

Proceedings of 6th meeting of the Central Purchase Committee held on 09.12.2019 at 12:30 p.m. in the Conference Hall of Indira Gandhi University, Meerpur, Rewari.

The following were present:

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| 1. | Prof. Tej Singh, Chairperson, Dept. of Commerce | - | Chairman |
| 2. | Prof. Manju Pruthi, Dept. of Mathematics | - | Member |
| 3. | Dr. S.C. Gera, Library Advisor | - | Member |
| 4. | Dr. Mamta Kamra, Assoc. Prof., Chairperson, Dept. of Maths. | - | Member |
| 5. | Dr. Partap Singh, Principal, Govt. College, Sidhrawali | - | Member |
| 6. | Sh. Narender Kumar, Finance Officer | - | Member |
| 7. | Sh. D.R. Chugh, Assistant Registrar (Gen.) | - | Member |

At the outset the Chairman welcomed all the members of the Central Purchase Committee and the agenda of the meeting was taken up as under:

1. Considered the proposal for purchasing one colour printer estimated to Rs. 4,51,000/- plus other charge/ taxes for printing of DMC as submitted by Result Branch.

After discussing it was resolved that 01 No. Konica Minolta Model BHC-250i Colour Multi Function device Copy/ Print Speed in A-4-25 PPM with other features estimated to Rs. 3,69,000/- plus 18% GST extra for printing of DMC as submitted by Result Branch be approved for purchase through the process of inviting quotations by registered posts and NIQ may also be displayed on the University Website. Further it was resolved that a sub-committee consisting of Deputy C.O.E., Finance Officer, Deputy Registrar (P&S), and one officer/ official to be nominated by the Dy. C.O.E. be constituted to process the proposal for purchase of above said printer.

2. Considered the proposal for purchase of 02 Nos. NSW-143 Oven (Model No. OSS-7) submitted by Chairperson, Department of Botany.

Resolved that the proposal submitted by Chairperson, Department of Botany for purchasing 02 Nos. NSW-143 Oven (Model No. OSS-7) estimated cost to Rs. 1,07,816/- each plus 18% GST extra from M/s. Gagan Scientific, Rohtak being L-1 be approved.

3. Considered the proposal submitted by the General Branch regarding hiring of services of an Outsourcing Agency for providing manpower required by the University for carrying out various types of jobs/ services through tenders on e-procurement system, Govt. of Haryana.

After detailed deliberations the committee resolved that the matter of hiring of services of an outsourcing agency for providing manpower to the University is not within the preview of the C.P.C. However the Competent Authority may constitute a separate committee for this purpose.

4. Considered the proposal for purchasing stationery items estimated to Rs. 4,96,820/- as submitted by the Assistant Registrar (General).

Resolved that a sub-committee consisting of Assistant Registrar (Gen.), Finance Officer, Deputy Registrar (P&S), and one official of Gen. Branch to be nominated by the Assistant Registrar (Gen.) be constituted for processing the proposal for purchasing of the following items of stationery estimated to Rs. 4,96,820/- including all charges/ taxes by calling quotations by registered posts and displaying the NIQ on the University Website be approved:

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Sr. No.	Name of Items	Required Qty	Approx. Cost
(a)	A-4 Size Paper (Rim)	1000 Nos.	158000.00
(b)	File Board	1000 Nos.	10000.00
(c)	Legal Size Paper (Rim)	150 Nos.	40000.00
(d)	Simple Register (144 pages - Ruled)	1000 Nos.	80000.00
(e)	A-4 Size Envelope	500 Nos.	4250.00
(f)	Attendance Register Small (50 pages)	1000 Nos.	47000.00
(g)	Envelope Small Size (9" x 4")	2000 Nos.	2070.00
(h)	Ledger	20 Nos.	9000.00
(i)	Cash Book	20 Nos.	9000.00
(j)	Box file	250 Nos.	37500.00
(k)	Stock Register (Consumable)	100 Nos.	45000.00
(l)	Stock Register (Non-Consumable)	100 Nos.	45000.00
(m)	Peon Book	200 Nos.	10000.00
Total			496820.00

5. Considered the proposal regarding purchase of 04 Nos. Split A.C. Voltas 1.5 Ton Inverter 5 Star (BEE Rating) estimated cost of Rs. 1,72,000/- for Computer Labs. in Rao Tula Ram Teaching Block as submitted by the Chairperson, Department of Commerce.

