Rehar, Rehara or Re
13	Chirimar	49	Raigar
14	Chang	50	Rai Sikhs
15	Chimba, Chhipi, Chimpa, Darzi, Rohilla	51	Rechband
16	Daiya	52	Shorgir, Shergir
17	Dhobis	53	Soi
18	Dakaut	54	Singhikant, Singiwala
19	Dhimar, allah,Kashyap- Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbas	55	Sunar, Zargar, Soni
20	Dhosali, Dosali	56	Thathera, Tamera
21	Faquir	57	Teli
22	Gwaria, Gauria or Gwar	58	Banzara, Banjara
23	Ghirath	59	Weaver (Jullaha)
24	Ghasi, Ghasiara or Ghosi	60	Badi/Baddon
25	Gorkhas	61	Bhattu/Chattu
26	Gawala, Gowala	62	Mina
27	Gadaria, Pal, Baghe	63	Rahbari
28	Garhi Lohar	64	Charan
29	Hajjam, Nai, Nais, Sain	65	Chaaraj (Mahabrahman)
30	Jhangra-Brahman, Khati, Suthar, Dhiman-Brahmin, Tarkhan, Barhai, Baddi	66	Udasin

31	Joginath, Jogi, Nath, Yogi	67	Ramgarhia
32	Kanjar or Kanchan	68	Rangrez, Lilgar, Nilgar, Lallari
33	Kurmi	69	Dawala, Soni-Dawala, Nyaaria
34	Kumhars, Prajapati	70	Bhar, Rajbhar
35	Kamboj	71	Nat(Muslim)
36	Khanghera	72	Jangam

BLOCK 'B'

Sr. No.	Name of the Caste
1	Ahir/Yadav
2	Gujjar
3	Lodh/Lodha/Lodhi
4	Saini, Shakya, Koeri, Kushwaha, Maurya
5	Meo
6	Gosai/Gosain/Goswami

APPENDIX – I

Copy of letter No. 1170-SW(I)-95 dated 07.06.1995 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

Sub: Exclusion of socially advanced persons/sections (Creamy Layer) from Backward Classes.

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgement in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under-inclusion in the list of Backward Classes. Vide notification dated 26-05-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio-economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.05.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in **Annexure 'I'**, which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

Annexure-A

Description of Category

I. Constitutional Posts

To whom rule of exclusion will apply

Son(s) and daughter(s) of

- a) President of India;
- b) Vice-President of India;
- c) Judges of the Supreme Court and of the High Courts;
- d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India

II.

- e) Persons holding Constitutional positions of like nature
Son(s) and Daughter(s) of

- a) Parents both of whom are Class-I Officers;
- b) Parents, either of whom is Class-I Officer;
- c) Parents, both of whom are Class-I Officers, but one of them dies or suffers permanent incapacitation.
- d) Parents, either of whom is a Class-I Officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any International Organization like UN, IMF, World Bank etc. for a period of not less than 5 years.

- e) Parents, both of whom are Class-I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank etc. for a period of not less than 5 years.
- A. Provided that the rule of exclusion shall not apply in the following cases:
- a) Sons and Daughters of parents either of whom or both of whom are Class-I Officers and such parent(s) dies/die or suffer permanent incapacitation.
- b) A lady belonging to OBC category has got married to a Class-I and may herself like to apply for a job.
- B. Son(s) and Daughter(s) of
- a) Parents of both whom are Class-II Officers.
- b) Parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
- c) Parents, both of whom are Class-II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank etc. for a period of not less than 5 years before such death or permanent incapacitation;
- d) Parents of whom the husband is Class-I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and
- e) Parents, of whom the wife is a Class-I Officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation.
- Provided that the rule of exclusion shall not apply in the following cases:
- Sons and Daughters of
- a) Parents, both of whom are Class-II officers and one of them dies or suffers permanent incapacitation.
- b) Parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any Inter-national Organisation like UN, IMF, World Bank etc. for a period of not less than 5 years before their death or permanent incapacitation.
- C. The criteria enumerated in A&B above in this Category will apply mutatis mutandi to officers holding equivalent or comparable posts in PSUs, Banks, Insurance

Organizations, Universities, etc. pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in category V below will apply to the officers in these Institutions.

