

Proceedings of 12th meeting of the Central Purchase Committee held on 10.11.2020 at 02:00 p.m. in the Conference Hall, Sardar Patel Block, Indira Gandhi University, Meerpur (Rewari).

The following were present:

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| 1. | Prof. Tej Singh, Department of Commerce | - | Chairman |
| 2. | Prof. Romika Batra, Department of English | - | Member |
| 3. | Prof. Mamta Kamra, Department of Mathematics | - | Member |
| 4. | Dr. Rajkumar Yadav, Assoc. Prof. in C.S.E. | - | Member |
| 5. | Dr. Sunil Kumar, Assoc. Prof. in Pharmacy | - | Member |
| 6. | Dr. R.D. Sharma, Finance Officer | - | Member |
| 7. | Sh. Chander Prakash, A.R. (P&S) | - | Member |

At the outset the Chairman welcomed all the members of the Central Purchase Committee and the agenda of the meeting was taken up as under:

1. Considered the proposal regarding purchase of 20 Nos. Desktop Computers i7 (All in one) of the brand HP/ Dell and 02 Nos. Printers of the brand HP-1005 for Computer Lab. in the Department of Hotel & Tourism Management estimated cost of which is Rs. 20,00,000/- as submitted by the In-charge, Department of Hotel & Tourism Management.

The Committee resolved to re-submit the matter to Brand Selection Committee for reconsideration of the specification of 20 Nos. Desktop Computers i7 (All in one) of HP/ Dell. Further, a sub-committee/ tender committee consisting of Incharge, Department of Hotel & Tourism Management, one teacher to be nominated by the Incharge, Department of Hotel & Tourism Management, Finance Officer or his nominee and A.R. (P&S) or his nominee be constituted for purchasing 20 Nos. Desktop Computers (All in one) of HP/ Dell and 02 Nos. Printers of the brand HP-1005 for Computer Lab. in the Department of Hotel & Tourism Management by calling tenders through e-Procurement System, Govt. of Haryana.

2. Considered the proposal regarding increase the Bandwidth of BSNL Leased line from 4 MBPS to 500 MBPS for Indira Gandhi University, Meerpur, Rewari as submitted by the Chairperson, Department of C.S.E.

It was resolved that the committee consisting of Registrar, Chairperson, C.S.E., Dr. Savita Kumari Sheoran, Associate Professor in C.S.E., Dr. Vikas Batra, Assistant Professor in Economics and Dr. Reena Hooda, Assistant Professor in C.S.E. already constituted by the Hon'ble Vice-Chancellor dated 04.09.2020 process the proposal regarding increase the Bandwidth of BSNL Leased line from 4 MBPS to 500 MBPS for Indira Gandhi University, Meerpur, Rewari estimated to Rs. 15,00,000/- as submitted by the Chairperson, Department of C.S.E.

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3. Re-considered the proposal regarding purchasing of various items i.e. Clothes, Threads, Needles, Lacs, Candles, etc. costing to Rs. 2,36,170/- including GST required for conducting U.G. & P.G. examinations for conducting of Examination as submitted by the Deputy C.O.E.

It was resolved that the action taken by the Deputy C.O.E. regarding purchase of various items i.e. Clothes, Threads, Needles, Lacs, Candles, etc. costing to Rs. 2,36,170/- including GST required for conducting U.G. & P.G. examinations for conducting of Examination through sub-committee constituted by the C.P.C. in its 9th meeting be noted.

4. Considered the proposal regarding purchase of 01 No. Refrigerated Centrifuge for laboratory of Department of Zoology estimated to Rs. 3,50,000/- plus GST as submitted by the Chairperson, Department of Zoology.

After detailed deliberation It was resolved that Budget Head "09/401960 - reserve for unseen expenses" proposed by Chairperson, Department of Zoology be re-checked and financial sanction of actual amount including GST be taken by the Chairperson, Department of Zoology. Further a sub-committee consisting of Chairperson, Department of Zoology, One teacher to be nominated by the Chairperson of Concerned Department, Finance Officer or his nominee, and A.R. (P&S) or his nominee be constituted for purchasing 01 No. Refrigerated Centrifuge for laboratory of Department of Zoology from the open market by calling quotations through registered post as well as displaying on University website.