Resolved that a sub-committee consisting of Chairperson, Department of Commerce, Finance Officer, Deputy Registrar (P&S), and Incharge, Engg. Cell be constituted for processing the purchase of 04 Nos. Split A.C. Voltas 1.5 Ton Inverter 5 Star (BEE Rating) estimated cost of Rs. 1,72,000/- for Computer Labs. in Rao Tula Ram Teaching Block as submitted by the Chairperson, Department of Commerce by calling quotations from registered post and displaying the NIQ on the University website be approved.

6. Considered the proposal for purchase of class work materials for the department of Zoology estimated cost to Rs. 2,49,805/- (including GST) submitted by Chairperson, Department of Zoology.

Resolved that the action taken by the department of Zoology regarding purchase of class work materials/ items estimated cost to Rs. 2,49,805/- (including GST) from M/s. Biocraft Scientific Systems (P.) Ltd, Agra through a committee approved by the Hon'ble Vice-Chancellor be noted.

7. Considered the proposal for purchase of class work materials for the department of Botany estimated cost to Rs. 74,039/- (including GST) submitted by Chairperson, Department of Botany.

Resolved that the action taken by the department of Botany regarding purchase of class work materials/ items estimated cost to Rs. 74,039/- (including GST) from M/s. Biocraft Scientific Systems (P.) Ltd, Agra through a committee approved by the Hon'ble Vice-Chancellor be noted.

8. Considered the proposal regarding release of payment of bills to the supplier for stationery/ sanitary items already purchased in the month of Feb., 2019.

Committee observed that the purchases made on different dates and each purchase is less than Rs. 50,000/-, hence, need not required any approval/ recommendation of the Central Purchase Committee. Further resolved that authority may consider to constitute a committee to examine the matter.

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9. Considered the proposal for purchase of items of Engineering Graphic & Design Lab. for students of B.Tech. (C.S.E.) estimated to Rs. 1,60,800/- submitted by the Chairperson, Department of C.S.E.

Resolved that a sub-committee consisting of Chairperson, Department of C.S.E., Finance Officer, Deputy Registrar (P&S), and one teacher to be nominated by the Chairperson be constituted to process the proposed purchase of the following items estimated cost to Rs. 1,60,800/- for Engineering Graphic & Design Lab. for students of B.Tech. (C.S.E.) by calling quotations through registered post and also displaying the NIQ on the University website:

Sr. No.	Name of item/ Equipment & Specifications	Unit Rate (Approx)	Quantity	Estimated cost
1.	Imperial size drawing Boards 23" x 32", Made of selected and best seasoned pined wood, with tongue and grove joints strong batons are at back, metal washer in slots allowing expansion and contraction due to Atmospheric hangs. The batons edges are polished and one side inlaid with ebony. 15-16 mm thick.	780/-	60	46,800.00
2.	Stand for above, adjustable type	1100/-	60	66,000.00
3.	Two cylinders of different diameter penetrate each other at right angles	1200/-	5	6,000.00
4.	Two cylinders of different diameter penetrate obliquely	1200/-	5	6,000.00
5.	A cone and cylinder penetrate each other at right angles	1200/-	5	6,000.00
6.	Sphere and cone at centre	1200/-	5	6,000.00
7.	Sphere and Cylinder, eccentrically	1200/-	5	6,000.00
8.	Two unequal square prisms penetrate each other at right angles	1200/-	5	6,000.00
9.	Two square prisms penetrate obliquely	1200/-	5	6,000.00
10.	Sphere and cylinder at centre	1200/-	5	6,000.00
Total				1,60,800.00

10. Considered the proposal for purchase of items of Manufacturing Practice labs. for students of B.Tech. (C.S.E.) estimated cost of Rs. 4,87,015/- submitted by the Chairperson, Dept. of CSE.

