

Indira Gandhi University  
Meerpur-Rewari



इंदिरा गांधी विश्वविद्यालय  
मीरपुर-रेवाड़ी

(A State University under Haryana Act No. 29 of 2013)

**Advt. No. 02/2019**

Applications, on the prescribed form, are invited from the eligible candidates for the posts of Professors for various University Teaching Departments so as to reach in the office of Registrar, Indira Gandhi University, Meerpur- Rewari latest by 30.07.2019. For qualifications, pay scales, procedure of applying, selection criteria, application form, General Instructions and other relevant conditions/details etc, please visit the University website [www.igu.ac.in](http://www.igu.ac.in).

REGISTRAR



## INDIRA GANDHI UNIVERSITY MEERPUR (REWARI)

ADVT. NO. 2/2019

**BEFORE APPLYING APPLICANTS MUST ENSURE THEIR ELIGIBILITY  
ON THE UNIVERSITY WEBSITE – <http://www.igu.ac.in>**

Applications for the post of Professor (Rs. 144200-218200 as per 7<sup>th</sup> CPC Pay Matrix Level-14) in the department /subject mentioned as under, are invited on the prescribed application form available at Indira Gandhi University, Meerpur (Rewari) website ([igu.ac.in](http://www.igu.ac.in)). Application form must be accompanied with Demand Draft, of Rs. 600.00 (Rs. 150.00 for SC of Haryana and Rs. 300.00 for female candidates), payable at Meerpur (Rewari) drawn in favour of Registrar, IGU, Meerpur (Rewari). If any candidate wants to apply for more than one post, he/she is required to apply separately with prescribed fee for the same by downloading separate Application Form.

### **DETAIL OF TEACHING POSTS**

S.N	Name of Posts	No. of Posts	Department	Category	Specialization
1	Professor	01	Dept. of Botany	General	--
2	Professor	01	Dept. of Hotel and Tourism Management	General	--
3	Professor	01	Dept. of Law	General	---
4	Professor	01	Dept. of Management	SC	Entrepreneurship/Risk Management /Banking & Insurance /Digital Marketing
5	Professor	01	Dept. of Mathematics	General	Applied Mathematics
6	Professor	01	Dept. of Physical Education	General	--
7	Professor	01	Dept. of Zoology	General	---

**NOTE:** University reserves the right to fill-up or not to fill-up any of the advertised posts.

**SUBMISSION OF APPLICATION FORMS AND LAST DATE:** *Application forms, duly completed in all respects, be submitted in the office of the Registrar, Indira Gandhi University, Meerpur-Rewari on or before the last date i.e. 30.07.2019 up to 5.00 p.m.*

**REGISTRAR**

## **DETAILED INSTRUCTIONS REGARDING SUBMISSION OF APPLICATION FORM**

1. Incomplete applications and those received after due date on any account, including postal delay, or/and without the prescribed fee, shall be summarily rejected. Actual number of appointments may be depending on requirement. Any of the posts here advertised may be withdrawn at any time without assigning any reason.
2. Details of qualifications prescribed for Professor is given in **Annexure- A**.
3. Reservations, where indicated, are applicable only to the residents of Haryana.
4. Candidates applying for the post of Professor as per UGC qualifications are required to submit seven copies of filled Performance Based Appraisal System (PBAS) proforma (**Annexure-B**) as well as to submit five duly-bound sets of reprints of their minimum ten and five publications, respectively, along with their applications. The criteria for merit/weightage score for the post of Professor as approved by the appointing authority shall be as appended at **Annexure- C**.
5. For Professor 400 points as based on Performance Based Appraisal System (PBAS) shall be needed, which the candidates should calculate and justify on their own, enclosing necessary documentary evidence in support of their claim.
6. Candidates for the post of Professor can be considered in absentia on the basis of their bio-data, provided a written request is received to the effect. Meritorious candidates may be invited to join professorial (or equivalent) positions with the approval of the competent authority.
7. Candidates to be called for interview, especially even where specializations are mentioned against any post, will be decided by the Screening Committee whose recommendations for one being called (or not being called) for interview shall be final. Only those possessing the required specialization(s) and fulfilling the minimum eligibility conditions thus need apply.
8. Only candidates found eligible by the Screening Committee will be called for interview. *Those declared* ineligible will not be informed of their status being as such. Candidates are thus advised to make sure before applying that they are indeed eligible for a given post both in terms of minimum eligibility conditions and the required specialization attached therewith, if any.
9. One's claim for a given specialization must be backed by credible evidence in terms of research publications in peer reviewed Research Journals, and/or teaching experience in the relevant field/ specialization for at least five years to be properly certified and authenticated by the appropriate authority/Head of the institution. Applications found lacking in any such respect(s) are liable to be ignored/ rejected.
10. The University reserves the right to shortlist candidates on the basis of objective criteria. The merit list as per criteria shall be displayed on the University Website. Therefore, the applicants may visit the University Website frequently.
11. The number of posts may vary, depending on requirement and availability. Any post here advertised may be withdrawn from being filled up at any time without assigning any reason.
12. Eligible candidates applying against any of the posts advertised above should ensure that his/her application form duly completed in all respects, along with requisite fee and documents is submitted in the office of the Registrar, Indira Gandhi University, Meerpur (Rewari) on or before the last date, i.e. 30.07.2019 up to 5.00 p.m.
13. No TA/DA for appearing in the test/interview etc will be paid.
14. Canvassing in any form by the Candidate will disqualify.
15. The candidates who had applied against the post of Professor vide advt. No. 2/2017 are also required to apply fresh on prescribed application form. However, fee deposited earlier will be refunded if claimed by giving any proof:

**Abbreviations:** U.R.: Unreserved, S.C.: Scheduled Caste

**REGISTRAR**

**A. Qualifications prescribed by the UGC for the post of Professor**

- (i) An eminent scholar with Ph.D qualification(s) in the concerned /allied/ relevant/related discipline and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications in Refereed Journals.
  - (ii) The Ph.D. Degree shall be a mandatory qualification for the appointment of Professors.
  - (iii) A minimum of ten years of teaching experience in University/College, and/or experience in research at the University/National level institutions//industries, including experience of guiding candidates for research at doctoral level.
  - (iv) Contribution to educational innovation, design of new curricula and courses and technology-mediated teaching learning process.
  - (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) as mentioned in the advertisement.
- B An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

## Annexure-B

### CATEGORY-iii :RESEARCH AND ACADEMIC CONTRIBUTIONS

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between University and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/ selection committee.

Sr. No.	APIs	Engineering/Agriculture/Veterinary Science/Sciences/Medical Sciences	Faculties of languages Arts/Humanities/Social Sciences /library/physical education/ Management	Max. points for University and college teacher position		
				API score allotted	Self Appraisal Score	Verified API Score
III A	Research papers* published in:	Refereed Journals with impact factor 5 and above	Refereed Journals with impact factor 5 and above	45		
		Referred Journal with impact factor of 2 and more but less than 5	Referred Journal with impact factor of 2 and more but less than 5	35		
		Referred journal with impact factor of 1 and more but less than 2	Referred journal with impact factor of 1 and more but less than 2	30		
		Referred journal with impact factor of more than zero but less than 1	Referred journal with impact factor of more than zero but less than 1	25		
		Referred and Indexed	Referred and Indexed	20		
		Referred	Referred Journals (Fine Arts: Participation in International exhibition workshop with one's own work (15 points each)	15		
		Non-referred but recognized and reputable journals and periodicals having ISBN/ISSN numbers	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers. (Fine Arts participation in international exhibition Workshop with one's own work (10 points each: State Level-5 points each)	10		
		Conference proceedings as full papers etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10		