III

Son(s) and daughter(s) of parents either or both of whom is or are in the rank of Colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:

Provided that –

- i. If the wife of an Armed Forces Officer is herself in the Armed Forces (i.e. the category under consideration), the rule of exclusion will apply only when she herself has reached the rank of Colonel;
- ii. The service ranks below Colonel of husband and wife shall not be clubbed together;
- iii. If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No II in which case the criteria and conditions enumerated therein will apply to her independently.

IV

Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.

V Income/Wealth Tax

Son(s) and daughter(s) of:

- a) Persons having gross annual income of Rs. 4.50 lakhs or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years. (Range of income has been revised from Rs. 2.50 lakhs to Rs. 4.50 lakhs vide Chief Secretary letter No. 22/22/2004-3GS-III dated 22.01.2009).
- b) Persons in Categories I,II, III & IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.

Explanation:

- i. Income from salaries or agricultural land shall not be clubbed.
- ii. The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii. Where the husband is in some profession and the wife is in a class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income.

- iv. If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.
- v. Explanation: Wherever the expression, 'permanent incapacitation' occurs in this schedule it shall mean incapacitation which results in putting an Officer out of service

APPENDIX – J

LISTS OF SCHEDULE CASTES IN HARYANA STATE

Sr. No.	Name of the Caste	Sr. No.	Name of the Caste
1	Ad Dharmi	25	Nat, Badi
2	Balmiki, Chura, Bhangi	26	Od
3	Bangali	27	Pasi
4	Barar, Burar, Berar	28	Perna
5	Batwal	29	Pherera
6	Bauria, Bawaria	30	Sanhai
7	Bazigar	31	Sanhal
8	Bhanjra	32	Sansi, Bhedkut Manesh
9	Chamar, Jatia Chamar, Rehgara, Raigar, Ramdasi, Ravidasi, Baiahl, Batoi, Bhambi, Chamar Rohdas, Jatava, Bhatoi, Mochi, Ramadasia	33	Sansoi
10	Chanal	34	Sapela, Sapera
11	Dagi	35	Sarera
12	Darain	36	Sikligar, Bariya
13	Dhanak	37	Sirikiband
14	Dhogri, Dhangri, Siggi		
15	Dhanak		
16	Dumna, Mahasha, Doom		
17	Gagra		
18	Gandhila, Gandil, Gondola		
19	Kabirpanthi, Julaha		
20	Khatik		
21	Kori, Koli		
22	Marija, Marecha		
23	Mazhabi, Mazhabi Sikh		
24	Megh, Meghwal		

**PART – I
HARYANA GOVERNMENT
LAW AND LEGISLATIVE DEPARTMENT**

**Notification
The 15th May, 2020**

No. Leg.15/2020. – The following Act of the Legislature of the State of Haryana received the assent of the Governor of Haryana on the 25th March, 2020 and is hereby published for general information:-

**HARYANA ACT NO. 14 OF 2020
THE HARYANA SCHEDULED CASTES (RESERVATION IN ADMISSION IN
GOVERNMENT EDUCATIONAL INSTITUTIONS) ACT, 2020**

**An
ACT**

to provide for reservation in admission in Government educational institutions of persons belonging to the Scheduled Castes in the State of Haryana with special measures for deprived Scheduled Castes and for matters connected therewith or incidental thereto.

Be it enacted by the Legislature of the State of Haryana in the Seventy-first Year of the Republic of India as follows:-

1. This Act may be called the Haryana Scheduled Castes (Reservation in admission in Government Educational Institutions Act, 2020).
2. In this Act, unless the context otherwise requires,-
 - (a) “Annexure” means the Annexure appended to this Act;
 - (b) “competent authority” means an officer appointed under section 5;
 - (c) “deprived Scheduled Castes” means such Scheduled Castes as specified in Annexure;
 - (d) “Government educational institution” means any higher education institution established and maintained by the Government or receiving aid out of the State funds, imparting education leading to the award of a degree including a post-graduate degree and shall include Government aided technical and professional institutions;
 - (e) “Government” means the Government of the State of Haryana in the administrative department;
 - (f) “prescribed” means prescribed by the rules;
 - (g) “Scheduled Castes” means Scheduled Castes notified under article 341 of the Constitution of India.
3.
 - (1) Twenty percent seats shall be reserved for the members of the Scheduled Castes while making admission in Government educational institutions.
 - (2) Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any Government educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the Annexure.

