



(A State University Established under Haryana Act No. 29 of 2013)
Recognized u/s 12 (b) & 2(f) of UGC Act, 1956

NOTIFICATION

- As per the order issued by the Principal Secretary to Govt. of Haryana, Higher Education Department Haryana, Panchkula vide Endst. No. KW 18/79-2020 UNP(4) dated 19th May, 2020 that the University will remain closed till 31.05.2020 with the some conditions (available on University website). This order of Higher Education Department has also mentioned the letter of Chief Secretary to Govt. of Haryana vide no 62/19/2020-6GSI dated 3rd May and 18th May 2020, in which, it has been decided to reopen all Government Offices in the state of Haryana (available on University website).
- It will be ensured by the teachers that they will create awareness about Corona Virus and shall also assist in public communications in their respective areas. In emergent situations, the competent authority may require the services of such employees at any time. Hence, all such employees shall maintain headquarters and be in readiness for deployment at short notice and be available on landline/mobile phone.
- No employee shall leave station without prior permission of the competent authority. During the defined period all the staff members shall follow the Government guidelines issued regarding precautions to stop spreading of COVID 19 and other guidelines issued time to time.
- Respective Chairpersons/Incharges must ensure that students have been provided e-study materials for their examinations.
- In pursuance of above referred orders, various offices of the University will re-open with 100 % Group A & B, and 50 % Group C & D working strength. However, it is mandatory for all regular non-teaching employees (including non-teaching employees on contract/deputation) to attend the office in all working days with complete observance of social distancing norms for all groups of employees. Please note that there will be no public dealing in the offices till 31st May 2020.
- Respective Chairpersons/Incharges/Branch officers will accordingly prepare a working roster for respective offices keeping in view the proximity of staff resident to office, conveyance & containment zones, and will ensure the strict compliance of social distancing, hygiene and sanitization norms in their respective offices, in coordination with concerned office.
- All essential services will be functional as usual such as cleanliness, power supply, water supply, security, plumbing etc and concerned controlling officers are directed to ensure the attendance of staff working in these services and monitor the same on regular basis.
- All instruction given in the orders of Higher Education Department, Haryana and Chief Secretary to Government, Haryana shall be meticulously followed by all employees of the University and outsourcing staff.

Sd/-

Assistant Registrar [Gen. Branch]

Endst No. IGU/Gen/2020/SPL-1

Dated: 21.05.2020

Copy of the above is forwarded to the following for information and further necessary action:-

1. Dean, Academic Affairs
2. All Chairpersons/ Incharges of University Teaching Departments
3. All Branch Officers of IGU
4. Chief Security Officer/Security Officers
5. OSD to Vice Chancellor, for kind information of the Vice Chancellor, I.G.U, Meerpur
6. PA to Registrar, for kind information of the Registrar, I.G.U, Meerpur
7. Public Relations Officer, I.G.U, Meerpur
8. Incharge, Website – with request to upload the Notification on the official Website of the University.

Sd/-

Assistant Registrar [Gen. Branch]