<b>III (B)</b>	Research Publications* (books, chapters in books, other than refereed journal articles)	Text or Reference Books published by international Publishers with an established peer review system with ISBN	Text or Reference Books published by international Publishers with an established peer review system with ISBN	50/sole author, 10/chapter in edited book.
		Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers (Fine Arts solo exhibition of one's own)	25/sole author, and 5/chapter in edited books
		Subject Books by other local publishers with ISBN/ISSN numbers.	Subject Books by other local publishers with ISBN/ISSN numbers.	15/sole author and 3/chapter in edited books
		Chapters contributed to edited knowledge based volumes published by international publishers	Chapters contributed to edited knowledge based volumes published by international publishers with ISBN	10/ Chapter
		Chapters in knowledge based volumes in Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories.	Chapters in knowledge based volumes in Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories.	5/ chapter
<b>III (C)</b>	<b>RESEARCH PROJECTS</b>			
<b>(i)</b>	Sponsored Projects carried out/ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20/Project
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.0 lakhs	Major Projects Amount mobilized with minimum of Rs. 3.00 lakhs up to Rs. 5.00 lakh	15/Project
		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000/- up to Rs5.00 lakh)	Minor Projects (Amount mobilized with grants above Rs. 25,000/- up to Rs. 3.00 lakh)	10/ Project
<b>(ii)</b>	Consultancy Projects carried out /ongoing	Amount mobilized with minimum of Rs. 10.0 lakhs	Amount mobilized with minimum of Rs. 2.0 lakhs	10 per every Rs. 10.0 lakhs and Rs. 2.0 lakhs respectively.
<b>(iii)</b>	Completed projects Quality Evaluation	Completed project report (Accepted from funding agency)	Completed project report (Accepted by funding agency)	20/each major project and 10/each minor project
<b>(iv)</b>	Projects Outcome / outputs	Patent/Technology transfer/Product/ Process	Major policy document of Govt. Bodies at Central and State Level	30/ each national level output or patent /50 /each for international level.
<b>III (D)</b>	<b>RESEARCH GUIDANCE</b>			
<b>(i)</b>	M.Phil	Degree awarded only	Degree awarded only	3/ each candidate
<b>(ii)</b>	Ph.D	Degree awarded	Degree awarded	10/ each candidate
		i) Thesis submitted	i) Thesis submitted	7/each candidate

III (E) TRAINING COURSES AND CONFERENCE/ SEMINAR/WORKSHOP PAPERS				
(i)	Refreshers courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20/ each
		(b) One week duration	(b) One week duration	10/ each
(ii)	Papers in Conferences/Seminars/Symposia/workshops etc **	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in	
		(a) international conference	(a) international conference	10/ each
		(b) National	(b) National	7.5 /each
		(c) Regional/State Level	(c) Regional/State Level	5/ each
		(d) Local-University/College	(d) Local-University/College	3/each
(iii)	Invited lectures or presentations for conferences/ symposia to deliver lecturers/ Chair sessions	(a) International	(a) International	10/each
		(b) National Level	(b) National Level	7.5/ each
		(c) Regional/State Level	(c) Regional/State Level	5/each
		(d) Local-University/College level	(d) Local-University/College level	5/each

+To be filled by the candidate

#For Office use only

\*The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher the First/Principal author and the corresponding author /supervisor/mentor of the teacher would share equally 60%of the total points and the remaining 40% would be shared equally by the other authors. For example, if the total score for a publication is 10(say), then the First/Principal author, the corresponding author, supervisor, co-supervisor and mentor would get 6 points each and the other authors would get 4 points each.

\*\* API score for III E(ii) will be claimed solely by the author who participated and presented the paper (oral/poster). However, if a paper presented in Conference/ Seminar published in the form of Proceedings, the points would accrue for the publication (III) (a) and not under presentation III(e) (ii)

**Note: Date of publication of research paper will be 1<sup>st</sup> January in case of journals published annually; 1<sup>st</sup> day of the half year in case of journals published half yearly, 1<sup>st</sup> day of the quarter in case of journals published quarterly; 1<sup>st</sup> day of month in case of journals published monthly and likewise**

**Annexure-C**

**Criteria /Weightage for award of scores drawn in the light of the Criteria Proposed for the post of Professor**

**Consolidated API Score:**

**Minimum requirement of 400 points**

**Total Marks – 100**

<b>A) Academic Record</b>	<b>25 marks</b>
(i) Graduate: 50 to less than 60%	07 marks
B.Com/B.A./B.Sc. etc 60% and above	10 marks
(ii) M.A. /M.A.Sc., etc 55-less than 60%	11 marks
60% and above	15 marks
<b>B) Research Performance</b>	<b>40 Marks</b>
As per U.G.C. Category-III (minimum 16 to 0.04 X API score in Category-III)	
<b>C) Domain Knowledge and Teaching Skills</b>	<b>18 Marks</b>
(based on merit and successful defense of five (05) Good sorted out research papers)**	
<b>D) Experience @</b>	<b>05 Marks</b>
<b>E) Interview</b>	<b>12 Marks</b>
With respect to;	
i) Communication Skill	
ii) Confidence level	
iii) Quality of response	
iv) Overall personality	

**@** :Research experience/Teaching experience to be claimed for weightage beyond minimum eligibility of teaching/research experience(the period required to acquire M.Phil. and/or the residency period to acquire Ph.D. degree shall not be considered as research experience).