5. Considered the proposal regarding purchase of Plastic ware for laboratory of Department of Environmental Sciences estimated to Rs. 3,70,000/- as submitted by the Chairperson, Department of Environmental Sciences.

It was resolved that a sub-committee consisting of Chairperson, Department of Environmental Sciences, One teacher to be nominated by the Chairperson of Concerned Department, Finance Officer or his nominee, and A.R. (P&S) or his nominee be constituted for purchasing Plastic ware for laboratory of Department of Environmental Sciences estimated to Rs. 3,70,000/- from the open market by calling quotations through registered post as well as displaying on University website.

6. Considered the proposal regarding purchasing 02 Nos. Vertical Autoclave NSW-227 (One of 50 Litres & One of 98 Litres) for laboratory of Department of Botany estimated to Rs. 4,40,140/- including GST as submitted by the Chairperson, Department of Botany.

It was resolved that a sub-committee consisting of Chairperson, Department of Botany, One teacher to be nominated by the Chairperson of Concerned Department, Finance Officer or his nominee, and A.R. (P&S) or his nominee be constituted for purchasing 02 Nos. Vertical Autoclave NSW-227 (One of 50 Litres & One of 98 Litres) for laboratory of Department of Botany estimated to Rs. 4,40,140/- including GST from the open market by calling quotations through registered post as well as displaying on University website.

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7. Considered the proposal regarding purchase of chemicals of HiMedia Brand/ Make for laboratory of Department of Botany estimated to Rs. 2,50,000/- out of Budget Head "7/100136" as submitted by the Chairperson, Department of Botany.

It was resolved that a sub-committee consisting of Chairperson, Department of Botany, One teacher to be nominated by the Chairperson of Concerned Department, Finance Officer or his nominee, and A.R. (P&S) or his nominee be constituted for purchasing chemicals of HiMedia Brand/ Make for laboratory of Department of Botany estimated to Rs. 2,50,000/- from the open market by calling quotations through registered post as well as displaying on University website.

8. Considered the proposal regarding purchase of 01 No. Elico Flame Photometer (CL 378) for laboratory of Department of Environmental Sciences estimated to Rs. 72,000/- plus GST out of Budget Head "7/100136" as submitted by the Chairperson, Department of Environmental Sciences.

It was resolved that financial sanction of actual amount including GST be taken by the Chairperson, Department of Environmental Sciences. Further a sub-committee consisting of Chairperson, Department of Environmental Sciences, One teacher to be nominated by the Chairperson of Concerned Department, Finance Officer or his nominee, and A.R. (P&S) or his nominee be constituted for purchasing 01 No. Elico Flame Photometer (CL 378) for laboratory of Department of Environmental Sciences from the open market by calling quotations through registered post as well as displaying on University website.

9. Considered the proposal regarding purchase of 01 No. Laptop having estimated cost Rs. 56,994/- including GST out of the Budget Head "7/100105" as submitted by the Assistant Registrar P&S.

After detailed deliberation It was resolved that a sub-committee consisting of Chairperson, Department of C.S.E., One teacher to be nominated by the Chairperson, Department of C.S.E., Finance Officer or his nominee, and A.R. (P&S) or his nominee be constituted for purchasing 01 No. Laptop of following specification for the Hon'ble Vice-Chancellor Office:

Sr. No.	Items with specification	Qty. Reqd.	Estimated Cost including GST (Rs.)
(a)	Laptops of HP Make: 10 th Generation Intel Core i5 Processor Windows 10 Home Single Language 64-64 HP recommends Window 10 Pro for business 1 TB 5400 rpm SATA 8GB DDR4-2666 SDRAM (1x8GB) 15.6" diagonal HD SVA anti-glare WLED-Backlit, 220 nits, 45% NTSC (1366x768)	01	56,994/-

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10. Considered the proposal regarding purchase of 02 Nos. Analytical Balance (Mettler-Toledo ME-204) for laboratory of Department of Botany estimated to cost Rs. 2,33,522/- including GST out of the Budget Head "7/100136" as submitted by the Chairperson, Department of Botany.