4. Where a seat set aside for candidate from deprived Scheduled Castes for admission in Government educational institutions is not filled up in any academic year due to non-availability of candidate of deprived Scheduled Castes possessing the requisite qualifications, the same shall be made available to candidate of Scheduled Castes.
5.
 - (1) The Government may, by notification, appoint any officer as competent authority for the purposes of carrying out the provisions of this Act.
 - (2) The competent authority shall, for the purposes of section 3, issue caste identification certificate specifying the caste name of the Scheduled Caste, in such manner, as may be prescribed.
 - (3) The competent authority shall, for the purposes of this Act, exercise such powers and perform such functions, as may be prescribed.
 - (4) The competent authority shall be deemed to be a public servant within the meaning of section 21 of the Indian Penal Code, 1860 (Central Act 45 of 1860).
6. A person belonging to the deprived Scheduled Castes shall, for the purposes of section 3, support his candidature by a certificate of caste identification issued by the competent authority under sub-section (2) of section 5.
7. No suit, prosecution or other legal proceedings shall lie against the competent authority, officers of the Government for anything which is in good faith done or intended to be done under this Act or any rule or order made thereunder.
8. If any difficulty arises in giving effect to the provisions of this Act, the Government may, by order, published in the Official Gazette, make such provisions not inconsistent with the provisions of this Act, as may appear to be necessary for removing the difficulty:

Provided that no such order shall be made under this section after the expiry of three years from the commencement of this Act.
9.
 - (1) The Government shall, by notification in Official Gazette, make rules for carrying out the purposes of this Act.
 - (2) Every rule made under this Act shall, as soon as possible, after it is made, be laid before the State Legislature.
10. The Government may, on the basis of such criteria, as may be prescribed and on the expiration of ten years from the coming into force of this Act and at every succeeding period of five years thereafter, review the Scheduled Castes included in the Annexure.

ANNEXURE
(see section 3)
LIST OF DEPRIVED SCHEDULED CASTES

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggri
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sopera
34. Sarera
35. Sikligar, Bariya
36. Sirkiband

BIMLESH TANWAR,
SECRETARY TO GOVERNMENT, HARYANA,
LAW AND LEGISLATIVE DEPARTMENT

APPENDIX – K

LISTS OF GAMES APPROVED BY AIU

Sr. No.	National Championships
1	Archery (W & M)
2	Athletics (W & M)
3	Aquatics (W & M)
4	Ball Badminton (W & M)
5	Baseball (W & M)
6	Boxing (W & M)
7	Canoeing and Kayaking (W & M)
8	Cross country races (W & M)
9	Cycling (W & M)
10	Fencing (W & M)
11	Gymnastics & Malkhamn (W & M)
12	Judo (W & M)
13	Korfball (W & M)
14	Netball (W & M)
15	Pistol Shooting & .177, Air Rifle Peep Singh (W & M), [Clay Pigeon Shooting Trap, Double Trap and Skeet ((W & M)
16	Power Lifting & Wt. Lifting ((W & M) & Best Physique (M)
17	Rowing (W & M)
18	Softball (W & M)
19	Squash Rackets (M)
20	Wresting (W & M)
21	Yach ting (W & M)
22	Yoga (W & M)
23	Taekwondo (W & M)
24	Basketball (W & M)
25	Badminton (W)
26	Chess (W & M)
27	Cricket (W & M)
28	Football (W & M)
29	Handball (W & M)
30	Hockey (W & M)
31	Kabaddi (W & M)
32	Kho Kho (W & M)
33	Table Tennis (W & M)
34	Tennis (W & M)
35	Volleyball (W & M)
36	Basketball (M)

37	Badminton (M)
38	Cricket (M)
39	Football (M)
40	Handball (M)
41	Hockey (M)
42	Inter Zonal
43	Kabaddi (M)
44	Kho Kho (M)
45	Tennis (M)
46	Volleyball (M)

**LIST OF SELF-STYLED INSTITUTES/ UNIVERSITIES WHICH HAVE BEEN
DECLARED BOGUS BY THE UNIVERSITY GRANTS COMMISSION**

Bihar

1. Maithili University/Vishwavidyalaya Darbhanga, Bihar.

Delhi

2. Commercial University Ltd., Darya Ganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi, 110 008.
6. Indian Institute of Science and Engineering, New Delhi.
7. Viswakarma Open University for Self Employment, Rozgar Sewasadan, Delhi
8. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085

Karnataka

9. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

Kerala

10. St. John's University, Kishanattam, Kerala.

Maharashtra

11. Raja Arabic University, Nagpur, Maharashtra.

West Bengal

12. Indian Institute of Alternative Medicine, Kolkatta.
13. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkata-700063.