Resolved that a sub-committee consisting of Chairperson, Department of C.S.E., Finance Officer, Deputy Registrar (P&S), and one teacher to be nominated by the Chairperson be constituted to process the proposed purchase of the following items estimated cost to Rs. 4,87,015/- (including GST) for Manufacturing Practice lab. of students of B.Tech. (C.S.E.) by calling quotations through registered post and also displaying the NIQ on the University website:

Sr. No.	Name of item/ Equipment & Specifications	Unit Rate (Approx)	Quantity	Estimated cost
1.	Vernier Caliper, Size 12"	1400/-	10	14000
2.	Micrometer 0-25mm	550/-	10	5500
3.	Vernier Height Gauge 0-300mm	4500/-	5	22500
4.	Facing Tool	750/-	5	3750
5.	Turning Tool	750/-	5	3750

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Sr. No.	Name of item/ Equipment & Specifications	Unit Rate (Approx)	Quantity	Estimated cost
6.	Taper Turning Tool	800/-	5	4000
7.	Parting off Tool	750/-	5	3750
8.	Bench Vice, Size 5"	4800.00	5	24000
9.	Flat File Bastard, 150mm	75.00	20	1500
10.	Flat File Bastard, 300mm	250.00	10	2500
11.	Half Round File Bastard, 300mm	405.00	15	6075
12.	Square File Bastard, 300mm	270.00	20	5400
13.	Triangular File Bastard, 300mm	320.00	20	6400
14.	Round File Bastard, 300mm	270.00	20	5400
15.	File Handle (PVC)	25.00	20	500
16.	Centre Punch, Size 4"	30.00	20	600
17.	Taps (different types), in mm	2250.00	5	11250
18.	Taps (different types), in inches	2250.00	5	11250
19.	Steel Scale, Size 12"	55.00	20	1100
20.	Ball Peen Hammer 800gm	225.00	20	4500
21.	Odd Leg Caliper, Spring type, Size 6"	45.00	20	900
22.	Inside Caliper, Spring type, Size 6"	45.00	20	900
23.	Outside Caliper, 0-25mm type Spring type	45.00	20	900
24.	Double Ended Spanner 6-32mm	650.00	20	13000
25.	Punch (Number set)	225.00	20	4500
26.	Punch (Letter set)	490.00	20	9800
27.	Scraper Flat, 6"	180.00	20	3600
28.	Plier Combination 6" Insulated	225.00	20	4500
29.	Allen key set (1.5-10mm)	525.00	20	10500
30.	Screw Driver (set)	325.00	20	6500
31.	Adjustable Hand Hacksaw (Size 12")	180.00	20	3600
32.	Try Square 6"	155.00	20	3100
33.	Scriber	40.00	20	800
34.	Angle Plate	2450.00	5	12250
35.	Hand Vice	245.00	20	4900
36.	Ring Spanner Set, 6-32mm	1590.00	5	7950
37.	Hand Operated Shearing Machine, 12"	11800.00	01	11800
38.	Stake, Funnel	650.00	05	3250
39.	Stake, Half Moon	550.00	05	2750
40.	Stake, Hatchet	700.00	05	3500
41.	Try Square, 6"	155.00	05	775
42.	Snips or Hand Shear (Bend)	360.00	05	1800
43.	Metallic Foot Rule, S.S.	55.00	30	1650
44.	Spring Loaded Divider, 6"	45.00	30	1350
45.	Ball Peen Hammer, 200 gm	145.00	20	2900
46.	Mallet	110.00	10	1100
47.	Anvil 25kg	3350.00	02	6700
48.	Stand for above	850.00	05	4250
49.	Cross Peen Hammer, 500gm	180.00	10	1800
50.	Wire Gauge	310.00	20	6200