It was resolved that a sub-committee consisting of Chairperson, Department of Botany, One teacher to be nominated by the Chairperson of Concerned Department, Finance Officer or his nominee, and A.R. (P&S) or his nominee be constituted for purchasing 02 Nos. Analytical Balance (Mettler-Toledo ME-204) for laboratory of Department of Botany estimated to cost Rs. 2,33,522/- including GST from the open market by calling quotations through registered post as well as displaying on University website.

11. Considered the proposal regarding purchasing of 01 No. Seed Germinator (Dual Chamber) NSW-191 Caltan with Alarm for laboratory of Department of Botany estimated to Rs. 4,11,230/- including GST out of Budget Head "7/100136" as submitted by the Chairperson, Department of Botany.

It was resolved that a sub-committee consisting of Chairperson, Department of Botany, One teacher to be nominated by the Chairperson of Concerned Department, Finance Officer or his nominee, and A.R. (P&S) or his nominee be constituted for purchasing 01 No. Seed Germinator (Dual Chamber) NSW-191 Caltan with Alarm for laboratory of Department of Botany estimated to Rs. 4,11,230/- including GST from the open market by calling quotations through registered post as well as displaying on University website.

12. Considered the proposal regarding purchase of Security System and Internet Management for Indira Gandhi University, Meerpur, Rewari estimated to Rs. 2,50,000/- plus GST extra.

It was resolved that financial sanction of actual amount including GST be taken by the Chairperson, Department of C.S.E. Further, a sub-committee consisting of Chairperson, Department of C.S.E., One teacher to be nominated by the Chairperson of Concerned Department, Finance Officer or his nominee, and A.R. (P&S) or his nominee be constituted for purchasing of Security System and Internet Management for Indira Gandhi University, Meerpur, Rewari from the open market by calling quotations through registered post as well as displaying on University website.

13. Considered the proposal for hiring an agency for Pre & Post Examination work, allocating FR numbers, Printing DMC & Degree with stationery costing Rs. 80 lakh approx.

It was resolved that the action taken by the Deputy C.O.E. regarding hiring an agency for Pre & Post Examination work, allocating FR numbers, Printing DMC & Degree with stationery costing Rs. 80 lakh approx. through committee constituted by the Hon'ble Vice-Chancellor be noted.

approved. TSing

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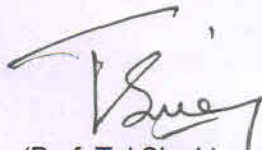
14. Considered the proposal regarding purchase of furniture items for the department of psychology estimated to Rs. 1,74,640/- (Extra GST) out of Budget Head "16/401983" as submitted by the Chairperson , Department of Psychology.

It was resolved that proposed purchase of furniture items by Chairperson, Department of Psychology be processed by the Engineering Cell.

15. Considered the proposal regarding purchase of two "Commercial Electric Oven (Brand Name: Unox/any other ISI Mark/CE, Power supply: electric, type of control: manual, Number of trays: 4, Tray size: 600mm *400mm)" for Production lab in the Department of Hotel & Tourism Management estimated cost of which is Rs. 1,92,340/- as submitted by Incharge, Department of Hotel & Tourism Management.

It was resolved that the action taken by the Incharge, Department of Hotel & Tourism Management regarding purchase of two "Commercial Electric Oven (Brand Name: Unox/any other ISI Mark/CE, Power supply: electric, type of control: manual, Number of trays: 4, Tray size: 600mm *400mm)" for Production lab in the Department of Hotel & Tourism Management estimated cost of Rs. 1,92,340/- be noted.

The meeting ended with the thanks to the chair.



(Prof. Tej Singh)


(Prof. Romika Batra)


(Prof. Mamta Kamra)


(Dr. Rajkumar Yadav)


(Dr. Sunil Kumar)


(Dr. R.D. Sharma)


(Chander Prakash)