

Proceedings of 9th meeting of the Central Purchase Committee held on 16.03.2020 at 02:15 p.m. in the Conference Hall of Indira Gandhi University, Meerpur, Rewari.

The following were present:

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| 1. | Prof. Tej Singh, Chairperson, Dept. of Commerce | - | Chairman |
| 2. | Prof. Manju Pruthi, Dept. of Mathematics | - | Member |
| 3. | Dr. S.C. Gera, Library Advisor | - | Member |
| 4. | Dr. Mamta Kamra, Assoc. Prof., Chairperson, Dept. of Maths. | - | Member |
| 5. | Dr. Savita Kumari Sheoran, Assoc. Prof. in C.S.E. | - | Member |
| 6. | Sh. A.S. Dahinwal, Finance Officer & Deputy Registrar (P&S) | - | Member |
| 7. | Sh. D.R. Chugh, Assistant Registrar (Gen.) | - | Member |

At the outset the Chairman welcomed all the members of the Central Purchase Committee and the agenda of the meeting was taken up as under:

1. Considered the proposal regarding purchase of 11 Nos. Projectors (Sony make) estimated to Rs. 3,84,989/- other charges extra duly recommended by the Brand Selection Committee for laboratory of different departments as submitted by the Chairperson, Department of Physics.

The Committee resolved that a sub-committee consisting of Chairperson of concerned Department, D.R. (P&S) or his nominee, Finance Officer or his nominee and one teacher having experience in the field concerned be constituted for purchasing of 11 Nos. Projectors (Sony make) of latest model estimated to Rs. 3,84,989/- other charges extra by calling quotations from open market through registered posts as well as displaying on University website.

2. The matter regarding release of advance payment to HARTRON for supply of 200 Nos. all in one Computer Systems and other allied items was taken up.

The committee was of the opinion that the matter of purchase of computers could have been recommended by the erstwhile C.P.C. the proceedings of the CPC or Agenda for the CPC be looked out and if not traceable, the then Chairman, C.P.C. be enquired for the present case. Hence the agenda item was deferred.

3. Considered the proposal regarding purchase of various items of Chemicals (HiMedia) for the department of Zoology estimated to Rs. 3,39,078/- plus GST as applicable extra as submitted by the Chairperson, Department of Zoology.

It was resolved that a sub-committee consisting of Chairperson of concerned Department, D.R. (P&S) or his nominee, Finance Officer or his nominee and one teacher to be nominated by the Chairperson be constituted for purchasing of the Chemicals of HiMedia Brand/ Make estimated to Rs. 3,39,078/- plus GST as applicable extra for the Department of Zoology by calling quotations from open market through registered posts as well as displaying on University website. Further it was resolved that the Chairperson may re-visit the recommendations regarding HiMedia Brand of Chemicals.

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Item No. 2 is not Recorded as per discussion.

① Item 2 may be referred to Cmt. for clarification pl.
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4. Considered the proposal regarding purchase and installation of aluminum partition in the Department of Zoology estimated to Rs. 95,000/- through M/s. Seema Drywall Solutions Pvt. Ltd., Bhiwadi, Distt. Alwar (Raj) on repeat order basis as submitted by the Chairperson, Department of Zoology.

It was noticed by the committee that the earlier purchase/ installation was made before six months, therefore, it was resolved that a sub-committee consisting of Chairperson of concerned Department, D.R. (P&S) or his nominee, Finance Officer or his nominee, XEN or his nominee and one teacher to be nominated by the Chairperson be constituted to ascertain that the rates have not decreased for purchasing and installation of aluminum partition and if downtrend in the rates not found then this purchase/ installation be made from M/s. Seema Drywall Solutions Pvt. Ltd., Bhiwadi, Distt. Alwar (Raj) on the rates already approved in case of similar purchase in the Department of Mathematics.

5. Considered the proposal regarding purchase and installation of aluminum partition in the Department of Botany estimated to Rs. 95,000/- through the agency M/s. Seema Drywall Solutions Pvt. Ltd., Bhiwadi, Distt. Alwar (Raj) on repeat order basis as submitted by the Chairperson, Department of Botany.