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Sr. No.	Name of item/ Equipment & Specifications	Unit Rate (Approx)	Quantity	Estimated cost
51.	Scriber	40.00	20	800
52.	Pliers (Round Nose)	225.00	15	3375
53.	Flat Nose Pliers	180.00	15	2700
54.	Chisel, Size 1"	135.00	20	2700
55.	Arc Welding Machine, 300 Amp	18500.00	01	18500
56.	Electrode Holder	180.00	06	1080
57.	Welding Cable 5m	1100.00	06	6600
58.	Welding Lugs	25.00	30	750
59.	Goggles (Black)	45.00	30	1350
60.	Earthing Clamp	110.00	06	660
61.	Round Hollow Tong	200.00	10	2000
62.	Wire Brush	60.00	15	900
63.	Chipping Hammer	135.00	15	2025
64.	Flat Tong	200.00	15	3000
65.	Leather Gloves	125.00	20	2500
66.	Leather Apron	225.00	20	4500
67.	Hand Shield	180.00	20	3600
68.	Safety Helmet	115.00	30	3450
69.	Hammer	115.00	01	115
70.	Steel Tape, 3m	80.00	20	1600
71.	Glass Cutter	320.00	15	4800
72.	Wooden Straight Edge, 3ft	150.00	15	2250
73.	Gloves (a pair)	90.00	20	1800
74.	Pincer	155.00	20	3100
75.	Steel Scale, 1m	320.00	15	4800
76.	Brush	40.00	30	1200
77.	Scriber	40.00	10	400
78.	Marking Gauge, Wooden	225.00	10	2250
79.	Mortise Gauge, Wooden	630.00	10	6300
80.	Carpenter's Four Fold Rule wooden 24"	180.00	10	1800
81.	Straight Edge, 30cm	630.00	10	6300
82.	Try Square 6"	155.00	10	1550
83.	Bevel Square	225.00	10	2250
84.	Spirit Level 12"	210.00	10	2100
85.	Compass Saw, Size 12"	90.00	10	900
86.	Rip Saw, Size 12"	110.00	10	1100
87.	Tenon Saw, Size 10" with Handle	90.00	10	900
88.	Firmer Chisel	135.00	10	1350
89.	Dovetail Chisel	145.00	10	1450
90.	Mortise Chisel, Size 1"	135.00	10	1350
91.	Iron Jack Plane, 4No	1100.00	05	5500
92.	Smoothing Jack Plane, Wooden	330.00	10	3300
93.	Gimlet Screw Auger Bit	120.00	10	1200
94.	Ratchet Brace, 10" sweep	630.00	10	6300
95.	Claw Hammer, 200 gm	120.00	10	1200
96.	Mallet	110.00	10	1100
97.	Wood Working Vice, 200mm	2730.00	02	5460
98.	Screw Driver, 30cm	280.00	10	2800
99.	Black Tower Pincer, Size 6"	155.00	10	1550
100.	Rasp Cut Half Round File 250mm	280.00	10	2800

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Sr. No.	Name of item/ Equipment & Specifications	Unit Rate (Approx)	Quantity	Estimated cost
101.	Oil Stone	90.00	10	900
102.	Cross Peen Hammer, 800gm	195.00	10	1950
103.	Ball Peen Hammer, 800gm	225.00	10	2250
104.	C Clamp, 4"	225.00	10	2250
105.	Soldering irons	100	05	500
106.	Anvil, 50kg	5850.00	02	11700
107.	Stand for above	950.00	02	1900
108.	Swage Block, 12"x 12"x 4	5850.00	02	11700
109.	Poker	60.00	10	600
110.	Flat Tong, 14"	260.00	10	2600
111.	Sledge Hammer, 2kg	450.00	10	4500
112.	A set of Moulding accessories Moulding box, Flat rammer, Peen rammer, Vent rod, Draw Spikes, Smoother straight Edge, Spur Pegs, cleaner, sleeker, mallet, Moulding board	5400.00	01	5400
113.	Crucible with Handle	970.00	05	4850
114.	Wood Planer, 82mm	3600.00	02	7200
115.	Grinding Machine, Hand o/p 4"	3350.00	02	6700
116.	Circular Saw Cutter 110	450.00	02	900
117.	Drill Machine 10mm, Hand Electrically o/p	2250.00	02	4500

