

Proceedings of meeting of the Central Purchase Committee held on 20.09.2019 at 02:30 P.M. in the Conference Hall of Indira Gandhi University, Meerpur, Rewari.

The following were present:

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| 1. | Prof. Tej Singh, Chairperson, Dept. of Commerce | - | Chairman |
| 2. | Prof. Manju Pruthi, Dept. of Mathematics | - | Member |
| 3. | Dr. S.C. Gera, Library Advisor | - | Member |
| 4. | Dr. Mamta Kamra, Assoc. Prof., Chairperson, Dept. of Maths. | - | Member |
| 5. | Dr. Partap Singh, Principal, Govt. College, Sidhrawali | - | Member |
| 6. | Dr. Satinder Bal, Assoc. Prof. Chairperson, Dept. of C.S.E. | - | Member |
| 7. | Sh. A.S. Dahinwal, Deputy Registrar (P&S) | - | Member |
| 8. | Sh. Narender Kumar, Finance Officer | - | Member |

At the outset the Chairman welcomed all the members of the Central Purchase Committee and the agenda of the meeting was taken up.

1. Considered the proposal for purchase of 10 Nos. Steel Book Stacks (Double Face) and 20 Nos. Reading Tables, estimating to Rs. 7,50,000/- for University Library.

It was resolved that 10 Nos. Steel Book Stacks (Double Face) (2285mm; Width of basic section with sides 985mm; Width of basic section without sides 938mm; Width of Add on section 885mm; Depth of Double Faced Stacks 550mm; Width of Shelves 880mm; Depth of Shelves 230mm) and 20 Nos. Wooden Reading Tables (2400 (L) x 1200 (W) x 700 (H) mm), estimating to Rs. 7,50,000/- for University Library be purchased by calling tenders through e-Procurement System, Govt. of Haryana. Further it was resolved that a tender committee consisting of Officer Incharge of Engg. Cell, P&S Branch, Accounts Branch and Chairperson of Department/ Officer of branch concerned or their representative be constituted to process the tenders further.

2. Considered the proposal for purchase of 02 Nos. NSW-143 Oven (Model No. OSS-7) submitted by Chairperson, Department of Botany.

The committee raised some queries with reference to the model to the Chairperson, Department of Botany. The reply was not convincing to the committee, therefore, it was resolved that the item be deferred.

3. Considered the proposal for purchase of 02 Nos. B.O.D. Incubator (NSW-152) submitted by Chairperson, Department of Botany.

The committee raised some queries with reference to NSW-152 make of B.O.D. Incubator to the Chairperson, Department of Botany. The reply was not convincing to the committee, therefore, it was resolved that the item be deferred.

4. Considered the proposal for purchase of 08 Nos. Water Bath (NSW-128) submitted by Chairperson, Department of Botany.

The committee raised some queries with reference to NSW-128 make of Water Bath to the Chairperson, Department of Botany. The reply was not convincing to the committee, therefore, it was resolved that the item be deferred.

5. Considered the proposal for purchase of Refrigerated Centrifuge submitted by Chairperson, Department of Botany.

It was resolved that process for purchasing Refrigerated Centrifuge followed by the department be vetted. Further it was resolved that the negotiation with M/s. Galaxy Lab Instruments (L-1) be held by the sub-committee for further discount in rates before issuing supply order.

6. Considered the proposal for purchase of 08 Nos. Hot Plate (NSW-255) submitted by Chairperson, Department of Zoology.

The committee raised some queries with reference to NSW-255 make of Hot Plate to the Chairperson, Department of Zoology The reply was not convincing to the committee, therefore, it was resolved that the item be deferred.

7. Considered the proposal for purchase of Orbital Shaker Incubator (Scigenics - India) submitted by Chairperson, Department of Pharmaceutical Science.

Resolved that the committee already constituted for purchase of aforesaid item be authorized to have a negotiation for reducing rate of Rs. 5,23,215/- quoted by M/s. Cassia Siamia Technologies Pvt. Ltd. (L-1) out of the quotations received through registered post from three agencies. Further it was resolved that in case the cost of Orbital Shaker Incubator exceeds Rs. 5 lakhs even after negotiation the purchase be made by tender process through e-Procurement System, Govt. of Haryana.

8. Considered the proposal for Supply and Installation of Modular Tables with and without reagent Racks in Labs of Department of Botany, Zoology, Environmental Science, Bio-Technology and Pharmaceutical Sciences.

It was resolved that the process followed for purchasing of above items be approved.

9. Considered the proposal for rate contract with M/s. Biocraft Scientific Systems Pvt. Ltd., Agra for supply of different lab. items/ class work material required for by the Departments of Zoology, Botany, Environmental Sciences, Biotechnology and Yoga.

The Chairperson of department concerned pointed out that these items are not propriety items of M/s. Biocraft Scientific Systems Pvt. Ltd., Agra, therefore, proper procedure be followed by giving wide publicity through newspapers for finalizing the rate contract with any supplier on the lowest rates. Further it was also resolved that items urgently required be purchased by the Chairpersons of department concerned by calling quotations as per purchase rules of the University.

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10. Any other items.

With the due permission of the Chairman, the following table items were taken up:

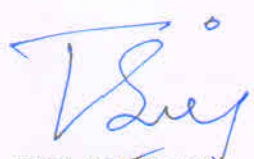
- (a) Considered the proposal submitted by the Department of Commerce for the purchase of SPSS software estimated to Rs. 12 Lakhs.

It was resolved that a sub-committee consisting of Chairperson, Department of Commerce, Chairperson, department of Environmental Science, Library Advisor, Finance Officer and D.R. (P&S) be constituted for purchasing of SPSS software direct from the Manufacturer/ Proprietor. In case of inability to supply by the Manufacturer/ Proprietor, the purchase be made from any of his distributor duly authorized by the Manufacturer (supported by documentary proof).

- (b) Considered the proposal submitted by Chairperson, Department of Hotel Tourism and Management for purchasing 10 Nos. stainless steel table of different size estimated to Rs. 4,00,000/-.

It was resolved that a committee consisting of Chairperson, Department of Hotel Tourism and Management, one teacher from concerned department nominated by the Chairperson, Finance Officer, D.R. (P&S) be constituted for preparing NIQ and purchasing the above items by calling quotations through registered posts.

The meeting ended with the thanks to the chair.


(Prof. Tej Singh)


(Prof. Manju Pruthi)


(Dr. S.C. Gera)
20-9-2019


(Dr. Mamta Kamra)


(Dr. Pratap Singh)


(Dr. Satinder Bal)


(A.S. Dahinwal)


(Narender Kumar)