

Proceedings of 7th meeting of the Central Purchase Committee held on 09.01.2020 at 02:30 p.m. in the Conference Hall of Indira Gandhi University, Meerpur, Rewari.

The following were present:

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| 1. | Prof. Tej Singh, Chairperson, Dept. of Commerce | - | Chairman |
| 2. | Prof. Manju Pruthi, Dept. of Mathematics | - | Member |
| 3. | Dr. S.C. Gera, Library Advisor | - | Member |
| 4. | Dr. Mamta Kamra, Assoc. Prof., Chairperson, Dept. of Maths. | - | Member |
| 5. | Dr. Satinder Bal, Assoc. Prof., Chairperson, Dept. of C.S.E. | - | Member |
| 6. | Sh. Narender Kumar, Finance Officer | - | Member |
| 7. | Sh. D.R. Chugh, Assistant Registrar (Gen.) | - | Member |
| 8. | Sh. A.S. Dahinwal, Deputy Registrar (P&S) | - | Member |

At the outset the Chairman welcomed all the members of the Central Purchase Committee and the agenda of the meeting was taken up as under:

1. Considered the proposal regarding purchase of 08 Nos. Magnetic Stirrer (MAC-MS-HP-SS-2L) estimated to Rs. 2,00,000/- as submitted by the Chairperson, Department of Environmental Science.

After deliberations the committee resolved that the proposal for purchase of 08 Nos. Magnetic Stirrer (MAC-MS-HP-SS-2L) estimated to Rs. 2,00,000/- and 06 Nos. Vortex Mixture (Labquest by Borosil VMSP) (item No. 2) estimated to Rs. 1,03,200/- as approved by the Hon'ble Vice-Chancellor be clubbed for further process of purchasing of aforesaid equipments of laboratory for different departments by the Department of Environmental Science. Further resolved that a sub-committee consisting of Chairperson, Department of Environmental Science, Botany, Zoology, Finance Officer or Advisor Finance and D.R. (P&S) be constituted for calling quotations through registered post and also displaying the NIQ on the University website.

2. Considered the proposal regarding purchase of 06 Nos. Vortex Mixture (Labquest by Borosil VMSP) estimated to Rs. 1,03,200/- as submitted by the Chairperson, Department of Environmental Science.

Considered and clubbed with item No. 1 above.

3. Considered the proposal regarding purchase of 02 Nos. Laminar Flow Atlantis estimated to Rs. 3,64,875/- as submitted by the Chairperson, Department of Botany.

The Committee observed that the proposal was not got approved by the competent authority administratively and financially and recommendations of the Brand Selection Committee not obtained. Hence the committee resolved that the matter needs to be looked into by the Chairperson Department of Botany for getting the needful done and to submit the proposal to the C.P.C. for consideration in its next meeting.

4. Considered the proposal regarding purchase of furniture required for offices and labs. of the department of Botany, Zoology, Biotechnology and Environmental Sciences from the Forest Department, Govt. of Haryana estimated to Rs. 3,68,731/- as submitted by the Chairperson, Department of Botany.

After detailed deliberation the committee resolved that the proposal for purchase of the following items of furniture estimated to Rs. 3,68,731/- (Rs. 3,12,484 plus 18% GST) required for the department of Botany, Zoology, Biotechnology and Environmental Sciences from the Forest Department, Govt. of Haryana be approved:

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Satinder Bal
9/1/2020
D.R. Chugh
A.S. Dahinwal
Narender Kumar
Manju Pruthi
S.C. Gera
Mamta Kamra

Sr. No.	Name of item/ Equipment & Specifications	Quantity Required	Unit Tentative Rate	Total Cost (Estimated)
1.	Table (T1 table executive) 8' x 3' x 2.6' WSR made of Shesham finished with lacquer polish	04	27,000/-	108000.00
2.	Table (T-35) Computer 4' x 2' x 2.6' top board with sunmica made of shesham finished with lacquer polish	04	10,000/-	40000.00
3.	SF-4 Sofa two seater cover with velvet made of shisham finished with lacquer polish	04	15,267/-	61068.00
4.	SF-5 Sofa one seater cover with velvet made of shisham finished with lacquer polish	08	10,905/-	87240.00
5.	T-22 Center table 4' x 2' x 1.6' top sunmica made of Shisham finished lacquer polish	04	4,044/-	16176.00
Total				312484.00
18% GST extra				56247.00
G/Total				368731.00

However, the committee also resolved that in future such purchases be made through Engineering Cell of the University as per provisions of Rule 12.31 of University Account Code (M.D.U. Calendar Vol. IV).

5. Considered the proposal regarding purchase of 02 Nos. B.O.D. Incubator (NSW 152) estimated to Rs. 3,67,144/- as submitted by the Chairperson, Department of Botany.