1.	(i) Post Ph.D. research Experience as post-doctoral fellow (ii) Research Scientist etc. in recognized University/ Institution in India or abroad.	1 point for every 1 year.	Maximum= 05 points
2.	Teaching experience(as full-time adhoc, temporary or permanent) in recognized University/College/Institution.	1 point for every 1 year i.e. one full academic year and not part that of.	

\*\*the candidate shall submit such list among his/her publications at the time of facing the experts



**MARKS CALCULATION SHEET FOR THE POST OF PROFESSOR**

Consolidated API Score:

Minimum requirement of 400 points

Sr. No.	Particulars	Maximum Marks		
		Permissible as per laid down criteria	Self assessed Marks	Verified Scores
A.	<b>Academic Record</b>	<b>25</b>		
I	Under Graduate: 50 to less than 60%	07		
	B.Com./B.A./B.Sc., etc.: 60% and above	10		
II	M.A./M.Sc. etc. : 55 – less than 60%	11		
	60% and above	15		
B	<b>Research Performance</b>	<b>40</b>		
	As per U.G.C. Category-III			
	(minimum 16 to 0.04XAPI score in Category-III)			
<p>Research experience/Teaching experience to be claimed for weightage beyond minimum eligibility of teaching/research experience(the period required to acquire M. Phil. and/or the residency period to acquire Ph.D. degree shall not be considered as research experience).</p>				
1.	(i) Post Ph.D. research Experience as post-doctoral fellow(ii)Research Scientist etc. in recognized University/ Institution in India or abroad.	1 point for every 1 year.		Maximum= 05 points
2.	Teaching experience(as full-time adhoc, temporary or permanent) in recognized University/College/Institution.	1 point for every 1 year i.e. one fullAcademic year and not part that of.		

**Signature of the Candidate**

## **APPLICATION FORM**

Serial No .....

### **INDIRA GANDHI UNIVERSITY, MEERPUR, REWARI** **APPLICATION FORM FOR TEACHING POSTS**

Application No. ....  
(To be filled in by the office)

A signed passport  
size recent  
photograph of the  
candidate duly  
attested by a  
gazetted officer  
must be pasted  
here

#### **NOTE :**

- i) The application form and the bio-data should be properly filled in completely.
- ii) Attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of the interview.
- iii) This application should be accompanied by Bank Draft of the value of Rs. 600/- (Rs. 150/- for SC and Rs. 300/- for female candidates of Haryana only) made in favour of Registrar, I. G. University, Meerpur, Rewari payable at Oriental Bank of Commerce, I. G. University, Meerpur, Branch (CODE - ) Rewari.
- iv) Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- v) Incomplete form and those received after the expiry of prescribed date will not be entertained and will stand rejected summarily.
- vi) Only eligible candidates should apply for the position /post.
- vii) Use separate form for each position/post.
- viii) Prescribed qualifications may be seen on the University website [www.igu.ac.in](http://www.igu.ac.in).

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1. a)	Post applied for	_____ Dept. _____
	(Give the full and correct name of the post)	
b)	Advertisement No.	_____
c)	Specialization applied for as per Advt.	_____
d)	Date of attaining eligibility for the post and ground thereof.	_____
2.	a) Name in Full (in block letters)	_____
	b) Father's Name	_____
	c) Mother's Name	_____
3.	a) Present Postal Address	_____
	b) Permanent Address	_____
	c) Phone No. with STD Code	_____
	Mobile No.	_____
	d) E-mail Address	_____