It was noticed by the committee that the earlier purchase/ installation was made before six months, therefore, it was resolved that a sub-committee consisting of Chairperson of concerned Department, D.R. (P&S) or his nominee, Finance Officer or his nominee, XEN or his nominee and one teacher to be nominated by the Chairperson be constituted to ascertain that the rates have not decreased for purchasing and installation of aluminum partition and if downtrend in the rates not found then this purchase/ installation be made from M/s. Seema Drywall Solutions Pvt. Ltd., Bhiwadi, Distt. Alwar (Raj) on the rates already approved in case of similar purchase in the Department of Mathematics.

6. Considered the proposal regarding grant of post-facto approval for Rs. 58,941/- for service and repairing of 02 numbers RO systems one each installed in Girls and Boys Hostel as submitted by the Engineering Cell.

The Committee considered that prior recommendations should have been taken from the committee, but being an arrangement for drinking water for students, it was resolved that the expenditure so incurred for repair/ service of 02 Nos. RO systems be recommended for payment.

7. Considered the proposal submitted by the Chairperson, Department of Physics regarding purchase of various multi-brand laboratory apparatus estimated to Rs. 4,94,130/-.

It was resolved that a sub-committee consisting of Chairperson, Department of Physics, D.R. (P&S) or his nominee, Finance Officer or his nominee and one teacher to be nominated by the Chairperson be constituted for purchasing various multi-brand laboratory apparatus estimated to Rs. 4,94,130/- by calling quotations from open market through registered posts as well as displaying on University website.

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8. Considered the proposal regarding purchase of 04 Nos. Prestige Stainless Steel Burners (Cooking Range Gas) estimated to Rs. 2,00,000/- excluding GST as submitted by the Chairperson, Department of Hotel and Tourism Management.

It was resolved that a sub-committee consisting of Chairperson of concerned Department, D.R. (P&S) or his nominee, Finance Officer or his nominee and one teacher to be nominated by the Chairperson be constituted for purchasing 04 Nos. Prestige Stainless Steel Burners (Cooking Range Gas) estimated to Rs. 2,00,000/- excluding GST for setting up Lab. of BHMCT Course after ascertaining rates direct from the manufacturer or from authorized dealer by calling quotations from open market through registered posts as well as displaying on University website in case the manufacturer do not deals directly.

9. Considered the proposal regarding purchase of PCR with 1 KVA online UPS estimated to Rs. 3,60,000/- plus GST extra as submitted by the Chairperson, Department of Zoology.

It was resolved that a sub-committee consisting of Chairperson of concerned Department, D.R. (P&S) or his nominee, Finance Officer or his nominee and one teacher to be nominated by the Chairperson be constituted for purchasing 01 No. PCR (Gradient thermal Cycler) of requisite specification with 1 KVA online UPS estimated to Rs. 3,60,000/- plus GST extra on quality basis as per recommendation of the department on competitive rates after calling quotations from open market through registered posts as well as displaying on University website.

10. Considered the proposal regarding purchase of 04 Nos. Refrigerators (LG Make) estimated to Rs. 1,60,000/- for laboratory of different departments i.e. one each for Botany and Environmental Science and two for Zoology as submitted by the Chairperson, Department of Zoology.

It was resolved that the purchase of 04 Nos. Refrigerators (LG Make) estimated to Rs. 1,60,000/- be processed further by the Chairperson, Department of Zoology through the committee already constituted by the Chairman, C.P.C.

11. Considered the proposal regarding purchase of 02 Nos. Laminar Flow Atlantis estimated to Rs. 3,64,875/- through repeat order on the basis of purchase of same item made in the department of Zoology as submitted by the Chairperson, Department of Botany.

It was noticed by the committee that the purchase of Laminar Flow Atlantis for Department of Zoology was made before more than three months earlier, therefore, it was resolved that a sub-committee consisting of Chairperson of concerned Department, D.R. (P&S) or his nominee, Finance Officer or his nominee and one teacher to be nominated by the Chairperson be constituted to ascertain that the rates have not decreased for Laminar Flow Atlantis and if downtrend in the rates not found then this purchase be made from M/s. Galaxy Lab Instruments, West Patel Nagar, New Delhi on the rates already approved.