Resolved that the proposal for purchasing of 02 Nos. B.O.D. Incubator (NSW 152) from M/s. Gagan Scientific Centre, Rohtak as recommended by the Chairperson, Department of Botany be approved.

6. Considered the proposal regarding purchase of various items of Chemicals (HiMedia) for the department of Zoology estimated to Rs. 3,39,078/- plus GST as applicable extra as submitted by the Chairperson, Department of Zoology.

After detailed deliberation committee resolved that the recommendation of Brand Selection Committee as per provision of Rule 12.27(a) of University Account Code (M.D.U. Calendar Vol. IV) be obtained for purchase of Chemicals items for the Department of Zoology and the matter with the recommendation of the Brand Selection Committee be put up before the C.P.C. for consideration in its next meeting.

7. Considered the proposal regarding purchase of Class work materials for the Department of Yoga Science estimated to Rs. 50,645/- plus 18% taxes extra as submitted by Chairperson, Department of Yoga Science.

The Committee resolved that the proposal for purchasing Class work materials for the Department of Yoga Science estimated to Rs. 50,645/- plus 18% taxes extra be approved.

8. Considered the proposal regarding purchase of 02 Nos. Commercial Electric Oven for setting up of Lab. for BHMCT estimated to Rs. 1,30,000/- as submitted by the Chairperson, Department of Hotel & Tourism Management.

The Committee resolved that the proposal for purchasing 02 Nos. Commercial Electric Oven (Brand Name - Unox, Power Supply - Electric, Type of Control- Manual, Number of trays - 4 and Tray size - 600 x 400 mm) estimated to Rs. 1,30,000/- including GST be approved subject to recommendation for the proposed Brand by the Brand Selection Committee.

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9. Considered the proposal regarding purchase of 01 No. Double Door Refrigerator for setting up of Lab. for BHMCT having estimated cost to Rs. 75,000/- as submitted by the Chairperson, Department of Hotel & Tourism Management.

The Committee resolved that the proposal for purchasing 01 No. Double Door Refrigerator (LG 687L, Frost free side by side refrigerator) estimated to Rs. 75,000/- including GST be approved subject to recommendation for the proposed Brand by the Brand Selection Committee.

10. Considered the proposal regarding purchase of 06 Nos. Granite Top Table 18mm for setting up of Lab. for BHMCT estimated to Rs. 1,80,000/- as submitted by the Chairperson, Department of Hotel & Tourism Management.

The Committee resolved that the proposal for purchasing 06 Nos. Granite Top Table 18mm (Dimensions - 7' x 2'.6" x 2'.6", Iron Frame, Table Top - Jett Black granite of 20+2.0mm thickness and Drawers & Cupboards - Laminated boards make; 4 for each table (2 on each side) blue & off white colour combination; centrally placed) estimated to Rs. 1,80,000/- including GST be approved. However the purchase be made through Engineering Cell.

11. Considered the proposal regarding purchase of 01 No. Digital Projector, 01 No. Laptop, 01 No. Colour Printer-cum-scanner-cum-copier, 01 No. Pen Drive and 01 No. extension cord with power plug estimated to Rs. 1,15,650/- plus GST extra as submitted by the Chairperson, Department of Geography.

After detailed deliberation the committee decided to resolve that the proposal for purchasing 01 No. Digital Projector, 01 No. Laptop, 01 No. Colour Printer-cum-scanner-cum-copier, 01 No. Pen Drive and 01 No. extension cord with power plug estimated to Rs. 1,15,650/- plus GST extra be approved subject to recommendation of proposed brand by the Brand Selection Committee.

12. Considered the proposal regarding purchase of various items for Geography Lab. estimated to Rs. 1,62,008/- plus GST extra as submitted by the Chairperson, Department of Geography.

The Committee resolved that the proposal for purchasing 20 Pairs Stereo Pairs of Aerial Photographs, 10 Sets Stereo triplets of Aerial Photographs, 30 Nos. Pocket Stereoscope, 01 No. Pocket Stereoscope Magnification 4X high resolution, 50 Nos. Topographical sheets of India (Laminated), 01 No. Physical Map India, 01 No. Political Map World, 01 each Weather Instruments (WBT & Six's Min Max thermometer), 04 Nos. Indian Weather Maps wall charts, 02 Nos. Weather Map symbols wall charts, 10 Nos. Magnifying Glass (4 inches), 15 Nos. Rotameter/ Metric Wheel, 01 No. Oceanographer Globe, 20 Nos. Calculator (simple Citizen-500) and 03 Nos. Table type pencil sharpener estimated to Rs. 1,62,008/- plus GST extra be approved from M/s. Bharat Educational Stores, Chhipi Tank (Near GIC Main gate), Meerut (UP) as recommended by the Sub-committee being L-1 and admitted by the audit.