4. a) Date of Birth \_\_\_\_\_  
 b) Age as on last date of receipt of application (..... Year .....Months)  
 c) Place of Birth \_\_\_\_\_
5. a) Nationality of candidate \_\_\_\_\_  
 b) Do you belong to SC/BC/Ex-Serviceman/  
 Physically Handicapped category? \_\_\_\_\_  
 (If yes, attach a certificate from the competent authority)  
 c) Male/Female \_\_\_\_\_  
 d) Marital Status (Married/Unmarried) \_\_\_\_\_  
 (If married, whether you have more than one living wife/husband)  
 (say Yes or No) \_\_\_\_\_
6. a) Present employment, if any, with pay & grade \_\_\_\_\_  
 (State whether on adhoc/temporary/probation/permanent) \_\_\_\_\_  
 b) Date of next increment \_\_\_\_\_  
 c) Name of Employer \_\_\_\_\_  
 d) Have you obtained prior permission of your  
 present employer for submitting this application? \_\_\_\_\_  
 e) Basic pay acceptable, if selected \_\_\_\_\_  
 f) Period required for joining the posts  
 if appointed. \_\_\_\_\_
7. a) What is your mother tongue? \_\_\_\_\_  
 b) Name the languages both Indian & Foreign which you can read, write and/or speak. Give  
 particulars and examination(s), if any, passed in each.

Read only	Speak only	Read & Speak	Read, Write & Speak	Examination(s) Passed

8. a) Have you ever been disqualified from  
 appearing in any University Examination/  
 undertaking University work (Say Yes or No) \_\_\_\_\_  
 b) Are you a dismissed employee? (Say Yes or No) \_\_\_\_\_
9. Bank Draft(s) Nos.....Date..... Amount Rs.  
 .....

10. **REFERENCES:** (These persons should be professionally competent, who are well acquainted with some aspect of the applicant's training accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and atleast one of them should be a citizen of India. For applicants having done Post Graduate or Post doctoral research, the Research Supervisor must be listed.)

i) Name \_\_\_\_\_  
 Occupation or Position \_\_\_\_\_  
 Address \_\_\_\_\_

ii) Name \_\_\_\_\_  
 Occupation or Position \_\_\_\_\_  
 Address \_\_\_\_\_

**11. Educational Qualifications (from Matriculation onwards)**

Exam. Passed	Subject	Univ./ Board	Year of Passing	Class or Division	Max. Marks	Marks Obtained (Accurate)	% of Marks	Distinctions, if any
Matric								
Hr. Sec./ Pre-Univ./ Inter/10+2								
B.A./B.Sc./ B.Com.								
M.A./M.Sc./ M.Com.								
M.Phil.								
Ph.D (Date of Regn. of Ph.D.)								
NET/SET/etc.								
Any other exam.								

**Note:- Attested copies of certificates in support of qualifications be attached with this application.**

12. Topic of Research in Ph.D. ....  
 .....

13. Field of Specialization.....  
 .....



## Research

Post Held	Name of the college/Institution	Research					Guiding Research					
		From	To	Total			From	To	Total			
				Yrs.	M	D			Yrs	M	D	

16. \*List of Publication:-

Publication A.	Published B.	Single co-authorship C.	Inter-National Journals D.	National Journals E.	State Journals F.
1. a) Books b) Chapters					
2. Papers					
3. Abstracts					
4. Journals					
5. Patents					
6. Fabrications					

\*Attach a list of Publications in respect of each category mentioned above.

17. No. of Symposia/Conferences/Work-shops/Seminars/Committees attended.

National .....

International .....

18. Give particulars of Prize, Medal, and Merit won, distinctions, if any :-

i) iii)

ii) iv)

19. List of the certificates (attested copies) attached:-

i) vi)

ii) vii)

iii) viii)

iv) ix)

v) x)

20. Additional information, if any (attach separate sheet, if required)  
.....  
.....  
.....  
.....

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein. There are no circumstances which may impair my fitness for employment in the I. G. University, Meerpur, Rewari.

Place .....  
Date .....  
.....  
(Signature of the candidate)

**CERTIFICATE FROM THE EMPLOYER, IF ANY**

The application of Miss/Mrs./Shri/Dr. ...., who is at present working as ..... in the ..... (Deptt./Organization) is recommended and forwarded for consideration for the post of ..... to the Registrar, I.G. University, Meerpur, Rewari. In case, he/she is selected for employment in the I. G. University, Meerpur, Rewari he/she will be relieved of his/her present position.

Place .....  
Date .....  
Signature of the Head  
of the office/organization  
(Seal of Office)