Uttar Pradesh

14. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
15. Mahila Gram Vidyapith/Vishwavidyalaya, (Woman's University) Paryag, Allahabad, Uttar Pradesh.
16. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
17. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
18. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
19. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
20. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.

21. Indraprashta Shiksha Parishad, Institutional Area, KChairpersona, Makanpur, Noida Phase-II, Uttar Pradesh.

Odisha

22. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela - 769014
23. North Orissa University of Agriculture and Technology, Odisha.

Pondicherry

24. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeta, Vazhuthavoor Road, Pondicherry - 605009

Bhartia Shiksha Parishad Lucknow- the matter is subjudice before the District Judge Lucknow.

Note:-- Before finalizing the admissions, the up-dated lists of recognized examinations of Haryana School Education Board, Bhiwani/Other Boards/Universities is /are also required to be consulted.

Examinations of the following Boards not recognized for the purpose of higher studies:

1. All India Board of Secondary Education, New Delhi
2. Uttar Madhyama & Purva Madhyama of MDU Rohtak (Gurukul Jhajjar Scheme)
3. Central Board of Higher Education, New Delhi
4. Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi
5. Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh
6. Bhartiya Shiksha Prishad, Lucknow
7. Board of Higher Secondary Education, Delhi
8. Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.)
9. Indian Education Council of U.P., Lucknow

Bhartia Shiksha Parishad Lucknow- the matter is subjudice before the District Judge Lucknow.

Note: This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted.

APPENDIX-M

DECLARATION OF NON -RESIDENT INDIAN

I _____ son/daughter of Shri _____ presently residing at do hereby solemnly declare that I am having a status of non-resident Indian*, a proof of which is enclosed herewith. I shall pay all the University fee chargeable in convertible foreign currency payable at Rewari.

Full Signature of the Candidate

Place : _____

Date : _____

Address : _____

Passport No. _____

Full signature of the NRI

Name : _____

*Visa No. _____.

Foreign Bank/ _____ NRI Account No.....

Note: Photocopies of Passport and Visa shall be attached.

AFFIDAVIT

(Affidavit to be submitted by students against ragging at the time of admission)

I, (full name of student with admission/registration/enrolment number) son/daughter of Sh/Smt./Ms _____, having been admitted to (name of the institution) , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"). I have carefully read and fully understood the provisions contained in the said Regulations.

2. I have also, in particular, perused Clause 3 of the Regulations, and am aware as to what constitutes ragging.

3. I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations, and am fully aware of the penal and administrative action that is liable to be taken against me, in case I am found guilty of abetting ragging, actively or passively or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under Clause of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Cause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging; and further affirm that, in case, the declaration is found to be false, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent
Name :

Counter Signature of Parent/Guardian

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at __ (place)___on this the __ _ (day)___of _ (month)_, _ (year)_ .

Signature of Deponent

Counter Signature of Parent/Guardian

Solemnly affirmed and signed in my presence on this the _ (day) _ of _ (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT

(Specimen of Affidavit for only Single Girl Child)

(on non-judicial paper of Rs. 20/- duly attested by 1st Class Magistrate)

I, father/ mother of Miss..... resident of..... (full address to be given) do hereby, solemnly declare and affirm as under:-

1. That I am permanent resident of
2. That Miss..... born on..... is the Only (Single) Girl Child of the deponent, who is seeking admission.
3. That the deponent has no living child other than the above one.

Deponent

Place: _____
Date: _____

Verification:

Verified that the contents of the above affidavit are true and correct to the best of my knowledge & belief and nothing has been concealed therein.

Deponent

Place: _____
Date: _____