The image shows several handwritten signatures in blue ink. One signature is clearly legible as 'SABP'. Below it, there is a date '9/11/2020'. To the right, there are several other signatures, some of which are partially obscured or less legible. The signatures appear to be from different members of the committee or related departments.

13. Considered the matter regarding release of advance payment to HARTRON for supply of 200 Nos. all in one Computer Systems and other allied items.

The committee unanimously decided that advance payment for purchase of computers and other allied items from HARTRON be not released. Further resolved that process for purchase of computers and other allied items be taken up afresh as per requirements from different departments/ branches/ offices of the University and as per recommendations of Brand Selection Committee.

14. Considered the matter regarding release of payment to M/s. Kundal Lal Nem Chand Jain, Kath Mandi, Rohtak for supply of steel inaugural plates, retro reflective sign boards and steel frame for various buildings of the University purchased in the month of January 2019 costing to Rs. 14,750, Rs. 42,763/-, Rs. 34,692/-, Rs. 85,951/-, Rs. 43,060/- and Rs. 28,674/-.

Being a matter of purchase(s) relating to work and already made by the Engineering Cell, the Committee resolved that the payments be released subject to spot verification by the Engineering Cell.

Supplementary agenda items:

15. Considered the proposal submitted by the Library Advisor regarding annual rate contract for binding and lettering (tooling) of Library Books of various sizes for two years 2019-2021.

After detailed deliberation committee resolved that a sub-committee consisting of Chairman, C.P.C., Library Advisor, D.R. (P&S) or his nominee and Finance Officer or Finance Advisor be constituted for processing the rate contract for binding and lettering (tooling) of Library books purchased during the last four-five years.

16. Considered the proposal submitted by the Chairperson, Department of Zoology regarding purchase of 04 Nos. Refrigerators (LG Make) for laboratory of different department i.e. one each for Botany and Environmental Science and two for Zoology.

After detailed deliberation the committee resolved that the proposal for purchase of 04 Nos. Refrigerators (LG Make) for laboratory of different department i.e. one each for Botany and Environmental Science and two for Zoology estimated to Rs. 1,60,000/- needs to be re-examined by the committee already constituted in view of variation in specifications given in the proposal, NIQ and quotations received.

17. Considered the proposal submitted by the Chairperson, Department of Zoology regarding purchase and installation of aluminum partition in the Department of Zoology estimated to Rs. 95,000/- through the agency M/s. Seema Drywall Solutions Pvt. Ltd., Bhiwadi, Distt. Alwar (Raj) on repeat order basis.

After detailed deliberation the committee observed that the proposal of repeat order is not as per provisions contained in rule 12.37 in University Account Code (M.D.U. Calendar Vol. IV) and further resolved that the proposal for aluminum partition in the Department of Zoology is execution of works, hence be got done through Engineering Cell.

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18. Considered the proposal submitted by the Chairperson, Department of Botany regarding purchase and installation of aluminum partition in the Department of Botany estimated to Rs. 95,000/- through the agency M/s. Seema Drywall Solutions Pvt. Ltd., Bhiwadi, Distt. Alwar (Raj) on repeat order basis.

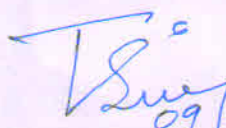
After detailed deliberation the committee observed that the proposal of repeat order is not as per provisions contained in rule 12.37 in University Account Code (M.D.U. Calendar Vol. IV) and further resolved that the proposal for aluminum partition in the Department of Botany is execution of works, hence be got done through Engineering Cell.

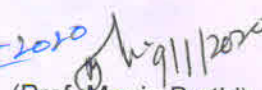
19. Any other item.

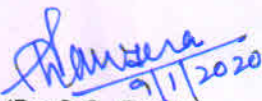
Considered the proposal submitted by the Dy. C.O.E. regarding purchase of big and small size plastic synthetic bags estimated to Rs. 1,00,000/- for packing of answer sheets of PG/ UG examinations held in December 2019.


The committee resolved that a sub-committee consisting of Dy. C.O.E., D.R. (P&S) or his nominee, one member to be nominated by the Dy. C.O.E. and Advisor Finance be constituted for this purchase.


The meeting ended with the thanks to the chair.



 (Prof. Tej Singh) 09/01/2020



 (Prof. Manju Pruthi) 9/1/2020



 (Dr. S.C. Gera) 9/1/2020


 (Dr. Mamta Kamra) 29.01.2020


 (Dr. Satinder Bal) 9/1/2020


 (Narender Kumar) 9.01.2020


 (D.R. Chugh) (P&S) 9/1/2020


 09/1/20