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12. Considered the proposal regarding purchasing of chemicals of HiMedia Brand/ Make for laboratory of department of Environmental Sciences estimated to Rs. 2,50,000/- as submitted by the Chairperson, Department of Environmental Sciences.

It was resolved that a sub-committee consisting of Chairperson of concerned Department, D.R. (P&S) or his nominee, Finance Officer or his nominee and one teacher to be nominated by the Chairperson be constituted for purchasing of chemicals of HiMedia Brand/ Make for laboratory of department of Environmental Sciences estimated to Rs. 2,50,000/- by calling quotations from open market through registered posts as well as displaying on University website. Further it was resolved that the Chairperson may re-visit the recommendations regarding HiMedia Brand of Chemicals.

13. Considered the proposal for purchase of six Granite top tables for setting up of lab for BHMCT having estimated cost of Rs. 1,80,000/- including GST on the repeat order basis of purchase already made by the Department of Botany as proposed by the Chairperson, Department of Hotel & Tourism Management.

It was noticed by the committee that the earlier purchase was made before six months, therefore, it was resolved that a sub-committee consisting of Chairperson of concerned Department, D.R. (P&S) or his nominee, Finance Officer or his nominee, XEN or his nominee and one teacher to be nominated by the Chairperson be constituted to ascertain that the rates have not decreased for Granite Top Table 18mm (Dimensions - 7' x 2'.6" x 2'.6", Iron Frame, Table Top - Jett Black granite of 20+2.0mm thickness and Drawers & Cupboards - Laminated boards make; 4 for each table (2 on each side blue & off white colour combination; centrally placed) and if downtrend in the rates not found then this purchase be made from M/s. Metalex Office System Pvt. Ltd. IMT Manesar, Gurgaon on the rates already approved in case of similar purchase in the Department of Botany.

14. Considered the proposal for purchase of 10 Nos. three seater steel sofa estimated to Rs. 1,44,000/- for Boys Hostel as submitted by the Warden, Boys Hostel.

It was resolved that a sub-committee consisting of the Warden Boys Hostel, D.R. (P&S) or his nominee, Finance Officer or his nominee, XEN or his nominee and Assistant Registrar (Gen.) be constituted for purchasing of 10 Nos. three seater steel sofa estimated to Rs. 1,44,000/- for Boys Hostel by calling quotations from open market through registered posts as well as displaying on University website.

15. Considered the proposal for purchasing of 50000 Nos. blank DMCs estimated to Rs. 2,50,000/- for the current Academic Session from M/s. 'X' (confidential) agency through repeat order as submitted by the Deputy C.O.E.

It was noticed by the committee that the earlier purchase was made before six months, therefore, it was resolved that a sub-committee consisting of Advisor Exam., Deputy C.O.E., Deputy Registrar (P&S) or his nominee and Supdt. (result) be constituted to ascertain that downtrend is not in the rates already approved for purchasing 50000 Nos. blank DMCs estimated to Rs. 2,50,000/- on the rates already approved from the same firm/ agency.

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16. Considered the proposal regarding purchasing of various items estimated to Rs. 90,000/- required for conducting U.G. & P.G. examinations for conducting of Examination as submitted by the Deputy C.O.E.

It was resolved that a sub-committee consisting of the D.R. (P&S) or his nominee, Finance Officer or his nominee, Supdt.-cum-OSD Exam. and Assistant Registrar (Gen.) be constituted for purchasing of various items namely 3000 Mtrs Cloth, 200 Pkts. Thread, 100 Pkts. Needle, 200 Pkts. Lakh, 200 Pkts. Candel (Big Size) and 4000 Nos. UMC Envelop with Cloth 12"x16" estimated to Rs. 90,000/- for conducting of U.G. & P.G. Examination by calling quotations from open market through registered posts as well as displaying on University website.

17. Considered the recommendation of the Brand Selection Committee for purchasing 37 Nos. Printers and 05 Laptops estimated to Rs. 4,84,667/- submitted by the General Branch.