11. Considered the proposal for purchase of items of Electrical labs. for students of B.Tech. (C.S.E.) estimated cost of Rs. 4,80,350/- submitted by the Chairperson , Dept. of C.S.E.

After detailed deliberation committee observed that the proposal for purchasing items for Electrical labs estimated to Rs. 4,80,350/- and Semiconductor for Physics Lab. estimated to Rs. 3,32,000/- for Department of C.S.E. be clubbed (Agenda item No. 12). Further resolved that a tender committee consisting of Chairperson, Department of C.S.E., Finance Officer, D.R. (P&S) and one teacher nominated by the Chairperson be constituted for purchasing requisite items by calling tender through e-procurement System, Govt. of Haryana after preparing DNIT.

12. Considered the proposal for purchase of items of Semiconductor Physics lab. for students of B.Tech. (C.S.E.) estimated cost of Rs. 3,32,000/- submitted by the Chairperson, Dept. of C.S.E.

Clubbed with item No. 11.

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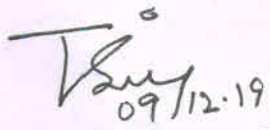

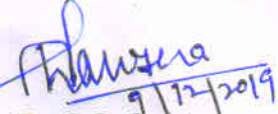

13. Considered the proposal regarding sale of 770 quintals (approx.) raddi i.e. used answer books, used question papers, Supdt. last pkts. and dissertation/ project training reports etc. estimated to Rs. 15,40,000/- as submitted by the Dy. C.O.E.

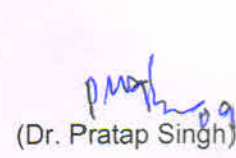


After detailed deliberation it was observed that sale of raddi i.e. used answer books, used question papers, Supdt. last pkts. and dissertation/ project training reports etc. is not within the preview of Central Purchase Committee. However, the committee recommends that process for sale of raddi i.e. used answer books, used question papers, Supdt. last pkts. and dissertation/ project training reports etc. estimated to Rs. 15,40,000/- be furthered by calling tenders through e-Procurement System, Govt. of Haryana after giving requisite certificate of non-pendency of UMC cases/ results by the Deputy C.O.E. by the committee already constituted by the Hon'ble Vice-Chancellor.

14. Considered the proposal regarding purchase/ printing of Five Lac Answer Books of 36 Pages each and one Lac Internal Assessment Answer Sheet of 08 pages each for the forthcoming Semester Examination, 2020 estimated cost to Rs. 36,00,000/- as submitted by the Dy. C.O.E.

Resolved that a tender committee consisting of Deputy C.O.E., D.R. (P&S), Finance Officer and one officer/ official to be nominated by the Deputy C.O.E. be constituted to process the purchase/ printing of Five Lac Answer Books of 36 Pages each and one Lac Internal Assessment Answer Sheet of 08 pages each for the forthcoming Semester Examination, 2020 estimated cost to Rs. 36,00,000/- by calling tenders on e-Procurement System, Govt. of Haryana.

The meeting ended with the thanks to the chair.


 (Prof. Tej Singh) — 
 (Prof. Manju Pruthi) — 
 (Dr. S.C. Gera) — 
 (Dr. Mamta Kamra)


 (Dr. Pratap Singh) — 
 (Narender Kumar) — 
 (D.R. Chugh)