At the outset Dr. Savita Sheoran pointed out that purchase of 7th Gen Laptops is not justified when 9th Gen is already available in the market in this era of I.T. and more laptops of 9th Gen are required to be purchased for all teachers as the laptops earlier issued stands obsolete, therefore, the committee resolved that recommendation for purchase of only 34 Nos. Printer HP LaserJet Pro M12a and 03 Nos. Printer HP LaserJet M1005 Multifunction be made after negotiation.

Supplementary Agenda:

18. Considered the proposal regarding purchasing of 02 Nos. (i.e. 1 No. of 1.0 Ton & 1 No. of 500 Kg) surface rollers estimated to Rs. 1,25,000/- for preparing 400 Mtr. Running Track as submitted by the Director Sports.

It was resolved that a sub committee consisting of Director Sports, D.R. (P&S) or his nominee, Finance Officer or his nominee and one expert in the filed sports to be nominated by Director Sports be constituted for purchasing 02 Nos. (i.e. 1 No. of 1.0 Ton & 1 No. of 500 Kg) surface rollers estimated to Rs. 1,25,000/- for preparing 400 Mtr. Running Track from the open market by calling quotations through registered post as well as displaying on University website.

19. Considered the proposal regarding purchase of the aluminum based items for partition in the Department Psychology estimated cost of which is Rs. 2,50,000/- as submitted by the Incharge, Department of Psychology.

It was resolved that a sub committee consisting of Incharge Deptt. of Psychology, D.R.(P&S) or nominee, Finance Officer or nominee, Executive Engineer or his nominee and one teacher to be nominated by Incharge Deptt. of Psychology be constituted for purchasing aluminum based items for partition estimated to Rs. 250000/- from open market by calling quotations through registered post as well as displaying on University website.

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20. Considered the proposal regarding installation of Gas pipe fitting for lab. in the Department of Hotel & Tourism Management estimated cost of which is Rs. 1,00,000/- as submitted by Chairperson, Department of Hotel & Tourism Management.

It was resolved that a sub committee consisting of Chairperson, Dept. of Hotel & Tourism Management, D.R.(P&S) or nominee, Finance Officer or nominee, Executive Engineer or his nominee and one teacher to be nominated by Chairperson, Dept. of Hotel & Tourism Management be constituted for installation of Gas pipe fitting for lab. in the Department of Hotel & Tourism Management estimated to Rs. 100000/- from open market by calling quotations through registered posts as well as displaying on University website.

21. Considered the proposal regarding purchase of furniture for different labs and office in the Department of Hotel & Tourism Management estimated cost of which is Rs. 9,82,027/- including GST from the Forest Department, Haryana as submitted by Incharge, Department of Hotel & Tourism Management.

It was resolved that a sub committee consisting of Chairperson, Dept. of Hotel & Tourism Management, D.R.(P&S) or nominee, Finance Officer or nominee, Executive Engineer or his nominee and one teacher to be nominated by Chairperson, Dept. of Hotel & Tourism Management be purchase of furniture for different labs and office as per details submitted by the Department of Hotel & Tourism Management estimated cost to Rs. 9,82,027/- from Haryana Forest Development Corp. Pipli (Kurukshetra) being approved source.

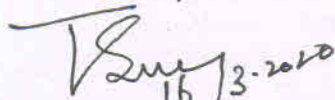
22. Any other item.

With the permission Chairman the following item was also considered:

- (a) Considered the revised proposal regarding purchase of 25 lacs, 38 pages answer books with OMR Sheet and 5 lacs 8 pages internal assessment answer book estimated to Rs. 180.00 lacs in place of proposal already approved for purchasing 5 lacs, 38 pages answer books with OMR Sheet and 1 lacs 8 pages internal assessment answer book estimated to Rs.36.00 lacs as submitted by Dy. COE.

It was resolved that the revised proposal submitted by Dy. COE, for purchase of 25 lacs, 38 pages answer books with OMR Sheet and 5 lacs 8 pages internal assessment answer book estimated to Rs. 180.00 lacs duly approved by Hon'ble Vice Chancellor be considered and recommended.

The meeting ended with the thanks to the chair.


(Prof. Tej Singh)


(Prof. Manju Pruthi)


(Dr. S.C. Gera)


(Dr. Mamta Kamra)


(Dr. Savita Kumari Sheoran)


(AS Dahinwall)


(Dr. R. Chugh)